TIOGA COUNTY COMMUNITY SERVICES BOARD MEETING

May 18th, 2023 9:30am Via: Hybrid

- I. Review and Approval of March & April Minutes
- II. Director's Report Lori Morgan
- III. Chair's Report John Bezirganian, MD
- IV. Committee Reports
- V. Unfinished Business
- VI. New Business
 - Board Membership Discussion
- VII. Adjournment

Acronym List 1-23-20

STR – State Targeted Response Grant BHCC – Behavioral Health Care Consortium SUD – Substance Use Disorder DFC – Drug Free Communities Grant RPC – Regional Planning Consortium RFP – Request for Proposal PAR – Prior Approval Review IPA – Independent Practice Association RHIO – Regional Health Information Organization MAT – Medical Assisted Treatment TIOGA COUNTY DEPARTMENT OF MENTAL HYGIENE

COMMUNITY SERVICES BOARD

March 16th, 2023 Pending Approval Via Hybrid

Member Attendance:	Fran Bialy Bob Williams Tina Lounsbury Shawn Nalepa Carolyn Galatzan John Bezirganian, MD William Standinger, III
Guests:	
Mental Hygiene Attendance:	Lori Morgan, Director of Community Services Sue Graves, Secretary to the Director of Community Services Meeting called to order at 9:30am
Category:	Meeting Minutes
Торіс:	Review of minutes from January 2023
Discussion:	Approved with changes
Topic:	Director's Report – Lori Morgan
Discussion:	 Lori provided the following updates: Resolutions from January – March 2023 reviewed AOT Policy reviewed and approved by the Board Opiate Abatement Funding \$308,000 received for years 2022-2023 Approximately \$150,00 per year going forward Required plan was turned in to the state on 3/15/23 OASAS stated flexibility with the plans Spending options being explored Round Table Meeting Senator Schumer will be in attendance Marte Sauerbrey invited Lori to attend Lori asked for taking points the Board would like presented: Transportation Housing Adolescent mental health Current alcohol and drug issues (F

- o Have not received a lot of inquiries from clinicians
- Corporate Compliance
 - o New regulations, laws added
 - Integrity Partners contracted with Bonadio Group to conduct a presentation with policies and procedures
 - Community Services Board needs to be updated on corporate compliance status
 - o Committee meeting at 10:00am tomorrow (3/17)
 - Need to formulate a plan containing an action plane for disciplinary actions.
 - Policy will need to be written as well
- Status: Informational Complete
- Topic: Chair Report Dr. Bezirganian

Discussion: Updates:

- 2022 Incident Review Trend Report
 - o 2022 Suicide attempts reviewed
 - Majority of the attempts were actually meaningful distress signals, not attempts
 - Need a subcategory to define the difference between an actual attempt and a distress signal/self injury
 - Noted there is clinical discretion before an incident is reported to the state

Status: Informational Complete

Topic: New Business

Discussion: Board Membership

- Individuals discussed for possible membership
 - All agreed on individuals discussed
 - Application process to begin after offers are accepted

MAT Program – Shawn Nalepa

- Program is running smoothly
- Numbers have tripled
 - o 25% of the inmates are in the program
 - o More individuals coming in already in another program
- Program and process reviewed briefly

Overdoses

- January 2023 5 Opioid OD's
- February 2023 4 Opioid OD's with 2 Narcan Saves
- January & February 2022 had 4 overdoses total

Public Access Narcan Boxes

- Goal is to have boxes located next to AEDs
- Currently one in HHS Building & at Probation

- Coalition reaching out to business like Dunkin Donuts to see if there is interest in having a box at their location
- Noted: Someone at each location must be in charge of keeping the boxes filled
- Doreen Holbrook, Safety Officer will be working on a policy for facilitating Narcan Box maintenance

State Mandated TAM Program – Bob Williams

- \$171,000 grant funding came through
- Paperwork processed & Legislature passed the resolution
- Outreach to various boards
- Met with consultant
- Public news release next quarter
- Focusing on policy and guidance
- Every county has their own process
- Some of the funding to be used for website set up & screening process
- Program and various scenarios discussed regarding potential incidents

Status: Informational – Complete

Adjournment: The meeting adjourned at 11:05am. The next meeting is scheduled for Thursday, April 20th, 2023, at 9:30am.

TIOGA COUNTY DEPARTMENT OF MENTAL HYGIENE

COMMUNITY SERVICES BOARD

April 20th, 2023 Pending Approval Via Hybrid

Member Attendance:	Fran Bialy Bob Williams Tina Lounsbury Carolyn Galatzan Larissa Brower
Guests:	
Mental Hygiene Attendance:	Lori Morgan, Director of Community Services Sarah Begeal, Deputy Director of Community Services Sue Graves, Secretary to the Director of Community Services
	Meeting called to order at 9:40am
Category:	Meeting Minutes
Topic:	Review of minutes from March 2023
Discussion:	No Quorum
Topic:	Director's Report – Lori Morgan
Discussion:	 Lori provided the following updates: Waverly Site Landlord is not renewing lease Need to vacate by August 31st, 2023 Various options discussed Revisiting the Village of Waverly Site Lori met with the Mayor of Waverly regarding Village site Waverly staff will be temporarily working in the Owego location Obtaining the Veteran's space in the HHS Building to expand clinic More details to come Waiting for the State Contract to open in order to purchase two new vehicles for the department Staffing Still trying to recruitment staff Financial competition Salary study planned for this year for CSEA employees
Status:	Informational – Complete
Topic:	Corporate Compliance – Sarah Begeal

Discussion:	Update	S:
	٠	New Corporate Compliance Program explained

- Regulations updated and were finalized in December 2022
- Committee finalized Wendy Arnold is the Chair
- Standards of Conduct emailed to Board
- The Board will be required to be more involved in Corporate Compliance

 Documents, policies, procedures
- New policies will be emailed to the Board for review
- Annual action plan review and attestations
- OMIG will be auditing and speaking with Board members
- Resolution regarding program being presented to the Legislature
- New training and testing
- Policies will be brought to the Board meeting each month for review

Status: Informational - Complete

- Topic: Chair Report Fran Bialy
- Discussion: Board Member Discussion
 - One completed application received
 - One more expected
 - Discussion and vote at next meeting
- Status: Informational Complete
- Adjournment: The meeting adjourned at 10:17am. The next meeting is scheduled for Thursday, May 18th, 2023, at 9:30am.

CERTIFIED COPY OF RESOLUTION ADOPTED BY THE TIOGA COUNTY LEGISLATURE ADOPTED 5/9/2023

REFERRED TO:	HEALTH AND HUMAN SERVICES COMMITTEE
	PERSONNEL COMMITTEE

RESOLUTION NO. 184-23 CORPORATE COMPLIANCE PROGRAM IN MENTAL HYGIENE

WHEREAS: The policy of Tioga County Mental Hygiene has always been to conduct its business in compliance with all applicable and constitutional laws and regulations and adherence to the highest ethical standards; and

WHEREAS: The Community Services Board recognizes that the Federal and State Agencies responsible for enforcement of Medicare and Medicaid laws and regulations applicable to healthcare providers have encouraged or required the development and implementation of formal Compliance Programs by healthcare providers; and

WHEREAS: In light of the foregoing, and in light of the importance of limiting the potential Corporate exposure of Tioga County Mental Hygiene and its employees, agents, directors, and officers, the Community Services Board believes that development of a formal Compliance Program is necessary; therefore be it

RESOLVED: That the Management of Tioga County Mental Hygiene is directed to develop and implement such a Compliance Program and to provide periodic progress reports to the Community Services Board on the development, implementation, and ongoing operation of this program.

STATE OF NEW YORK)

SS.:

COUNTY OF TIOGA)

This is to certify that I, the undersigned, Clerk of the Tioga County Legislature, have compared the foregoing copy of the resolution with the original resolution now on file in the office, and which was passed by the Legislature of said County on the ninth day of May, 2023, a majority of all the members elected to the Legislature voting in favor thereof, and that the same is a correct and true transcript of such original resolution and of the whole thereof.

IN WITNESS WHEREOF, I have hereunto set my hand and the official seal of the County Legislature this ninth day of May, 2023.



ather Haskee

Clerk of the Tioga County Legislature

CERTIFIED COPY OF RESOLUTION ADOPTED BY THE TIOGA COUNTY LEGISLATURE ADOPTED 5/9/2023

REFERRED TO:	HEALTH AND HUMAN SERVICES COMMITTEE
	PERSONNEL COMMITTEE

RESOLUTION NO. 205-23 AMEND RESOLUTION NO. 171-23 RECLASSIFY RECORDS MANAGEMENT CLERK POSITION IN MENTAL HYGIENE

WHEREAS: Resolution No. 171-23 reclassified the Records Management Clerk position (CSEA salary grade VI) filled by Amy Joyce to full-time Records Management Technician (CSEA salary grade VII); and

WHEREAS: Resolution No. 171-23 indicates that Ms. Joyce's salary will be retroactive to November 14th, 2022, through December 30th, 2022 at an annual salary of the 2022 CSEA SG VII \$37,904.00 then be retroactive beginning January 2, 2023 at the 2023 CSEA SG VII annual salary of \$39,041.00. The changes will be reflected in 2023 payroll #9; and

WHEREAS: Ms. Joyce received a \$500 increment for five years of service on December 18, 2022; therefore be it

RESOLVED: Ms. Joyce's salary will be retroactive November 14, 2022, through December 17, 2022 at an annual salary of \$38,278 then retroactive December 18, 2022 through December 31, 2022 at an annual salary of \$38,778 and will be reflected in payroll #11; and be it further

RESOLVED: Ms. Joyce's salary will be \$39,941 retroactive to January 1, 2023, and will be reflected in payroll #11.

STATE OF NEW YORK)

ss.:

COUNTY OF TIOGA)

This is to certify that I, the undersigned, Clerk of the Tioga County Legislature, have compared the foregoing copy of the resolution with the original resolution now on file in the office, and which was passed by the Legislature of said County on the ninth day of May, 2023, a majority of all the members elected to the Legislature voting in favor thereof, and that the same is a correct and true transcript of such original resolution and of the whole thereof.

IN WITNESS WHEREOF, I have hereunto set my hand and the official seal of the County Legislature this ninth day of May, 2023.



Cather Haskel

Clerk of the Tioga County Legislature

COUNTY OF TIOGA EXECUTIVE PROCLAMATION

Mental Health Awareness Month & Children's Mental Health Awareness Week

WHEREAS: The citizens of Tioga County value the overall health and well-being of all the residents of Tioga County they are proud to support the observance of Mental Health Awareness Month and Children's Mental Health Week; and

WHEREAS: Mental Health is essential to everyone's overall health and well-being; and

WHEREAS: Mental illness is the leading illness-related cause of disability, a major cause of death through suicide, a factor in school failure, a contributor of poor overall health, incarceration, and homelessness; and

WHEREAS: Mental illness in adults and serious emotional and mental health disorders in children and youth are real and treatable.

WHEREAS: There is evidence that early intervention, family-centered care for children, and person-centered treatment for adults can result in reduction and management of symptoms such that individuals with mental illness can live full, productive, and meaningful lives in their communities; and

WHEREAS: Children and youth with mental health challenges, along with their families, deserve access to services and supports that are family driven, youth guided and culturally appropriate; and

WHEREAS: There is an expectation of hope, healing, and recovery for the citizens of Tioga County who experience symptoms of mental illness, and

WHEREAS: Tioga County has made a commitment to a community-based system of care that promotes values of acceptance, dignity, and social inclusion for individuals of all ages; therefore

THE TIOGA COUNTY LEGISLATURE does hereby ask all residents of our county to join in declaring May 2023 as Mental Health Awareness Month and May $7^{th} - 13^{th}$, 2023 as Children's Mental Health Awareness Week in Tioga County.

Dated: May 9, 2023

MARTHA SAUERBREN, CHAIR TIOGA COUNTY LEGISLATURE

TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

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FOR 2023

ACCOUNTS FOR: A General Fund	ORIGINAL Approp	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUNBRANCES	AVAILABLE BUDGET	PCT USE/COL
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ALCOHOL MIN DI 48							
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583088 H	0	00	0	413.11	88		100.0%
584088 585588	7,588	00	7,588	2,050.85	80	5,537,55	27.0%
586088	123,439	000	123,439	27, 142.78 25.46	888	96, 295, 89 60, 97	22.0% 29.5%
TOTAL Alcohol And Drug Services	159,745	0	159,745	-34,926.75	.00	194,671.91	-21.9%
44211 Council On Alcoholism							
A4211 434861 State Aid- Council A4211 540590 Services Rendered A4211 540595 Services Rendered(-259,499 158,249 101,250	-13,115 13,115 0	-272,614 171,364 101,250	-136,307.00 53,693.32 18,857.57	13,423.33 .00	-136,307.00 104,247.35 82,392.43	50.0% 39.2% 18.6%
TOTAL Council On Alcoholism	0	0	0	-63,756.11	13,423.33	50,332.78	100.0%
44213 Drug Free Communities Grant							
A4213 444863 Federal Aid- DFC G	0	-89,301	-89,301	-28,904.84	.00	-60,396.61	32.4%

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TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2023

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ACCOUNTS FOR: A General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTNFS	REVI SED BUDGET	YTD ACTUAL	ENCUNBRANCES	AVATLABLE BUDGET	PCT USE/COL
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A4309 Mental Hygiene County Administ							
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530300 Legal	9,344	0	9,344		00.	9,344.00	
540010		00	27,265	8,615.39	8.8		31.6%
540040	200	00	2005	277.88	38	222.12	55.6%
-		0	200		00.	500.00	3
A4309 540120 CONSUITING FEES A4309 540130 Contracts	•	00	15,000	2,543.35	8.8	12,456.65	17.0%
_	ĥm	00	43,500	13,024.50	8.8		29.9%
540180	- 84	0	12,440	2,440.	8.	•	100.0%
A4309 540190 Education Reimburs		00	3,252		8.	3,252.00	8.
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540270	21.303	0	21.303	303.	8	00	
A4309 540320 Leased/Service Equ		0	4,200	148	0	3,051.78	27.3%
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	240 850	00	240	0/ 011	8.8	120.30	49.9%
540420	6,500	0	6,500	409.	70.92	019.	
540480	3,150	0	3,150	024.	•	2,125.71	32.5%
A43U9 54U485 Printing/Paper A4309 540590 Services Rendered	12,000		12 000	.00 8 874 17	8.8	2 125 88	%. *
540595 Services	*	0	10		8	101	
Supplies	2,500	0	2,500	707.83	00.	1,792.17	28.3%

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Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2023 99

22.8% 21.5% 30.0% 37.2% 33.6%	27.2%	16.3% 100.0% 36.7% 101.7% 36.7% 36.7% 36.3% 36.7% 25.2% 20.7	58.2%
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<pre>44309 540660 Telephone 44309 540733 Training/All other 44309 581088 State Retirement F 44309 583088 Social Security Fr 44309 583088 WBL Social Securit 44309 585588 Disability Insuran 44309 586088 Health Insurance F 44309 588988 Eap Fringe</pre>	TOTAL Mental Hygiene County Administ 44310 Mental Health Clinic	<pre>A4310 416200 Mental Health Fees A4310 434890 HwEl State Aid- Oth A4310 510010 Full Time State Aid- Oth A4310 510010 Full Time State Aid- Safety A4310 510030 Overtime Pay Only A4310 510030 Overtime Pay Only A4310 510030 MuBl All Other-On C A4310 510050 MBl All Other-On C A4310 540100 Advertising A4310 540100 Advertising A4310 540100 Advertising A4310 540100 Consulting Fees A4310 540100 Consulting Fees A4310 540100 Esotracts A4310 540100 Esotracts A4310 540100 Consulting Fees A4310 540100 Consulting Fees A4310 540100 Esotracts A4310 540100 Consulting Fees A4310 54010 Fees A4310 54010 Fees A4310 54010 Fees A4310 54010 Fees A4310 54010 Fees A4310 Fe</pre>	TOTAL Mental Health Clinic
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A4311 Rehab

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TIOGA COUNTY, NEW YORK

Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2023 99							
ACCOUNTS FOR: A	ORIGINAL APPROP	TRANFRS/ ADJSTNIS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A4311 540595 Services Rendered(16,905	0	16,905	00.	00.	16,905.00	.0%
TOTAL Rehabilitation Support Service	16,905	0	16,905	00	00.	16,905.00	80.
A4320 Crisis Intervention Services							
A4320 540010 Advertising A4320 540140 Contracting Servic	10 156,861	000	156,861	20,125.22	000	136,7 <u>35.78</u>	.0% 12.8%
540590 540733	181,327 600	100,000	281,327 600	16,415.09	888	50.00 264,911.91 600.00	5.8% .0%
TOTAL Crisis Intervention Services	338,848	100,000	438,848	36,540.31	00.	402,307.69	8.3%
A4321 Health Home Care Management							
A4321 540130 Contracts A4321 540590 Services Rendered A4321 540640 ADULT Supplies (Not A4321 540640 CHILD Supplies (Not	20,897 5,343 10,166 10,016	0000	20,897 5,343 10,166 10,016	10,448.00 2,672.00 872.92	8888	10,449.00 2,671.00 9,399.88 9,143.08	50.0% 50.0% 8.7%
TOTAL Health Home Care Management	46,422	0	46,422	14,759.04	00.	31,662.96	31.8%
A4333 Psycho Social Club							
A4333 540130 Contracts A4333 540140 Contracting Servic	132,681 95,159	00	132,681 95,159	66,340.00 47,580.00	0 <u>0</u> .	66,341.00 47,579.00	50.0% 50.0%
TOTAL Psycho Social Club	227,840	0	227,840	113,920.00	00.	113,920.00	50.0%
A4390 Criminal Psychiatric Expenditu							
A4390 540590 Services Rendered	198,000	0	198,000	00.	.00	198,000.00	%0.
TOTAL Criminal Psychiatric Expenditu	198,000	0	198,000	.00	00.	198,000.00	%0.

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Tioga County YEAR-TO-DATE BUDGET REPORT

ACCOUNTS FOR: A General Fund		ORIGINAL APPROP	TRANFRS/ ADJSTNTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
TOTAL General Fund		1,512,551	0	1,512,551	6,990.48	13,494.25	13,494.25 1,492,066.61	1.4%
	TOTAL REVENUES TOTAL EXPENSES	-3,703,301 5,215,852	-264,032 264,032	-3,967,333 5,479,884	-1,429,329.08 1,436,319.56	.00 13,494.25	.00 -2,538,003.55 13,494.25 4,030,070.16	

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Tioga County YEAR-TO-DATE BUDGET REPORT

OR 2023 99							and the second se	
	ORIGINAL	TRANFRS	REVISED				PCT	
	APPROP	ADJSTVTS	BUDGET	YTD. ACTUAL	YTD. ACTUAL ENCURISRANCES	BUDGET	USE/COL	
			ALC: NO.					
GRAND TOTAL	. 1,512,551	•	1,512,551	6,990.48	13.494.25	13.494.25 1.492.066.61 1.4%	1.4%	

** END OF REPORT - Generated by Graves, Susan **

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