TIOGA COUNTY COMMUNITY SERVICES BOARD MEETING

May 19th, 2022 9:30am Via: Hybrid

- I. Review and Approval of March 2022 Minutes
- II. Director's Report -- Lori Morgan
- III. Chair's Report John Bezirganian, MD
- IV. Committee Reports
- V. Unfinished Business
- VI. New Business

Acronym List 1-23-20

- VII. Adjournment
- STR State Targeted Response Grant
- BHCC Behavioral Health Care Consortium
- SUD Substance Use Disorder
- DFC Drug Free Communities Grant
- **RPC Regional Planning Consortium**
- **RFP Request for Proposal**
- **PAR Prior Approval Review**
- **IPA Independent Practice Association**
- **RHIO Regional Health Information Organization**
- MAT Medical Assisted Treatment

TIOGA COUNTY DEPARTMENT OF MENTAL HYGIENE

COMMUNITY SERVICES BOARD

Pending Approval March 17th, 2022 Via Hybrid

Member Attendance: Guests:	John Bezirganian, MD Fran Bialy Carolyn Galatzan Bob Williams William Standinger, III Denise Brown Shawn Nalepa Larissa Brower Tina Lounsbury
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Mental	Lori Morgan, Director of Community Services
Hygiene Attendance:	Sue Graves, Secretary to the Director of Community Services (minutes)
	Meeting called to order at 9:30am
Category:	Meeting Minutes
Торіс:	Review of minutes from February 2022
Discussion:	Approved with changes
Торіс:	Director's Report – Lori Morgan
Discussion:	Lori provided the following updates:
	Workforce Funding
	 Agreement reached with the Union
	 Each eligible employee to receive funds
	o Resolution to be presented to the Legislature
	 Left over funding to go towards training Recruitment & Retention
	• Countywide issue discussed
	 Shawn gave insight on a Law that allows training reimbursement for
	counties who paid to train individuals who, in turn, leave to work in another county. The new employing county would then need to
	reimburse the previous county's training expenses for that individual.
	Staffing Changes
	 Michelle Dunham (ADS) and Linda Wagner (MH) resigned
	 Sarah Secor (MH) started March 1st, 2022 Betty Chilson will be retiring in June 2022
	o berry chilson will be retring in Julie 2022

- ADS Department
 - Open Access hours changed to 1:00 5:00pm due to staffing
 - Probation currently has ACBC and Trinity there daily either full time or Part time
 - ACBC & Trinity are doing assessments and sending individuals to their perspective places for treatment and not the closes clinics
 - Could face a sustainability issue with the number of agencies providing the same services to a limited number of clients
 - ACBC opened clinics in Binghamton & Endicott and more people are going there
 - o REACH in Ithaca prescribing MAT meds and controls
 - Non-profit organizations can do a lot of things the county clinic cannot because of OASAS guidelines
 - Many counties are upset these agencies received funding instead of it going to the standing county agencies.
 - o Lori reviewed the Boys & Girls Club/COTI situation she had.
 - Clinic isn't getting a lot of adolescents because they are going to other programs instead
 - o There may come a time where ADS services will need to be reviewed
 - o Concerns with what happens when all of the COTI money goes away
 - A lot of competition in the county for ADS clients
 - o Sustainability is worrisome
- Personnel Director
 - New Director to be hired soon resulting from Bethany O'Rourke's retirement
 - o May be a county study in the future
 - Harder to recruit workers
 - o County is not competitive

Informational - Complete

Topic: Chair Report – Dr. Bezirganian

Status:

Discussion: Subcommittee Highlights

- OPWDD Subcommittee
 - More services are up and running
 - o Life Plan, Prime Care & ST Connects
 - Conducting more in-person services
 - Still offering virtual services
 - o State saying CSIDD services coming in April
 - Racker holding virtual activities
 - o Still have waiting lists in Tioga County
 - Pat Gillule meets with a group to discuss the needs of the OPWDD population in area counties

Status: Informational Complete

Topic: Other Business

- Discussion: A New Hope Center Fran Bialy
 - Facing a severe issue with safe and affordable housing in the county

- County CAC
 - Main funding source is federal fines dollars
 - o Funding has dried up
 - o Contract ends this fall
 - RFP's being completed and due next Thursday (3/24/22)
 - o ANHC served 1,298 individuals in 2021
 - o Hoping to obtain the funds needed to run the program
 - o Some counties are in trouble financially
 - Fran should be finding out soon what kind of funding his program will be receiving.
- Status: Informational Complete
- Topic: New Business
- Discussion: Nominating Committee
 - Nominations:
 - o Chair Dr. Bezirganian
 - o Co-Chair Fran Bialy
 - o Secretary Tina Lounsbury
 - o Alternative Nominations none
 - The Board voted unanimously to accept the nominations.
 - These individuals will serve in their prospective positions for a term of 1 year.
- Status: Informational Complete
- Adjournment: The meeting adjourned at 10:33am. The next meeting is scheduled for Thursday, April 21st, 2022 at 9:30am.

REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE FINANCE COMMITTEE PERSONNEL COMMITTEE

RESOLUTION NO. -22 APPROPRIATION OF FUNDS, TRANSFER OF FUNDS, AND BUDGET MODIFICATION MENTAL HYGIENE

WHEREAS: Tioga County Mental Hygiene (TCMH) has been allocated additional pass through federal aid funding as a grant through the Office of Alcohol and Substance Abuse (OASAS) and previously from the Office of Mental Health (OMH) for the purpose of Workforce Enhancement and Development; and

WHEREAS: Eligible expenses to spend these funds include but are not limited to: Recruitment and Retention Incentives, Educational Expenses, Career Development and Training Expenses; and

WHEREAS: Tioga County Mental Hygiene has identified the best use of these funds as retention incentive for the entire departments staff and training for select staff; and

WHEREAS: Personnel has negotiated a Memorandum of Agreement between Tioga County and the CSEA Union to distribute \$1,000 per each Union Member of the Mental Hygiene Department; and

WHEREAS: TCMH has determined the allowable retention incentives for non-union staff: \$5,000 Medical Director, \$1,218 Director of Community Services, \$1,000 for each full-time therapists and full-time support staff, \$1,000 Clinic Program Director, \$832 Deputy Director of Community Services, \$817 to each of the two Part-Time Account Clerks, \$745 Director of Administrative Services, and \$730 Secretary to the Director of Community Services; and

WHEREAS: TCMH will incur no local share increase, yet this will require a Budget Modification, Transfer of Funds and an Appropriation of Funds into the proper account codes; and

WHEREAS: Budget Modifications, Transfer of Funds and Appropriation of Funds require Legislative approval; therefore be it

RESOLVED: That funding be appropriated as follows:

From	: A4210-444310-WEG1 FA-COVID R	\$13,796.00
To:	A4210-510050-WEG1 Salary Other	\$12,543.00
To:	A4210-583088-WEG1 Social Sec Fringe	\$ 960.00
To:	A4210-540733-WEG1 Training Other	\$ 293.00

And be it further

RESOLVED: That funding be transferred as follows:

From:	A4310-540733-WEG1	Training Other	\$24,346.00
To:	A4310-510050-WEG1	Salary Other	\$22,616.00
To:	A4310-583088-WEG1	Social Sec Fringe	\$ 1,730.00

REFERRED TO:

HEALTH & HUMAN SERVICES COMMITTEE

RESOLUTION NO. -22 RESOLUTION REAPPOINTING MEMBER TO COMMUNITY SERVICES BOARD

WHEREAS: Shawn Nalepa's appointment to the Community Services Board will expire on May 31st, 2022; and

WHEREAS: The Community Services Board has recommended Shawn Nalepa's reappointment; and

WHEREAS: Section Article 41.11 (d) of the Mental Hygiene Law allows counties to determine the length of term of Community Services Board members; therefore be it

RESOLVED: That Shawn Nalepa be reappointed to the Community Services Board, for term starting June 1st, 2022 and ending May 31st, 2026.

REFERRED TO:

HEALTH & HUMAN SERVICES COMMITTEE

RESOLUTION NO. -22 RESOLUTION REAPPOINTING MEMBER TO COMMUNITY SERVICES BOARD

WHEREAS: John Bezirganian's appointment to the Community Services Board expires on May 31st, 2022; and

WHEREAS: The Community Services Board has recommended John Bezirganian's reappointment; and

WHEREAS: Section Article 41.11 (d) of the Mental Hygiene Law allows counties to determine the length of term of Community Services Board members; therefore be it

RESOLVED: That John Bezirganian be reappointed to the Community Services Board, for term starting June 1st, 2022 and ending May 31st, 2026.

REFERRED TO

HEALTH & HUMAN SERVICES COMMITTEE

RESOLUTION NO. –22 RECOGNITION OF BETTY CHILSON'S 24 YEARS OF DEDICATED SERVICE TO THE TIOGA COUNTY DEPARTMENT OF MENTAL HYGIENE

WHEREAS: Betty Chilson was hired as a part-time Typist with the Tiers Program on January 29, 1992, transferred to Mental Hygiene on January 1, 1994 as a part-time Typist and was promoted to full-time Account Clerk Typist on May 5, 1999. On January 25, 2017 her title changed to Accounting Associate I with Tioga County Department of Mental Hygiene; the position she still holds; and

WHEREAS: Betty Chilson has been extremely dedicated, loyal and professional in the performance of her duties and responsibilities during the past 24 years to the Mental Hygiene Department. She has earned the respect of her director, colleagues and peers throughout Tioga County; and

WHEREAS: Ms. Chilson will retire on June 30, 2022; therefore be it

RESOLVED: That the Tioga County Legislature, on its own behalf, as well as on behalf of the citizens of Tioga County, express sincere gratitude to Betty Chilson for her 24 years of dedicated and loyal service to the residents of Tioga County; and be it further

RESOLVED: That this resolution be spread upon the minutes of this meeting and a certified copy be presented to this outstanding employee, Betty Chilson.

2022 PROCLAMATION

Mental Health Awareness Month & Children's Mental Health Awareness Week

Whereas: The citizens of Tioga County value the overall health and well-being of all the residents of Tioga County they are proud to support the observance of Mental Health Awareness Month and Children's Mental Health Week; and

Whereas: Mental Health is essential to everyone's overall health and well-being; and

Whereas: Mental illness is the leading illness-related cause of disability, a major cause of death through suicide, a factor in school failure, a contributor of poor overall health, incarceration, and homelessness; and

Whereas: Mental illness in adults and serious emotional and mental health disorders in children and youth are real and treatable.

Whereas: There is evidence that early intervention, family-centered care for children, and person centered treatment for adults can result in reduction and management of symptoms such that individuals with mental illness can live full, productive and meaningful lives in their communities; and

Whereas: Children and youth with mental health challenges, along with their families, deserve access to services and supports that are family driven, youth guided and culturally appropriate; and

Whereas: There is an expectation of hope, healing and recovery for the citizens of Tioga County who experience symptoms of mental illness, and

Whereas: Tioga County has made a commitment to a community-based system of care that promotes values of acceptance, dignity and social inclusion for individuals of all ages; therefore

THE TIOGA COUNTY LEGISLATURE does hereby ask all residents of our county to join in declaring May 2022 as *Mental Health Awareness Month* and May 1st – 5th, 2022 as *Children's Mental Health Awareness Week* in Tioga County.



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ACCOUNTS FOR

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TRANFRS

ORIGINAL

A General Fund	APPROP	STVICA	BUDGET	YTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL
A4210 Alcohol And Drug Services							
416220 416300	-90,000 -243,000	00	-90,000 -243,000	-12,866.06 -49,872.94	88	-77,133.94 -193,127.06	14.3% 20.5%
426270	-1,000	0	-1,000	00	00	-1,000.00	
435000	-113,449	00	-115,449	-56,866.00	88	-56,583.00	20. 20.
444310	0	0	0	-3,449.00		3,449.00	8
A4210 510010 Salary Ft A4210 510030 Salary ot	339,679 500	00	339,679 500	90,139.80 41 56	8.6	249,539.20	26. 26.
510050	0	0	20	2,776.50	38	-2.776.50	S
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A4210 540270 Ins Liab	2,000	00	2,000	85.33 5,000.00	8 <u>.</u> 8	614.67 .00	28
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583088	28,182	00	28,182	7.486.28	8.0	9, 155, 42 20, 695, 40	44° 2%
	7,588	00	7,588	2,098.03	8	5,490.37	27.6%
586088	123,439	000	123,439	31, 105.47	80	92,333.20	25.2%
A4210 200900 EAD	86	Ð	86	24.04	00.	62.39	27.8%
TOTAL Alcohol And Drug Services	106,865	0	106,865	31,954.93	00	74,909.73	29.9%
A4211 Council On Alcoholism							
A4211 434861 SA Cn Alc A4211 540590 Svs Rnd A4211 540595 Svs Rnd Ot	-209,234 149,234 60,000	000	-209,234 149,234 60,000	-146,127.00 62,016.93 5,801.49	888	-63,107.00 87,217.07 54,198.51	69.8% 41.6% 9.7%
TOTAL Council On Alcoholism	0	0	0	-78,308.58	00.	78,308.58	100.0%
A4213 Drug Free Communities Grant							
A4213 444863 FA-DFC GR	-130,000	0	-130,000	-20,509.49	00.	-109,490.51	15.8%

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ORIGINAL APPROP	130,000	1 1	71, 528, 58, 58, 58, 58, 58, 58, 58, 5
ACCOUNTS FOR: A General Fund	A4213 444863 CARA FA-CARA A4213 540590 SR-DFC A4213 540590 CARA SR-CARA	TOTAL Drug Free Communities Grant A4309 Mental Hygiene County Administ	A4309 434980 SA-Dev Dis A4309 510010 Salary Fta A4309 510020 Salary Fta A4309 510020 Salary Pt A4309 510030 Salary Oth A4309 510030 Salary Oth A4309 520200 Office Eq A4309 520200 Office Eq A4309 530100 Legal Proc A4309 540100 Data Proc A4309 540100 Data Proc A4309 540100 Books A4309 540120 Cons Fees A4309 540200 Legal Fees A4309 540200 Cons Fees A4309 540200 Cons Fees A4309 540200 Cons Fees A4309 540200 Salarage A4309 540200 Salarage A4309 540350 Cons Fees A4309 540350 Cons Fee

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ACCOUNTS FOR: A General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTVITS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A4309 583088 social sec A4309 584088 work Comp A4309 585588 Disab Ins A4309 586088 Health Ins A4309 588988 Eap	48,830 15,624 783 210,500 171	00000	48,830 15,624 783 210,500 171	12,918.67 5,169.72 233.76 62,023.89 54.63	88888	35,911.18 35,911.18 10,454.26 549.27 148,476.27 116.24	26.5% 33.1% 29.9% 29.5% 32.0%
TOTAL Mental Hygiene County Administ	1,013,272	0	1,013,272	341,997.48	00.	671,274.55	33.8%
A4310 Wental Health Clinic							
A4310 416200 Mh Fees A4310 434900 Sa Mh A4310 434904 Sa Hhcom	-1,800,000 -827,701 -10,000	-100,000	-1,806,773 -927,701	-418,491.83 -562,763.00	88	-1,388,281.33 -364,938.00	23.2%
A4310 444310 WEG1 FA-C19 WEG A4310 510010 Salary Ft	-1.194.893	-38,000	- 38,000		888	-38,000.00	450.054 80.05 91.15
510030 salary ot 510050 salary oth		00	42	834. 11.433	88	3,165.25	88 12 12
510050 530551 540010		10,000	10,000 22,454	1,000.00	888	9,000.00	18.9%
540040	250	000			399	250.00	
540130	355,000	-1,500	353,500	55,856.11 16,456.00	388	297,643.09 58.044.00	22.1%
540270 540550	24,810 26,000	00		832. 338.	8.0.	-3,022.72	112.2% 39.8%
A4310 540540 Suppires A4310 540560 Telephone A4310 540752 Troit	1,775	1,500		850.79 362.77	99 8	1,149.21	42.5% 20.4%
540733 W		27,235		4 γ	8 <u>8</u>	956.65 27,235.00	4.3% .0%
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584088	19,712	765		75.23 5,464.45	88	689.77 14.320.40	9.8% 27.6%
A4310 585588 Disab Ins A4310 586088 Health Ins A4310 589088 ==0	1,093 322,553	1,040	1,098 323,592	85,420.52	ຣ໌ຣ໌ເ		26.5% 26.4%
rotal Men	-331,431	-100,000	-431,431		8.8	29	20.0% 110.9%
A4311 Rehabilitation Support Service							
A4311 540595 Svs Rnd Ot	16,240	0	16,240	.00	00.	16,240.00	×0.

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TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

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The second s	AVAILABLE BUDGET	16,240.00		10.00 100,396.17 50.00 177,894.99	ouu.uu 278,951.16		10,067.00 2,572.00 9,431.77 9,093.32	31,164.09		63,145.00 47,253.00	110,398.00		113,965.71	113,965.71	1,422,179.84	-2,470,129.81 3,892,309.65
	ENCUNBRANCES	00.		88888	00.		8889	00.		00.	.00		.00	.00	.00	88
	YTD ACTUAL	00'		18,503.83 18,503.83 1,250.01	.00. 19,753.84		10,016.00 2,562.00 338.23 546.68	13,462.91		62,832.00 47,254.00	110,086.00		84,034.29	84,034.29	44,582.21	-1,349,193.61 1,393,775.82
	REVISED BUDGET	16,240		10 118,900 179,145	298,705		20,083 5,134 9,770 9,640	44,627		125,977 94,507	220,484		198,000	198,000	1,466,762	-3,819,323 5,286,085
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	ORIGINAL APPROP	16,240		118,900 118,900 79,145	198,705		20,083 5,134 9,770 9,640	44,627		125,977 94,507	220,484		198,000	198,000	1,466,762	-3,628,754 5,095,516
LUK KUCK JA	ACCOUNTS FOR: A General Fund	TOTAL Rehabilitation Support Service	A4320 Crisis Intervention Services	A4320 540010 Advertisin A4320 540140 Cont Svs A4320 540360 Meals/Food A4320 540590 Svs Rnd	TOTAL Cri	A4321 Health Home Care Management	A4321 540130 Contracts A4321 540590 Svs Rnd A4321 540640 ADULT Supplies A4321 540640 CHILD Supplies	TOTAL Health Home Care Management	A4333 Psycho Social Club	A4333 540130 Contracts A4333 540140 Cont Svs	TOTAL Psycho Social Club	A4390 Criminal Psychiatric Expenditu	A4390 540590 Svs Rnd	TOTAL Criminal Psychiatric Expenditu	TOTAL General Fund	TOTAL REVENUES TOTAL EXPENSES

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GRAND TOTAL 1,466,762 0 1,466,762 44,582.21 .00 1,422,179.84 3.0%		ORIGINAL APPROP	TRANFRS/ ADJSTHTS	REVISED BUDGET	VTD ACTUAL	YTD ACTUAL ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
	GRAND TOTAL	1,466,762	0	1,466,762	44,582.21	00-	1,422,179.84	3.0%

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		ORIGINAL	TRANSFERS /	REVISED			AVAILABLE	
Fund	Fund ACCOUNT DESCRIPTION	APPROP	ADJSMTS	BUDGET	YTD ACTUAL	ENCUMBRANCES	BUDGET	% USED
A	Total A4210 Alcohol & Drug Services	106,865	0	106,865	31,954.93	0.00	74,909.73	29.90%
۲	Total A4211 Council on Alcoholism	0	0	0	-78,308.58	0.00	78,308.58	100.00%
۷	Total A4213 Drug Free Communities Grant	0	0	0	0.00	0.00	0.00	100.00%
۷	Total A4309 Mental Hygiene Administration	1,013,272	0	1,013,272	341,997.48	0.00	671,274.55	33.80%
۷	Total A4310 Mental Health Clinic	-331,431	0	-431,431	-478,398.66	0.00	46,968.02	110.90%
۷	Total A4311 Rehabilitation Support Services	16,240	0	16,240	0.00	0.00	16,240.00	0.00%
۷	Total A4320 Crisis Intervention Services	198,705	100,000	298,705	19,753.84	0.00	278,951.16	6.60%
۷	Total A4321 Health Home Care Management	44,627	0	44,627	13,462.91	0.00	31,164.09	30.20%
۷	Total A4333 Psycho Social Club	220,484	0	220,484	110,086.00	0.00	110,398.00	49.90%
A	Total A4390 Criminal Psychiatric Expenditures	198,000	0	198,000	84,034.29	0.00	153,846.39	22.30%
۷	TOTAL A General Fund	1,466,762	0	1,466,762	44,582.21	0.00	1,422,179.84	3.00%
	TOTAL REVENUES	-3,628,754	-190,569	-3,819,323	-1,349,193.61	0.00	-2,470,129.81	
	TOTAL EXPENSES	5,095,516	190,569	5,286,085	1,393,775.82	0.00	3,892,309.65	
	GRAND TOTAL	1,466,762	0	1,466,762	44,582.21	0.00	1,422,179.84	3.00%

Comments:

* Fee-For-Service Revenue tracking is 3 full months and Expense tracking is 4 full months