

PUBLIC SAFETY COMMITTEE AGENDA

EMERGENCY SERVICES

July 5, 2023

2:30 PM

- APPROVAL OF MINUTES June 6, 2023
- FINANCIAL
 - YTD Report
- OLD BUSINESS
 - Communications Project
 - CAD Project
 - EMS
 - Emergency Management
 - Threat Assessment Management
 - Fire

- RESOLUTIONS
 - None

- PROCLAMATIONS – NONE
- ADJOURNMENT

PUBLIC SAFETY MEETING

June 6, 2023

The regular meeting of Public Safety, Probation, EMO, Stop DWI, Fire, & Safety was held in the Legislative Conference Room, at the Ronald E. Dougherty County Office Building, 56 Main Street, Tuesday, June 6, 2023, which started at 2:30 PM and ended at 3:15 PM.

Present:

Keith Flesher	Chair, Public Safety
William Standinger III	Legislator {Committee Member} (Arrived at 2:39PM)
Barb Roberts	Legislator {Committee Member}
Dale Weston	Legislator {Committee Member}
Marte Sauerbrey	Chair of the Legislator (Arrived at 2:34 PM)
Gary Howard	Sheriff, Sheriff's Office
Brian Cain	Director, Probation
Mike Simmons	Director, Office of Emergency Services
Corinne Cornelius	Deputy Director, Office of Emergency Services
Bob Williams	Asst. Coordinator, Office of Emergency Services (Arrived at 2:34 PM)

ABSENT: Peter DeWind, County Attorney
Cathy Haskell, Legislative Clerk

APPROVAL OF MINUTES:

The April 4, 2023 and the May 2, 2023, minutes were both accepted with no corrections or changes

Motion by: William Standinger III to accept both the April 4, 2023 and May 2, 2023, Minutes.

Second: Barb Roberts

All in Favor - Carried

OFFICE OF EMERGENCY SERVICES – Mike Simmons:

FINANCIAL:

- May YTD Report – Budget within

OLD BUSINESS:

- Radio Project – Moving Slow. Motorola is currently working on a change order to update the project. Recently, some counties who are members of the Southern Tier Communications Consortium, along with the Chenango's consultant, NYSTEC, are discussing various options other than becoming users of the Onondaga Core. The following counties are in the NYSTEC: Broome, Chenango, Cortland, Delaware, Otsego, Tioga, and Tompkins. Motorola has a contract with Sourcewell for towers and buildings. The Law Department is continuing to work on leases with landowners. Elaine Jardin is working with the towns. Town of Spencer Town Board would rather have us install our equipment at a nearby Cell Tower instead of constructing and additional site. Once we receive the data provided to American Tower from Motorola, we will be able to determine the cost of renting space on their tower.
- CAD Project – Up and running. Waiting for the State Info Tech Division to work with our Info Tech staff to get the State Police vehicles added to the system.
- EMS – EMS Coordinator Curtis Hammond is working to update the County's EMS Mutual Aid Plan. EMS Staffing levels continue to experience shortage. No EMS providers available from 6 AM to 6 PM. Automatic assistance from neighboring agencies is being dispatched automatically to assist.
- Emergency Management – The County Hazard Mitigation Plan updated has started. Wendy Walsh and Elaine Jardine are working with the contractor to provide the necessary data and info from the county and local governments. In the most recent County Emergency Preparedness Assessment a need to improve the On Scene Incident Command during emergencies was identified. By using this need, along with SHSP Grant funding, we will be able to purchase a new Tahoe to replace the 2007 Chevrolet Tahoe at no cost to the county. Deputy Director attended the Exercise Design Class and the Bradford Public Information class.
- FIRE – Attached a list of number of calls by department for May.

RESOLUTIONS:

- SEQR Determination of 922 Telecommunications Tower – 110 C Babcock Road
- SEQR Determination of 922 Telecommunications Tower – 246 David Road
- SEQR Determination of 922 Telecommunications Tower – S. Apalachin Road
- SEQR Determination of 922 Telecommunications Tower – 54 Dodge Road
- Modify 2023 Budget and Appropriate of Funds
- Authorize Submission of Statewide Interoperable Formula Grant

***Committee agreed to move these resolutions forward*

PROBATION – Brian Cain:**FINANCIAL:**

- Budget on track for 2023

NEW BUSINESS:

- Staffing – Probation Officer Michael Franz unexpectedly resigned effective June 2, 2023. Briana Ward was hired provisionally effective June 5, 2023 to fill the vacancy. Another candidate, Rachel Zimmer, who is currently employed as a Probation Officer at Steuben County Probation, was interviewed to potentially fill the last vacant Probation Officer position.
- Training – Probation will be sending four(4) Probation Officers next year 2024 for Fundamentals training at \$10,000/each due to nine (9) weeks of training. Asking for an increase on the training budget line from \$10,000 to \$40,000 for the 2024 Budget.
- SCRAM Systems - Attached is a list of options and costs from SCRAM. Probation has contacted SCRAM Systems to discuss possible contract for their SCRAM CAM (Continuous Alcohol Monitor) a unit that attaches to your ankle and their SCRAM Remote Pro (handheld alcohol monitoring device).
- Pathway to Placement - Probation has initiated discussions with Tioga County Department of Social Services and the County Attorney's office to develop Pathways to Placement. By developing agreed upon Pathways, it will eliminate confusion about each agency's responsibilities in the placement process.
- Raise The Age - New York State Office of Children and Family Services and Division of Criminal Justice Services released the Raise The Age Comprehensive Fiscal Plan for 2023-2024. This plan is due by June 30, 2023.
- COPA Conference – The Director will be attending the annual Council of Probation Administrators (COPA) conference in Oswego County from June 26, 2023 to June 28, 2023. Bob Maccarone will be present and announce PTR Services grant money of \$60,000.
- Juvenile Delinquency Services – two (2) JD Appearance Tickets. Both tickets, the individuals were not cooperative with the Intake Process and, therefore, their matters were referred to the County Attorney's Office for possible petition to Family Court. YTD – 5 JDATs received to date.
- ATI Programs – Electronic Monitoring – one (1) individual being monitored via vCheck 24 phone app. Community Service – Weekend Work Program (WWP) is currently suspended. Corrections Officer is not available until June when the WWP will resume operations. Pre-Trial Release – ten (10) people being supervised via the PTR Program. Court Ordered Investigations – 36 active investigations. Supervision – 181 cases – Violation of Probation – 15 defendants/respondents have violation petitions pending against them.

PERSONNEL:

- One vacant Probation Officer 1 positions
- One vacant Part-Time Probation Supervisor
- One unfunded Probation Officer 1 position

RESOLUTIONS:

- Authorize Salary Above Case Base for Probation Office 1 (Briana Ward)

***Committee agreed to move these resolutions forward*

SHERIFF – Gary Howard:

FINANCIAL:

- Revenues are \$269,682 which is 49% of the budget. Expenditures are at \$4,569,019 which is 46% of the budget. Inmate boarders are at \$130,867 which 87% of the Budget.

OLD BUSINESS:

- Update on Labor Issues – NCEU (Jail Union) and TCLEA (Law Enforcement Union) Negotiations are still ongoing.
- Update on litigation issues – still on going.

NEW BUSINESS:

- Pistol Permit database changeover in progress, working on data conversion
- Jail camera replacement project progressing
- Next Gen 911 system – working on
- Firearm changeover to be completed this month.
- Body worn camera project
- Average daily inmate population for the month of May 2023 was 44. There was an average of 7 Federal inmates (230 days) and 1 board-in (31 days).

PERSONNEL:

- Update on vacancies – Civil Office – 1 open part-time position; Corrections Division - currently 7 open Correction Officers position; 2 open part-time cooks; 1 Corrections Officer on light duty; one Corrections Officer out on comp; 2 Corrections Officers on military deployment; and 1 New Corrections Officer starting June 4th; Road Patrol – all positions filled; 1 Deputy currently on light duty; 1 Deputy attending Broome County Law Enforcement Academy; E911 Emergency Communications Center – 2 open full-time; Records – all positions filled; and Administration – 1 Open Captain position as of 6/9/2023.

RESOLUTIONS:

- Recognizing Shawn Nalepa's 26 Years of Service

***Committee agreed to move these resolutions forward*

EXECUTIVE SESSION:

Sheriff Gary Howard requested an Executive Session. Legislator William Standinger made a motion; Legislator Barbara Roberts Seconded to discuss an employee salaries. Time commenced 3:15 PM; Time adjourned 3:40 PM with no action taken. Attendance four (4) Legislators along with Sheriff Howard.

Respectfully submitted,

Kristen Kallin
Secretary to the Director of Probation—June 7, 2022

DRAFT



TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2023 12

ACCOUNTS FOR:	ORIGINAL	TRANSFERS/	REVISED			AVAILABLE	PCT
A General Fund	APPROP	ADJUSTMENTS	BUDGET	YTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL
A3410 Fire							
A3410 415880 Fire/EMS Reimburse	-5,000	0	-5,000	-660.00	.00	-4,340.00	13.2%*
A3410 427010 SEN10 Refunds Of Pr	0	0	0	.00	.00	.00	.0%
A3410 433060 State Aid-Homeland	0	0	0	.00	.00	.00	.0%
A3410 433060 SEN10 State Aid-Fir	0	0	0	.00	.00	.00	.0%
A3410 433290 State Aid-Emergenc	-10,000	0	-10,000	-645.00	.00	-9,355.00	6.5%*
A3410 443050 EMP16 Fed-Aid- EMPG	0	0	0	.00	.00	.00	.0%
A3410 510010 Full Time	0	0	0	.00	.00	.00	.0%
A3410 510020 Part Time/Temporar	39,612	0	39,612	23,684.29	.00	15,927.71	59.8%
A3410 510050 All Other(On Call,	10,000	0	10,000	.00	.00	10,000.00	.0%
A3410 520020 Audio Visual Equip	3,000	0	3,000	.00	.00	3,000.00	.0%
A3410 520030 Batteries (Portabl	1,000	0	1,000	285.58	.00	714.42	28.6%
A3410 520080 Clothing	500	0	500	54.00	.00	446.00	10.8%
A3410 520130 Equipment (Not Car	9,000	0	9,000	1,931.05	110.70	6,958.25	22.7%
A3410 520130 EMP16 Equipment (No	0	0	0	.00	.00	.00	.0%
A3410 520160 Fire & Alarms Equi	400	0	400	.00	.00	400.00	.0%
A3410 520190 Nursing Equipment	2,500	0	2,500	.00	.00	2,500.00	.0%
A3410 520191 E911 Emergency Equi	0	298,397	298,397	148,962.85	.00	149,434.15	49.9%
A3410 520215 Personal Protectiv	6,000	13,144	19,144	.00	.00	19,144.19	.0%
A3410 521130 SEN10 Equipment (No	5,000	0	5,000	.00	.00	5,000.00	.0%
A3410 530100 Data Processing	0	0	0	.00	.00	.00	.0%
A3410 530141 Gis	0	0	0	.00	.00	.00	.0%
A3410 530300 Legal	0	0	0	.00	.00	.00	.0%
A3410 540000 Contract Expense	0	0	0	.00	.00	.00	.0%
A3410 540070 Car Maintenance	2,000	0	2,000	1,015.80	.00	984.20	50.8%
A3410 540140 Contracting Servic	8,000	0	8,000	2,670.51	.00	5,329.49	33.4%
A3410 540140 EMP16 Contracting S	0	0	0	.00	.00	.00	.0%
A3410 540140 M7674 Contracting S	0	0	0	.00	.00	.00	.0%
A3410 540144 Ems Instructors	10,000	0	10,000	5,848.20	.00	4,151.80	58.5%
A3410 540180 Dues	1,200	200	1,400	1,256.00	.00	144.00	89.7%
A3410 540220 Automobile Fuel	2,000	0	2,000	1,270.31	.00	729.69	63.5%
A3410 540320 Leased/Service Equ	1,000	0	1,000	660.80	-53.10	392.30	60.8%
A3410 540330 Legal Fees	0	0	0	.00	.00	.00	.0%
A3410 540340 Literature	3,000	-200	2,800	1,066.42	.00	1,733.58	38.1%
A3410 540350 Office Equip Maint	500	0	500	.00	.00	500.00	.0%
A3410 540360 Meals/Food	100	0	100	12.69	.00	87.31	12.7%
A3410 540370 Medical Expense	1,000	0	1,000	.00	.00	1,000.00	.0%
A3410 540390 Mileage Expense	4,000	0	4,000	1,702.08	.00	2,297.92	42.6%
A3410 540410 Nursing Supplies	2,500	0	2,500	.00	.00	2,500.00	.0%
A3410 540480 Postage	250	0	250	.00	.00	250.00	.0%
A3410 540485 Printing/Paper	300	0	300	39.05	.00	260.95	13.0%



TIOGA COUNTY, NEW YORK

Tioga County
YEAR-TO-DATE BUDGET REPORT

FOR 2023 12

ACCOUNTS FOR:		ORIGINAL	TRANSFRS/	REVISED			AVAILABLE	PCT
A	General Fund	APPROP	ADJSTMTS	BUDGET	YTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL.
A3410 540560	Repairs	1,500	0	1,500	.00	.00	1,500.00	.0%
A3410 540620	Software Expense	500	0	500	223.84	.00	276.16	44.8%
A3410 540630	Stationery Supplie	2,000	0	2,000	316.31	.00	1,683.69	15.8%
A3410 540640	Supplies (Not offi	1,500	0	1,500	122.98	.00	1,377.02	8.2%
A3410 540660	Telephone	2,000	0	2,000	411.12	.00	1,588.88	20.6%
A3410 540731	Training/State Req	0	0	0	.00	.00	.00	.0%
A3410 540733	Training/All Other	2,500	0	2,500	456.00	85.00	1,959.00	21.6%
A3410 581088	State Retirement F	7,587	0	7,587	9,724.26	.00	-2,136.94	128.2%*
A3410 583088	Social Security Fr	2,246	0	2,246	1,911.19	.00	335.27	85.1%
A3410 584088	Workers Compensati	4,898	0	4,898	3,748.54	.00	1,149.48	76.5%
A3410 584588	Life Insurance Fri	0	0	0	.00	.00	.00	.0%
A3410 585088	Unemployment Insur	0	0	0	.00	.00	.00	.0%
A3410 585588	Disability Insuran	0	0	0	.00	.00	.00	.0%
A3410 586088	Health Insurance F	0	0	0	.00	.00	.00	.0%
A3410 588988	Eap Fringe	59	0	59	46.70	.00	11.98	79.6%
A3640 Emergency Mgmt Office								
A3640 427010	COV19 Refunds Of Pr	0	0	0	.00	.00	.00	.0%
A3640 433080	State Aid-C837990	0	0	0	.00	.00	.00	.0%
A3640 435100	COV19 State Aid-Fem	0	0	0	.00	.00	.00	.0%
A3640 436574	Hazard Mitigation	0	0	0	.00	.00	.00	.0%
A3640 443050	Federal Aid-Civil	0	0	0	.00	.00	.00	.0%
A3640 443050	EMP16 Federal Aid-C	0	0	0	.00	.00	.00	.0%
A3640 443050	EMP17 Federal Aid-C	0	0	0	.00	.00	.00	.0%
A3640 443050	EMP18 Fed-Aid- EMPG	0	0	0	.00	.00	.00	.0%
A3640 443050	EMP19 Fed-Aid- EMPG	0	0	0	.00	.00	.00	.0%
A3640 443050	EMP20 Fed-Aid- EMPG	0	0	0	.00	.00	.00	.0%
A3640 443050	EMP21 Fed-Aid- EMPG	0	0	0	.00	.00	.00	.0%
A3640 443050	EMP22 Fed-Aid- EMPG	0	0	0	.00	.00	.00	.0%
A3640 445100	COV19 Federal Aid-F	0	0	0	.00	.00	.00	.0%
A3640 510010	Full Time	142,523	0	142,523	69,687.51	.00	72,835.49	48.9%
A3640 510020	Part Time/Temporar	10,868	0	10,868	.00	.00	10,868.00	.0%
A3640 510030	Overtime Pay Only	10,000	0	10,000	.00	.00	10,000.00	.0%
A3640 510050	All-other(On Call,	0	0	0	.00	.00	.00	.0%
A3640 520090	Computer	0	0	0	.00	.00	.00	.0%
A3640 530100	Data Processing	0	0	0	.00	.00	.00	.0%
A3640 530300	Legal	0	0	0	.00	.00	.00	.0%
A3640 530330	Shared Services -P	0	0	0	.00	.00	.00	.0%
A3640 540000	Contract Expense	0	0	0	.00	.00	.00	.0%
A3640 540010	Advertising	700	0	700	65.71	218.00	416.29	40.5%
A3640 540070	Car Maintenance	2,000	0	2,000	390.98	.00	1,609.02	19.5%
A3640 540090	Clothing	500	0	500	.00	.00	500.00	.0%



TIOGA COUNTY, NEW YORK

Tioga County
YEAR-TO-DATE BUDGET REPORT

FOR 2023 12

ACCOUNTS FOR:		ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT
A	General Fund	APPROP	ADJSTMTS	BUDGET	YTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL
A3640 540140	HME17 Contracting S	3,000	0	3,000	.00	.00	3,000.00	.0%
A3640 540141	Gis Create & Maint	0	0	0	.00	.00	.00	.0%
A3640 540180	Dues	0	0	0	.00	.00	.00	.0%
A3640 540220	Automobile Fuel	4,000	0	4,000	878.81	3,121.19	.00	100.0%
A3640 540360	COV19 Meals/Food	0	0	0	.00	.00	.00	.0%
A3640 540390	Mileage Expense	0	0	0	.00	.00	.00	.0%
A3640 540420	Office Supplies	0	0	0	.00	.00	.00	.0%
A3640 540420	COV19 Office Suppli	0	0	0	.00	.00	.00	.0%
A3640 540510	Radio Repairs	500	0	500	.00	.00	500.00	.0%
A3640 540540	Reimbursements	0	0	0	.00	.00	.00	.0%
A3640 540560	Repairs	500	0	500	.00	.00	500.00	.0%
A3640 540581	Security Systems &	0	0	0	.00	.00	.00	.0%
A3640 540640	COV19 supplies (Not	0	0	0	.00	.00	.00	.0%
A3640 540660	Telephone	3,000	0	3,000	733.91	479.94	1,786.15	40.5%
A3640 540733	Training/All other	1,000	0	1,000	.00	.00	1,000.00	.0%
A3640 581088	State Retirement F	0	0	0	2,282.28	.00	-2,282.28	100.0%*
A3640 583088	Social Security Fr	7,413	0	7,413	4,552.22	.00	2,860.70	61.4%
A3640 584088	Workers Compensati	2,398	0	2,398	1,264.26	.00	1,133.38	52.7%
A3640 584588	Life Insurance Fri	0	0	0	.00	.00	.00	.0%
A3640 585088	Unemployment Insur	0	0	0	.00	.00	.00	.0%
A3640 585588	Disability Insuran	68	0	68	65.25	.00	2.61	96.2%
A3640 586088	Health Insurance F	25,721	0	25,721	25,328.00	.00	392.50	98.5%
A3640 588988	Eap Fringe	29	0	29	15.75	.00	12.76	55.2%



TIOGA COUNTY, NEW YORK

Tioga County
YEAR-TO-DATE BUDGET REPORT

FOR 2023 12

	ORIGINAL APPROP	TRANSFERS/ ADJUSTMENTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	336,871	311,541	648,412	311,380.25	3,961.73	333,070.12	48.6%
** END OF REPORT - Generated by Rockwell, Diane **							

Financial:

Budget: Within Budget - See attached spreadsheets

Old Business:**Communications Project:**

Motorola is currently working on a change order to update the project and add the tower site construction and our own core.

Ron Lanouette of the Law Department reported that he sent out the Leases to property owners during the week of June 26th, 2023.

There has been no response from Motorola regarding the information needed by American Tower to give us an estimate of rental costs to place our equipment at their Spencer site.

Sometime during the month of July Motorola and MNI will visit the sites where the towers will be built to gather specific data regarding the exact locations, elevations and make sure there are no obstructions that could block microwave paths.

The Sheriff's Office has reported that they are experiencing increased failures of their existing portable radios. They reinforced that the radio issues are becoming an Officer Safety Issue. The base radios will be checked on July 3rd to see if there any any issues that would affect the receivers and create problems with portable radio traffic.

We can replace the Sheriff's Office portable radios in advance of the new system with multi-band portables that can be used with the current system as well as the new system once it is constructed. The cost for 50 radios will be approximately \$375,000. We can pay for these utilizing existing SICG Formula Grant money that has to be spent by 12/31/23. We can adjust the number of radios included with the project later.

CAD Project:

Our IT staff is actively working with State IT to get the State Police vehicles added to the system.

EMS:

EMS Coordinator, Curtis Hammond, is working to update the County's EMS Mutual Aid Plan.

The EMS Coordinator is collecting historical data to identify gaps in EMS Coverage and Response. He will continue to monitor current trends with EMS response in the County and develop potential plans for improvement.

Emergency Management:

We are continuing to assist with the County Hazard Mitigation Plan. Wendy Walsh and Elaine Jardine are working with the contractor to provide the necessary data and information from the County and other local governments.

We have been participating with the State in monitoring Air Quality affected by the Canadian Forest fires. We received masks for distribution last Thursday. They have been made available at 56 Main Street.

Threat Assessment Management Program:

The Threat Assessment Management Draft Plan has been completed. We will be identifying stakeholders to participate in the program.

Fire:

Fire Investigation has been busier than normal with 6 investigations.

Resolutions:

No Resolutions