



**TIOGA COUNTY
DEPARTMENT OF PUBLIC WORKS COMMITTEE AGENDA
May 8, 2025
9:00 am**

- MINUTES APPROVAL for April 10, 2025
- FINANCIAL
 - YTD Budget Summary
- OLD BUSINESS
 - Red barn at Delphine Street
- NEW BUSINESS
 - Buildings and Grounds
 - Highway Department
 - Capital Projects
- PERSONNEL
 - None
- RESOLUTIONS
 - Amend 2025 Capital Budget and Transfer Funds Harnick Road Bridge – Public Works
 - Authorize Tandem Truck Down Payment
 - Approve Change Order for 56 Main Street South Wing HVAC – Public Works
 - Approve Sole Source Purchase of 56 Main HVAC Equipment – Public Works
- PROCLAMATIONS
 - None
- ADJOURNMENT



TIOGA COUNTY
DEPARTMENT OF PUBLIC WORKS COMMITTEE MINUTES
Thursday, April 10, 2025
9:00 am

➤ ATTENDANCE

➤ Legislators

- Marté Sauerbrey, Legislative Chair
- Barbara Roberts, Public Works Committee Chair
- William Standinger, Public Works Committee
- Ron Ciotoli, Public Works Committee
- Ray Bunce, Public Works Committee

➤ Staff

- Gary Hammond, Commissioner
- Justin Ruggiero, Deputy Commissioner
- Barbara Cushman, Secretary to the Commissioner

➤ Guests

- Cathy Haskell, Legislative Clerk
- Jackson Bailey, County Administrator

➤ APPROVAL OF MINUTES

- A motion to approve the minutes as submitted for the March 6, 2025 meeting was made by Mr. Standinger, 2nd by Mr. Bunce. All in favor. Motion carried.

➤ FINANCIAL

- YTD Budget Summary was shared with the committee.

➤ OLD BUSINESS

- Cleaning the entire Waverly Village Hall building was revisited. After much discussion the committee did not have an interest in moving forward with this.
- Red Barn on Delphine Street was revisited. After much discussion the committee asked for an itemized estimate of renovations needed to turn this into an acceptable storage barn.

➤ NEW BUSINESS

- Mr. Hammond reported on Buildings and Grounds.
 - Two new boilers were installed at the Public Safety Building. We are looking to procure one additional boiler out of this year's budget, and will budget for two more next year.

Department of Public Works

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- New heating/cooling work was started in probation. Two new rooftop units were set in place.
 - Three new workstations were finished for Job Services in the HHS Building.
 - New tables and chairs were put together for ILS.
 - Two swing doors were repaired at the Clerk's Building. New old-style hinges had to be fabricated.
 - A new fan motor was installed on the HHS rooftop unit with TCR.
 - We have received a request from the courts to install additional cameras outside for security. The courts would be responsible for installing the cameras. After some discussion the committee agreed.
- Mr. Hammond reported on the Highway Department.
- Tree trimming is being done on various roads.
 - Patching operations are being done on various roads. Hot mix asphalt is now available.
 - Hauling sand to mix with road salt.
 - Washouts from some heavy rains were repaired.
 - Trucks are being washed at the new truck wash facility.
 - Ditching and driveway pipes are being installed on Montrose Turnpike.
 - Mrs. Roberts inquired about a dip in the road on Pennsylvania Avenue. Mr. Hammond will look into this.
 - Ditching operations are being done on Gaskill Road. We would like to thank the Town of Owego for allowing us to borrow their Athey.
 - Ditching on the southern end of West Creek Road will begin soon. We will be paving this year.
- Mr. Ruggiero reported on the Buildings and Grounds Capital Projects.
- The Court Annex/Clerks roof construction bid was removed and will be combined with the Courthouse roof and exterior improvements project.
 - Court Annex and Probation rooftop HVAC unit installations were successful. We would like to thank Owego PD and the Village of Owego DPW for making sure the parking lot was empty.
 - The County Office Building was shut down on Saturday, March 29th, for an electrical panel installation. The new panel is large enough to accommodate the new North Wing HVAC project.
 - The North Wing HVAC project is currently in the design phase. The cost to pre-order HVAC equipment with R410-A will be around \$170,000.
 - Warranty repair work on the Public Safety Building chiller is expected to be scheduled soon.

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- One additional boiler is on standby for installation at the Public Safety Building.
- Mr. Hammond reported on the Highway Capital Projects.
 - Harnick Road Bridge construction bids were opened on March 27th. A resolution to award construction is included.
 - Day Hollow Road culvert is currently on hold.
 - East Spencer Road Bridge construction bids were opened on March 24th. A resolution to award construction is included.
 - Glenmary Drive by Thorn Hollow Road is in preliminary design phase.
 - Straits Corners Road over Pipe Creek is under preliminary design phase.
 - Brown Rd Bridge over East Branch Owego Creek is in preliminary design phase.
 - Halsey Valley Road Culvert contracts are in process.
- MISCELLANEOUS
 - None
- PERSONNEL
 - None
- RESOLUTIONS
 - Create and Fill Three (3) Highway Worker (Seasonal) Positions – Public Works
 - Mrs. Roberts (aye) Mr. Standinger (aye) Mr. Ciotoli (aye) Mr. Bunce (aye)
 - Authorize Appointment of Commissioner of Public Works – Gary Hammond
 - Mrs. Roberts (aye) Mr. Standinger (aye) Mr. Ciotoli (aye) Mr. Bunce (aye)
 - Award Construction to R. DeVincentis Construction Inc. for East Spencer Road Bridge BIN 3335020
 - Mrs. Roberts (aye) Mr. Standinger (aye) Mr. Ciotoli (aye) Mr. Bunce (aye)
 - Award Construction to R. DeVincentis Construction Inc. for Harnick Road Bridge BIN 2218720
 - Mrs. Roberts (aye) Mr. Standinger (aye) Mr. Ciotoli (aye) Mr. Bunce (aye)
 - Authorize the Implementation and Funding PIN 9755.59
 - Mrs. Roberts (aye) Mr. Standinger (aye) Mr. Ciotoli (aye) Mr. Bunce (aye)
- PROCLAMATIONS
 - None
- EXECUTIVE SESSION
 - A request to enter an executive session to discuss a real estate matter and a personnel matter was made by Mr. Hammond. A motion to enter executive

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session was made by Mr. Standinger and seconded by Mr. Ciotoli. Motion to adjourn the executive session was made by Mr. Standinger and seconded by Mr. Ciotoli.

➤ **ADJOURNMENT**

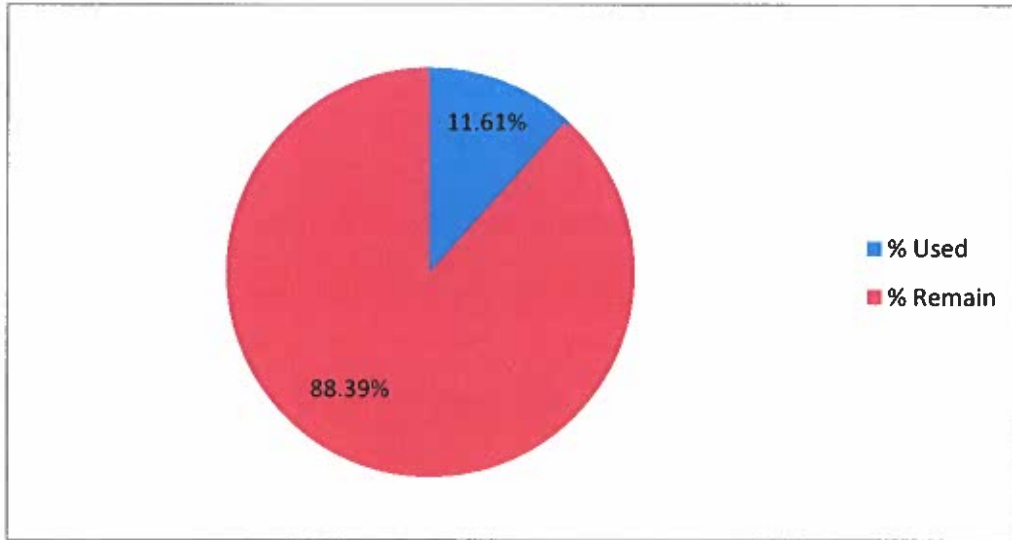
- The meeting was adjourned at 10:25 am.

Respectfully submitted,

Gary Hammond P.E.
Commissioner of Public Works

DRAFT

April 30 2025 Budget Summary



		% Used	% Remain
A1490	PW Admin	32.84%	67.16%
A1620	Building & Grounds	31.74%	68.26%
A1621	Buildings HHS	33.35%	66.65%
D5110	Maint. Roads & Bridges	32.48%	67.52%
DM5130	Road Machinery	29.17%	70.83%
H1620	Capital B&G	10.40%	89.60%
H1621	Capital HHS Building	0.00%	0.00%
H5110	Capital Roads & Bridges	1.47%	98.53%
H5130	Capital Equipment	0.39%	99.61%
	Overall	11.61%	88.39%

REFERRED TO: PUBLIC WORKS COMMITTEE
FINANCE/LEGAL COMMITTEE

RESOLUTION NO. -25 AMEND 2025 CAPITAL BUDGET AND TRANSFER
FUNDS HARNICK ROAD BRIDGE - PUBLIC WORKS

WHEREAS: Tioga County is the recipient of funding through New York State Department of Transportation consisting of Federal and non-Federal funds for a project, Harnick Road over Apalachin Creek PIN 9754.90; and

WHEREAS: Bids were received for the subject bridge replacement construction and the budgeted amount is insufficient; and

WHEREAS: Budget Amendments and Transfers require Legislative approval; therefore be it

RESOLVED: That the 2025 Capital Budget be modified and funds appropriated to the following accounts:

H5110.540004.H2102	Non Bond Road and Bridge Project	\$411,809
H 390900	Unrestricted Fund Balance	\$411,809

REFERRED TO:

PUBLIC WORKS COMMITTEE

RESOLUTION NO. -25

AUTHORIZE TANDEM TRUCK DOWN PAYMENT

WHEREAS: The Commissioner of Public Works budgeted for 4 Tandem Trucks; and

WHEREAS: Resolution Nos. 272-24 and 117-25 awarded the bid to Burr Truck and Trailer Sales, Inc. for the 4 Tandem Trucks; and

WHEREAS: Burr Truck and Trailer Sales, Inc. has 1 Tandem Truck in stock that is pending installation of additional items; and

WHEREAS: Burr Truck and Trailer Sales, Inc. has requested a down payment for the 1 Tandem Truck in the amount of \$165,560.20; and

WHEREAS: Burr Truck and Trailer Sales, Inc. will be requesting a down payment for the remaining 3 Tandem Trucks in the amount of \$165,560.20 each when each one is done pending installation of additional items; and

WHEREAS: A down payment requires Legislative approval; therefore be it

RESOLVED: That the Tioga County Legislature authorizes a down payment in the amount of \$165,560.20 to be paid out of Account H5130.521908; and be it further

RESOLVED: That the Tioga County Legislature authorizes the down payments for the remaining 3 Tandem Trucks in the amount of \$165,560.20 each as they become available to be paid out of Account H5130.521908.

REFERRED TO:

PUBLIC WORKS COMMITTEE

RESOLUTION NO. -25

APPROVE CHANGE ORDER FOR
56 MAIN STREET SOUTH WING HVAC
PUBLIC WORKS

WHEREAS: The award for 56 Main Street South Wing HVAC was awarded to Postler & Jaeckle Corporation on Resolution No. 206-24; and

WHEREAS: A change order was submitted due to additional work that was unforeseen; therefore be it

RESOLVED: That the Tioga County Legislature authorize additional funds to be appropriated for this change order not to exceed \$5,978.25 to be paid out of the following account:

H1620.520911 – Renovations 56 Main St

REFERRED TO:

PUBLIC WORKS COMMITTEE
FINANCE/LEGAL COMMITTEE

RESOLUTION NO. -25

APPROVE SOLE SOURCE PURCHASE OF
56 MAIN HVAC EQUIPMENT - PUBLIC WORKS

WHEREAS: Project design for 56 Main North Wing HVAC was awarded to Delta Engineers on Resolution No. 70-25; and

WHEREAS: Delta Engineers is recommending that the HVAC equipment be purchased prior to the letting due to the R410A refrigerant being no longer used in HVAC equipment; and

WHEREAS: The choice to do so is now further justified due to the uncertainty surrounding upcoming tariffs; and

WHEREAS: Meier Supply Co., Inc. is the only authorized dealer in central New York for LG, making this company a sole source provider; and

WHEREAS: Delta Engineers is recommending that we match the existing brands in the building which would provide the best value for the purchase; and

WHEREAS: Legislative approval is required for all sole source purchases; and

WHEREAS: This purchase will be in Tioga County's best financial interest; and

WHEREAS: Funds are available for the purchase of the HVAC equipment from Account H1620.520911; therefore be it

RESOLVED: That the Tioga County Legislature approve the purchase of the HVAC equipment from Meier Supply Co., Inc. Conklin, NY in the amount of \$301,612.00 to be paid for out of H1620.520911.