

PUBLIC SAFETY MEETING

March 5, 2019

The regular meeting of Public Safety, Probation, Office of Emergency Services, Coroner, and Stop DWI was held in the Legislative Conference Room at the Ronald E. Dougherty Office Building, 56 Main St., on Tuesday, March 5, 2019 at 2:30 PM.

Present:

| | |
|---------------------------|------------------------------|
| Edward Hollenbeck | Legislator |
| Marte Sauerbrey | Chair, Legislature |
| William Standinger | Legislator |
| Dale Weston | Acting Chair, Public Safety |
| Joy Bennett | Director, Probation |
| Undersheriff Mike Jackson | Sheriff's Office |
| Mike Simmons | Director, Emergency Services |

Guests:

| | |
|----------------------|---|
| Captain Rich Hallett | Sheriff's Office |
| Rita Hollenbeck | Chief Accountant/Budget Officer, Treasurer's Office |

Absent:

| | |
|---------------------|-------------------------------------|
| Dennis Mullen | Chair, Public Safety |
| Sheriff Gary Howard | Sheriff's Office |
| Bob Williams | Deputy Director, Emergency Services |

APPROVAL OF MINUTES:

Legislator Hollenbeck made a motion to approve the minutes of February 5, 2019; seconded by Legislator Standinger, and so carried.

OFFICE of EMERGENCY MANAGEMENT

Mike Simmons, OES Director, presented the following information to the committee. Report is attached.

Budget:

- On track.

Resolutions:

- Award 2018 Emergency Management Planning Grant (EMPG18)
A resolution was presented allowing the Emergency Services Office to accept the EMPG18 grant in the amount of \$23,986.
- Appropriation of Funds Hazardous Materials Emergency Preparedness (HMEP18) and Modify 2019 Budget
A resolution was presented appropriating the 2018 Hazardous Materials Emergency Preparedness Grant (HMEP18) and modify the 2019 budget to reflect these monies.

- Appoint Rebecca Roden as Deputy Fire Coordinator

A resolution was presented authorizing the Director of Emergency Services to appoint Rebecca Roden as Assistant County Fire Coordinator effective March 13, 2019.

❖ ***Committee agreed to move these three resolutions forward.***

Monthly Meetings Attended:

- State Emergency Managers Conference

Grants:

- SHSP – Sheriff’s Office ordered radios

Other:

- Waverly radio project – should pick up as the weather gets better.
- Senator Seward issued certificates to the Search & Rescue team for their help with a case.
- EMS – ongoing ambulance problems. Met with them again to address the issue and it was decided that mutual aid plans will be completed and submitted by May 1st.
- EMS Coordinator position – position is still open.
- Ambulance staffing issues were discussed.
- Interoperable radio system – RFP has been completed for the new fire radio system. Director Simmons will determine how much it will cost to complete this ongoing project. We should continue to receive \$400,000 in grant money each year. Legislator Sauerbrey said discussion has taken place in regards to contributing a reserve towards this project. Both Tompkins and Broome County have expressed interest in having us partner with them on their radio contract.
- I am Responding – IT still has not purchased the big monitors in Dispatch for the I am Responding Program.

PROBATION:

Joy Bennett, Probation Director, presented the following information to the committee. Reports are attached.

Budget:

- On Track

Issues:

- The 17th revision for Raise the Age (RTA) has been submitted to the State.
- Polygraph testing - working on a contract or MOU.
- STSJP Funding - need to resubmit.
- Proposed legislation that will affect Probation:
 - Cashless Bail
 - New legislation would notify all principals via their preference - text, email, phone or mail.
 - PINS – proposes that PINS will not be placed in foster care, residential treatment or detention. This increases the county’s liability.

- COTI programs – Program is ending 4/1/19. One of the programs, Trinity, has applied for a grant and they are trying to get a new 16 bed facility next to Waverly PD.
- Discussed a case involving a juvenile who was sentenced to 1-3 years. There was a problem with the issuance of the transport order by the Court. Director Bennett has reached out to the State to get resolution on such cases for future reference.
- Magistrates Breakfast was held on February 20th. There was a poor turnout for Magistrates and Director Bennett is contemplating discontinuing this program.
- ATI application is due to DCJS on 3/25/19. Mental Hygiene has been contacted to see if they wanted to continue to operate the program.

Resolutions:

- None

SHERIFF:

Undersheriff Mike Jackson presented the following information to the committee. Reports are attached. He introduced Captain Hallett to the Committee.

Budget:

- On track.
- Currently at 40% of board-in revenues due to Cortland County Jail building problems. Feds have also picked up. Currently have 35 boarders.

Personnel Items:

- Civil – all positions are filled.
- Corrections – there are 6 full-time Correction Officer positions that are vacant and one part-time cook position. 4 will be hired off current eligibility list; 2 will be hired provisionally.
- Road Patrol:
 - Currently have one vacant Deputy position.
- E911 Communications – all positions are filled.
 - All positions are filled - one Dispatcher is being trained.
- Undersheriff will be retiring in May.

Resolutions:

- Authorize Acceptance of a 2019 NYS PTS Grant, Appropriate Funds and Amend 2019 Sheriff's Budget
A resolution was presented allowing the Sheriff's Office to accept the 2019 PTS Grant, appropriate funds, and amend the 2019 budget.
- Recognize Cindy Iannone's 18 Years of Dedicated Service to Tioga County
A resolution was presented recognizing Cindy Iannone's 18 years of dedicated service to Tioga County.
- Appoint Members to the Traffic Safety Board
A resolution was presented reappointing members to the Traffic Safety Board.

❖ ***Committee agreed to move these three resolutions forward.***

Labor Issues

- None to report.

Litigation Issues

- One case is still active.

Other:

- New contract for inmate meals is working very well.
- We will be attending the job fair at the Treadway tomorrow.
- Met with DPW employees, Gary Hammond and Rich Perkins, regarding water redundancy for Jail. Two options to consider are: contract with potable water supplies or drill a well. Drilling a well seems to be the best option.
- 69 average daily inmates for February (50% were boarders) Maximum capacity is 104.
- ATI worked 328 manhours at various county office buildings, fire departments and at the County Highway Department.

ADJOURNED:

Motion to adjourn meeting at 3:20 PM.

Respectfully Submitted,

Diane Rockwell

Diane Rockwell

Secretary to the Sheriff

3/5/19

ATTACHMENTS:

OFFICE of EMERGENCY SERVICES

Budget: Within Budget - See attached spreadsheets

Resolutions: Appointment of Rebecca Roden as Deputy Coordinator

Award 2018 Emergency Planning Grant (EMPG18)

Appropriation of Funds Hazardous Materials Emergency Preparedness (HMEP18)

Monthly Activity:

1. Monthly Meetings Attended
 - a. Red Cross – Monthly meeting
 - b. State Emergency Managers Conference

2. Grants
 - a. SHSP17 – Truck and I am Responding Program
 - b. SHSP18 – I am Responding Program
 - c. EMPG17 – Received Grant – for salaries
 - d. SLETPP17 – Received Grant – Radios Received by Sheriff’s Office
 - e. SLETPP18 – Approved – Replace ballistic vests for SWAT Team
 - f. SICG12 – Closed
 - g. SICG16 – Closed
 - h. SICG17 – Interop. Grant – Approved
 - i. HMEP18 – Application Submitted
 - j. SICG18 – Formula Grant – Approved
 - k. SIGC-18 – Targeted Grant - Application

3. Other Emergency Services Activities
 - a. Waverly Radio Project – Fingerlakes is currently assembling equipment.
 - b. HazMat Team – No Calls
 - c. Fire Investigation Team – 3 Calls
 - d. Search and Rescue – No Calls

4. EMS
 - a. Meetings with REMAC regarding EMS agencies not utilizing the nearest, available, appropriate assistance when needed. Medical Directors have been notified of problem. Agencies are to have Mutual Aid Plans completed and submitted to Council bt May 1st.

- b. EMS Coordinator Position – Would like to wait to fill.
 - c. Ambulance staffing issues.
- 5. Interoperable Fire Radio System
 - a. Federal Engineering is preparing and RFP for new Fire Radio System. Working forwards to develop general pricing for a system from vendors. Need to develop a plan to pay for the system.
- 6. Fire
 - a. The I am Responding Program is still waiting for monitors so the dispatchers can see which ambulances and fire equipment are available or out of service nor the level of EMS providers are working. While IT has been working on the monitors it has taken longer than anticipated.
- 7. EMO
 - a. Tier 3 Training will be at the Public Safety Building was conducted. Very good attendance. Reviews seemed good.
- 8. Emergency Service Personnel
 - a. EMS Coordinator Position also unfilled. Still could use person to fill job based on salary based on 17 hours but would like to wait to fill.
 - b. Director position – Waiver or modified schedule for pay. (discussion)

REFERRED TO:

PUBLIC SAFETY COMMITTEE
PERSONNEL COMMITTEE

RESOLUTION NO. -19

APPOINT REBECCA RODEN DEPUTY FIRE
COORDINATOR
EMERGENCY SERVICES

WHEREAS: The Office of Emergency Services has a need for additional assistance with the administration of ongoing projects; and

WHEREAS: The Director of Emergency Services would like to appoint a candidate as Non-Compensated Deputy Fire Coordinator for Administration; therefore be it

RESOLVED: That the Legislature approve the appointment of Rebecca Roden as Assistant County Fire Coordinator effective March 13, 2019. This position will be served without remuneration.

REFERRED TO:

PUBLIC SAFETY COMMITTEE
FINANCE COMMITTEE

RESOLUTION NO. -19

AWARD 2018 EMERGENCY MANAGEMENT
PLANNING GRANT (EMPG18)
EMERGENCY SERVICES

WHEREAS: The Tioga County Office of Emergency Services has been awarded a matching grant of \$23,986 by the New York State Division of Homeland Security and Emergency Services (NYSDHSES); and

WHEREAS: The matching grant will be used to offset \$23,986 of budgeted salary costs; therefore be it

RESOLVED: That the Emergency Services Office be allowed to accept the awarded 2018 Emergency Management Planning Grant in the amount of \$23,986.

REFERRED TO:

PUBLIC SAFETY COMMITTEE
FINANCE COMMITTEE

RESOLUTION NO. -19

APPROPRIATION OF FUNDS
HAZARDOUS MATERIALS EMERGENCY
PREPAREDNESS
(HMEP18)
MODIFY 2019 BUDGET
EMERGENCY SERVICES

WHEREAS: The New York State Division of Homeland Security and Emergency Services (DHSES) has been awarded a grant of \$6,465. 20% of this grant will be county share (\$1,293) and

WHEREAS: The grant will be used for emergency management planning; and

WHEREAS: Appropriation of funds requires legislative approval; therefore be it

RESOLVED: That the 2018 Hazardous Materials Emergency Preparedness (HMEP18) be appropriated as follows:

| | | |
|--------------------|----------------------|---------|
| A3360.433567 HME18 | DHSES State Aid | \$5,172 |
| A3360.540140 HME18 | Contracting Services | \$6,465 |

And be it further

RESOLVED: That the 2019 Emergency Services budget be modified to reflect the above changes.

PROBATION

Budget Status:

2018 Encumbrances all closed out

2019 budget on track

Issues:

1. 15th version of the RTA Comprehensive Plan was sent to DCJS for pre-review on 3/1/19. We have two Probation Officers attending a training for Decision Points an evidence based intervention for juveniles this month. We were advised the cost to send the officers could be claimed under RTA plan, since cost is almost \$1,000, plan was edited and resubmitted.
2. Working on contract or MOU for polygraph testing for Level 3 sex offenders on probation who have completed sex offender treatment.
3. Probation submitted application for STSJP funding, this included a new area for RTA funding, so the information in the RTA plan was repeated in the STSJP RTA plan. This plan was approved by OCFS. Based on RTA review team call on 2/25/19, Tioga will need to resubmit our STSJP Plan. The reviewers advised it is up to the county to request funding via DCJS RTA or OCFS STSJP RTA. Tioga put all funding for Electronic Monitoring in the STSJP plan and our claim for funding for the new Cayuga Counseling program in the DCJS RTA plan. We were advised DCJS will create contracts for RTA funding. It is still confusing how RTA financial claims to the state are going to be processed.
4. Proposed legislation for 2019 that will effect Probation:
 - a. Cashless Bail appears this has an implementation date of November 2020 – the state current gives the county \$5000 to run Pretrial Release, this legislation has the potential to dramatically increase the number of defendants placed in the program by the Courts. The new legislation directs that all “principals” be advised of court hearing date/time via test, email, telephone or US mail- (Defendant’s choice). 16 different courts in the county sending their weekly docket to the Probation Department for us to notify all defendants- this a huge enlargement of the duties of Pretrial and becomes another unfunded mandate
 - b. Legalization of Recreational Marijuana – some information that this legislation may be delayed
 - c. PINS – Person in Need of Supervision- new legislation proposes that these youth will no longer be able to be placed in foster care, residential treatment or detention. This is an extreme change to how counties work with teenage runaways which is primary reason in Tioga County that a PINS is filed. This has serious potential to increase the county’s liability re: runaway youths involved with DSS or Probation.
5. Probation continues to work with both COTI programs, the programs are funded until 3/31/19. We are still waiting to hear if Trinity and ACBC will continue to have staff in Tioga County after that date.
6. Probation Director sitting on committee that is reviewing the RFPs for treatment program in the Jail, meeting to review RFP is March 4, 2019 at 9:00am.

- 7. First case in Tioga County Youth Part went to sentencing on 2/27/19, the youth was sentenced to 1-3 years and placed in the custody of OCFS. At the conclusion of the hearing the Probation Officer requested the Court issue a remand order for the defendant to be transported back to detention by the Sheriff’s office. The Court Clerk refused stating OCFS had to transport. A representative from OCFS was present and he explained to the Court that the process is the youth is remanded back to detention for 10 days and then the county picks up the youth and transports the youth to OCFS residential program in Brooklyn, NY. is ongoing, sentencing scheduled for February 27, 2019. The Clerk continued to refuse, stating OCA said no further order had to be issued all further transports were up to OCFS. Bottom line after a wait of 2 hours an order was created and the youth transported. We are now trying to get an order for the youth to be transported on 3/8/19 from Hillbrook Detention in Syracuse to Brooklyn, NY by the Sheriff’s office. To date the Clerk has refused. This situation has been forwarded to top people at OPCA and DCJS for assistance.
- 8. Magistrates Breakfast was held on 2/20/19, very poor turn out from the Magistrates only 2 out of 15 Magistrates attended the meeting. Approximately 6 Court Clerks attended. We had presentations from Buddi about Electronic Monitoring, from Smart Start about IIDs and home testing units and from Trinity COTI about services currently available in the jail. Attendees were given an opportunity to blow into the IID device after using mouthwash to see how the unit reacts
- 9. ATI Application for next program year received, it is due to DCJS on 3/25/19. Contacted Lori Morgan to see if ADS wanted to continue to operate a program, she advised yes. Funding for ATI programs:

| | |
|---------------------|-----------------|
| Community Service - | \$ 6,969 |
| Pretrial Release - | \$ 5,175 |
| ADS | <u>\$10,512</u> |
| Total | \$22,657 |

ATI Programs:

- ❖ Electronic Monitoring – 1 units in use as an alternative to jail or an ATD
- ❖ Community Service –Crew scheduled both days.
- ❖ Pre-Trial Release

SHERIFF

Personnel Issues:

1. *Civil Office*
 - a) All positions are filled.
2. *Corrections Division*
 - a) Have (6) full time positions vacant. Have concluded interviews. Will be hiring (4) off of a civil service list and (2) provisionally. This will bring our staffing to full level. Each of the (6) new officers will now begin an 8-week OJT program and within a year will have to attend a NYS 8-week Basic Corrections Course. One part-time cook position remains vacant.
3. *Road Patrol*
 - a) (1) Patrol Deputy position remains vacant. Will hopefully fill this position by April 1st, when the new Basic Police Academy begins.
4. *E911 Emergency Communications Center*
 - a) Currently all positions are filled. Have (1) being trained.

Labor Issues:

1. None to report.

Litigation Issues:

1. One case is still active. No status to report.

Budget:

1. Budget is on track. Generated nearly \$70,000 from boarders during the month of February. We have generated nearly 40% of our 2019 budget projection for Inmate Boarder revenue. Currently have 35 boarders. YTD Revenue is approximately \$122,743.

Current Projects:

1. Met with Gary Hammond and Rich Perkins to discuss water redundancy solutions for the Jail. Two options include contracting with a potable water supplier and/or digging a well within the secured portion of jail yard.
2. Will be participating in the Tioga County Job Fair to be held at the Treadway Convention Center on March 6th.

Miscellaneous:

1. Average daily inmate population for the month of February was 69.

2. (3) Resolutions attached. Appoint members to Traffic Safety Board; Recognize Cindy Iannone on her Retirement; Appropriate grant funding.
3. ATI worked 328-man hours during the month. Work included:
 - a. Raked leafs at Court House and County Office Bldg.
 - b. Stripped and waxed floors at the Campville Fire Dept.; PSB; County Highway Dept.
 - c. Cleaned trucks for T.C. Highway Dept.; Candor FD; Southside FD
 - d. Cleaned station and vehicles at Waverly Fire Department.

REFERRED TO:

PUBLIC SAFETY COMMITTEE

RESOLUTION NO.

APPOINT MEMBERS TO
TRAFFIC SAFETY BOARD

RESOLVED: That the following members be reappointed to the Traffic Safety Board for a term as follows:

| TITLE | TERM |
|---|----------------|
| Arthur Cacciola-Candor | 4/1/19-3/31/22 |
| Public Works Commissioner or designee | 4/1/19-3/31/22 |
| Tioga County EMO Director | 4/1/19-3/31/22 |
| Tioga County Sheriff or designee | 4/1/19-3/31/22 |
| Tioga County Economic Development or designee | 4/1/19-3/31/22 |
| Vacant-County Representative | 4/1/19-3/31/22 |
| Public Health Director or designee | 4/1/19-3/31/22 |

REFERRED TO: PUBLIC SAFETY COMMITTEE
FINANCE COMMITTEE

RESOLUTION NO. AUTHORIZE ACCEPTANCE OF A 2019 NYS
PTS GRANT (PTS-2019-Tioga Co So-00171-
(054), APPROPRIATE FUNDS AND AMEND
2019 SHERIFF'S BUDGET

WHEREAS: The Sheriff applied and was awarded a NYS PTS (Police Traffic Services) (PTS-2019-Tioga Co So-00171-(054) in the amount of \$18,675; and

WHEREAS: This funding must accepted and appropriated; therefore be it

RESOLVED: That the Tioga County Legislature authorizes the acceptance of this award; and be it further

RESOLVED: That the 2019 budget be modified and funds be appropriated to the following accounts:

Expense Account: A3110.510030 Sheriff – Overtime/Other

Revenue Account: A3110.433900 Sheriff -State Aid

REFERRING TO:

PUBLIC SAFETY COMMITTEE

RESOLUTION NO. -19

RESOLUTION RECOGNIZING
CINDY IANNONE'S
18 YEARS OF DEDICATED SERVICE TO TIOGA
COUNTY

WHEREAS: Cindy Iannone was appointed as a Corrections Officer on 8/12/00; and

WHEREAS: Cindy Iannone has been dedicated and loyal in the performance of her duties and responsibilities during the past 18 years to Tioga County, thereby earning the respect of her colleagues and peers throughout Tioga County; and

WHEREAS: Cindy Iannone will retire from the Tioga County Sheriff's Office on February 28, 2019; therefore be it

RESOLVED: That the Tioga County Legislature, on its own behalf, as well as on behalf of the citizens of Tioga County, express sincere gratitude to Cindy Iannone for her more than 18 years of dedicated and loyal service to the residents of Tioga County; and be it further

RESOLVED: That this resolution be spread upon the minutes of this meeting and a certified copy be presented to this outstanding employee, Cindy Iannone.