

PUBLIC SAFETY COMMITTEE AGENDA

EMERGENCY SERVICES

June 3, 2025

2:30 PM

- APPROVAL OF MINUTES May 6, 2025
- FINANCIAL
  - YTD Report
- OLD BUSINESS
  - Radio Project
  - CAD Project
  - EMS
  - Emergency Management
  - Threat Assessment Team
  - Fire
- RESOLUTIONS
  - F09- Stevens Resolution
- PROCLAMATIONS -NONE
- ADJOURNMENT

## **PUBLIC SAFETY MEETING**

**May 6, 2025**

The regular meeting of Public Safety, Probation, Office of Emergency Services, Coroner, and Stop DWI was held in the Legislative Conference Room at the Ronald E. Dougherty Office Building, 56 Main St., on Tuesday, May 6, 2025, at 2:30 PM.

### **Present:**

Keith Flesher	Chair, Public Safety
William Standinger	Legislator
Jake Brown	Legislator
Brian Cain	Director, Probation
Corinne Cornelius	Director, Emergency Services
Bob Williams	Assistant Fire Coordinator / Coroner

### **Guest:**

Peter DeWind	County Attorney
Cathy Haskell	Legislative Clerk
Jackson Bailey	County Administrator
Matt Freeze	Morning Times

### **Absent:**

Sheriff Gary Howard	Sheriff's Office
Barb Roberts	Legislator
Marte Sauerbrey	Chair, Legislator

### **APPROVAL OF MINUTES:**

#### **Approval of April 8, 2025, minutes:**

Legislator Brown made the motion, seconded by Legislator Standinger to approve the April 8, 2025, Public Safety minutes, as written. Motion carried.

### **PROBATION – Brian Cain:**

### **FINANCIAL:**

- Budget on track

### **OLD BUSINESS:**

- Training: Staff attended Atlas Onboarding training in April. Assistance in completing the Domestic Violence Risk Assessment as well as financial training as it pertains to Caseload Explorer were provided to other counties. The Tioga County Sheriff's Office has agreed to provide firearms recognition and safety training for Probation Officers. This training has been requested from other County Probation Departments as many probation Directors have expressed an interest in having their officers attend.
- Atlas Digital Platform – Evidence based digital programs for use with both the adult and Juvenile populations in Tioga County. This is making journaling easier for youth vs.

adults and is a conversation starter for the Probation Officers to use with their probationers.

- Probation is exploring having one of our Officers certified as a court certified translator for Spanish and French.
- Probation staff volunteered at the Drug Take Back event in April. Planning to participate with a table at the OES Open House on May 17, 2025.
- Probation has purchased the Firesetting Risk Assessment Tool for Youth (FRAT-Y) to determine risk level for youth exhibiting these behaviors. Probation is currently seeking a mental health partner to complete the assessment.
- Probation held a meeting with representatives from other County Departments to discuss the issues that would need to be addressed for Probation to become a partially armed Department. Currently 74% of Probation Departments in NYS are armed departments.
- Due to continued low numbers of Court Orders for community service on the Weekend Work Program, moving forward, in all cases where the defendant is physically able, completion of community service on the WWP will be part of the plea agreement.
- Five Juvenile Delinquency Appearance Tickets received for April. The JDATs alleged the respondents committed acts which if committed by an adult would constitute the crimes of Arson, Burglary, Criminal Mischief, Assault, Harassment and Criminal Trespass.
- Electronic Monitoring: nine people being electronic monitored.
- Pre-Trial Release: 32 people are being supervised.
- Court Ordered Investigations: 52 active cases opened.
- Supervising: 175 people currently.
- Violations: 9 have violated.

**PERSONNEL:**

- One Vacant Probation Officer 1 position exists.
- One unfunded Probation Officer 1 position remains unfunded.

**RESOLUTIONS:**

None

**OFFICE of EMERGENCY MANAGEMENT – Corinne Cornelius:**

**FINANCIAL:**

- Within Budget

**OLD BUSINESS:**

- Radio Project: Patriot has finished up the anchoring system for the tower in Richford. Tower should be complete by end of May. Nichols permitting has been resolved – will need to light that tower for the town, cost of approximately \$64,000. All equipment

waws moved out of the warehouse to alternate secure locations. We have ended our lease with Weitsman's. DPW provided, forklift, low-boy and manpower to assist with move. We have received information for the Carmichael and Popple failed structural assessments. Carmichael seems standard, however, Popple was an exorbitant cost.

- Fleet mapping and talk-group committee meetings have been taking place to begin designing the channel layout of the new system.
- Frank Yoder has been catching up to speed as the consultant. He has continued to make great headway on the project, including contact information for the existing Spencer Tower site, permission for road access, locks, etc.
- The jail is staying on their stand-alone system. Their radios have been failing, and new ones were purchased. They will be operational in the next few weeks.
- CAD Project: Another EMS agency has joined the CAD system and mapping.
- EMS: Spring EMT classes have been moving along – Finish up in May 2025. We will be reposting the Assistant Coordinator position that oversees EMS courses.
- Emergency Management: Corinne attended the Communications Symposium in Corning, NY with information presented including radio security and NYS security updates.
- The office is preparing for the Open House in May 17, from 10-2, weather permitting. The Lifenet Helicopter will be on site, and we have already gotten many table requests for different resources.
- The two new Tahoe's have been outfitted with lettering and all radios and lights. These vehicles are now response ready.
- Threat Assessment Team: Continuing to meet and hear cases; working to update their plan that is due June 1, 2025; Tioga is hosting the TERC course with NYS DHSES DTPU May 13-15 2025. 38 are registered.

#### **NEW BUSINESS:**

- None.

#### **PERSONNEL:**

- None.

#### **RESOLUTIONS:**

- E15 Authorize Submission for Statewide Interop Comm Grant.
- E17 Modify 2025 Budget and Transfer Funds

*\*\*Committee agreed to move resolutions forward\*\**

#### **CORONER'S OFFICE – Bob Williams**

#### **FINANCIAL:**

- None.

#### **OLD BUSINESS:**

**NEW BUSINESS:**

- None.

**PERSONNEL:**

- None.

**RESOLUTIONS:**

- None.

**SHERIFF –**

- Agenda packet was distributed to Legislators. There was no representation from the Sheriff's Office, therefore no discussion followed.

**RESOLUTIONS:**

- Authorize the submission of 2026 PTS (Police Traffic Services) grant application – Sheriff's Office.

*\*\*Committee agreed to move resolution forward\*\**

**EXECUTIVE SESSION**

Legislator Standinger made a motion, seconded by Legislator Brown, to go into executive session at 3:04 PM to discuss Personnel Issues. In attendance were Legislators Flesher, Standinger & Brown; Legislative Clerk Cathy Haskell; County Administrator Jackson Bailey; County Attorney Peter DeWind.

On motion of Legislator Brown, seconded by Legislator Standinger, executive session adjourned at 3:22 p.m.

Respectfully Submitted,

Debora Stubecki  
Office Specialist III  
Tioga County Office of Emergency Services



Tioga County  
YEAR-TO-DATE BUDGET REPORT

FOR 2025 12

ACCOUNTS FOR:		ORIGINAL	TRANSFERS/	REVISED	YTD	ENCUMBRANCES	AVAILABLE	PCT
A	General Fund	APPROP	ADJUSTMENTS	BUDGET	ACTUAL		BUDGET	USE/COL
<b>A3021 Enhanced E911</b>								
A3021 411400	Emergency Telephone	0	0	0	.00	.00	.00	.0%
A3021 411401	E911 Surcharge Upg	-640,000	0	-640,000	-139,292.12	.00	-500,707.88	21.8%*
A3021 424100	Rental Of County O	0	0	0	-1,600.08	.00	1,600.08	100.0%
A3021 520110	E911 Desk	0	0	0	.00	.00	.00	.0%
A3021 520130	E911 Equipment (Not	450,000	0	450,000	3,199.93	.00	446,800.07	.7%
A3021 540093	E911 Building Maint	0	0	0	.00	.00	.00	.0%
A3021 540140	E911 Contracting Se	45,000	0	45,000	44,503.19	496.81	.00	100.0%
A3021 540320	ACCTG Leased/Service	0	0	0	.00	.00	.00	.0%
A3021 540320	E911 Leased/Service	65,500	0	65,500	24,136.00	12,600.00	28,764.00	56.1%
<b>A3410 Fire</b>								
A3410 415880	Fire/EMS Reimburse	-5,000	0	-5,000	-555.00	.00	-4,445.00	11.1%*
A3410 427010	SEN10 Refunds Of Pr	0	0	0	.00	.00	.00	.0%
A3410 433060	State Aid-Homeland	0	0	0	.00	.00	.00	.0%
A3410 433060	SEN10 State Aid-Fir	0	0	0	.00	.00	.00	.0%
A3410 433200	State Aid-Emergenc	-15,000	0	-15,000	.00	.00	-15,000.00	.0%*
A3410 443050	EMP16 Fed-Aid- EMPG	0	0	0	.00	.00	.00	.0%
A3410 510010	Full Time	0	0	0	.00	.00	.00	.0%
A3410 510020	Part Time/Temporar	45,750	0	45,750	22,030.95	.00	23,719.05	48.2%
A3410 510050	All other(On Call,	10,000	0	10,000	1,300.00	.00	8,700.00	13.0%
A3410 520020	Audio Visual Equip	3,000	0	3,000	.00	.00	3,000.00	.0%
A3410 520030	Batteries (Portabl	1,000	0	1,000	313.00	.00	687.00	31.3%
A3410 520080	Clothing	500	0	500	204.00	.00	296.00	40.8%
A3410 520130	Equipment (Not Car	18,000	0	18,000	5,113.46	.00	12,886.54	28.4%
A3410 520130	EMP16 Equipment (No	0	0	0	.00	.00	.00	.0%
A3410 520160	Fire & Alarms Equi	400	0	400	43.08	.00	356.92	10.8%
A3410 520190	Nursing Equipment	2,500	0	2,500	.00	.00	2,500.00	.0%
A3410 520191	E911 Emergency Equi	0	0	0	.00	.00	.00	.0%
A3410 520215	Personal Protectiv	8,000	6,875	14,875	3,874.61	.00	11,000.58	26.0%
A3410 521130	SEN10 Equipment (No	5,000	0	5,000	.00	.00	5,000.00	.0%
A3410 530100	Data Processing	0	0	0	.00	.00	.00	.0%
A3410 530141	Gis	0	0	0	.00	.00	.00	.0%
A3410 530300	Legal	0	0	0	.00	.00	.00	.0%
A3410 540000	Contract Expense	0	0	0	.00	.00	.00	.0%
A3410 540070	Car Maintenance	2,000	2,000	4,000	1,734.78	.00	2,265.22	43.4%
A3410 540140	Contracting Servic	8,000	-2,000	6,000	950.00	.00	5,050.00	15.8%
A3410 540140	EMP16 Contracting S	0	0	0	.00	.00	.00	.0%
A3410 540140	M7674 Contracting S	10,000	0	10,000	.00	.00	10,000.00	.0%



TIOGA COUNTY, NEW YORK

Tioga County  
YEAR-TO-DATE BUDGET REPORT

FOR 2025 12

ACCOUNTS FOR:	General Fund	ORIGINAL APPROP	TRANFERS/ADJUSTMENTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A								
A3410 540144	Ems Instructors	12,000	0	12,000	4,726.61	237.50	7,035.89	41.4%
A3410 540180	Buses	1,200	300	1,500	1,460.92	.00	39.08	97.4%
A3410 540220	Automobile Fuel	3,500	-100	3,400	1,735.35	.00	2,664.65	21.6%
A3410 540320	Leased/Service Equip	1,000	0	1,000	694.52	.00	305.48	69.5%
A3410 540320	ACCTG Leased/Service	0	0	0	.00	.00	.00	.0%
A3410 540330	Legal Fees	0	0	0	.00	.00	.00	.0%
A3410 540340	Literature	3,000	0	3,000	545.72	.00	2,454.28	18.2%
A3410 540350	Office Equip Maint	500	0	500	.00	.00	500.00	.0%
A3410 540360	Meals/Food	100	0	100	90.72	.00	9.28	90.7%
A3410 540370	Medical Expense	1,000	0	1,000	.00	.00	1,000.00	.0%
A3410 540390	Mileage Expense	3,000	-200	2,800	1,640.91	.00	1,159.09	58.6%
A3410 540410	Nursing Supplies	3,000	0	3,000	.00	.00	3,000.00	.0%
A3410 540480	Postage	250	0	250	.00	.00	250.00	.0%
A3410 540485	Printing/Paper	300	0	300	.00	.00	300.00	.0%
A3410 540560	Repairs	1,500	0	1,500	.00	.00	1,500.00	.0%
A3410 540620	Software Expense	500	0	500	329.86	.00	170.14	66.0%
A3410 540630	Stationery Supplie	2,000	0	2,000	850.48	.00	1,149.52	42.5%
A3410 540640	Supplies (Not Offi	1,500	0	1,500	1,043.84	.00	456.16	69.6%
A3410 540660	Telephone	2,000	0	2,000	91.94	.00	1,908.06	4.6%
A3410 540731	Training/State Req	250	0	250	.00	.00	250.00	.0%
A3410 540733	Training/All Other	2,500	0	2,500	1,084.79	.00	1,415.21	43.4%
A3410 581088	State Retirement F	27,207	0	27,207	8,338.44	.00	18,868.56	30.6%
A3410 583088	Social Security Fr	4,146	0	4,146	1,979.27	.00	2,166.73	47.7%
A3410 584088	Workers Compensati	8,365	0	8,365	3,171.68	.00	5,193.32	37.9%
A3410 584588	Life Insurance Fri	0	0	0	.00	.00	.00	.0%
A3410 585088	Unemployment Insur	0	0	0	.00	.00	.00	.0%
A3410 585588	Disability Insuran	0	0	0	.00	.00	.00	.0%
A3410 586088	Health Insurance F	0	0	0	.00	.00	.00	.0%
A3410 588988	Eap Fringe	112	0	112	41.79	.00	70.21	37.3%
A3640	Emergency Mgmt Office							
A3640 427010	COVID19 Refunds Of Pr	0	0	0	.00	.00	.00	.0%
A3640 433080	State Aid-C837990	0	0	0	.00	.00	.00	.0%
A3640 435100	COVID19 State Aid-Fem	0	0	0	.00	.00	.00	.0%
A3640 436574	Hazard Mitigation	0	0	0	.00	.00	.00	.0%
A3640 443050	Federal Aid-Civil	0	0	0	.00	.00	.00	.0%
A3640 443050	EMP16 Federal Aid-C	0	0	0	.00	.00	.00	.0%
A3640 443050	EMP17 Federal Aid-C	0	0	0	.00	.00	.00	.0%
A3640 443050	EMP18 Fed-Aid- EMPG	0	0	0	.00	.00	.00	.0%
A3640 443050	EMP19 Fed-Aid- EMPG	0	0	0	.00	.00	.00	.0%
A3640 443050	EMP20 Fed-Aid- EMPG	0	0	0	.00	.00	.00	.0%
A3640 443050	EMP21 Fed-Aid- EMPG	0	0	0	.00	.00	.00	.0%



TIOGA COUNTY, NEW YORK

Tioga County  
YEAR-TO-DATE BUDGET REPORT

FOR 2025 12

ACCOUNTS FOR: A	General Fund	ORIGINAL APPROP	TRANSFERS/ ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A3640 443050	EMP22 Fed-Aid- EMPG	0	0	0	.00	.00	.00	.0%
A3640 443050	EMP23 Fed-Aid- Civi	0	0	0	.00	.00	.00	.0%
A3640 443050	EMP24 Fed-Aid- Civi	0	0	0	-22,058.00	.00	22,058.00	100.0%
A3640 445100	COV19 Federal Aid-F	0	0	0	.00	.00	.00	.0%
A3640 510010	Full Time	150,414	0	150,414	62,234.75	.00	88,179.25	41.4%
A3640 510020	Part Time/Temporar	15,000	0	15,000	.00	.00	15,000.00	.0%
A3640 510030	Overtime Pay Only	10,000	0	10,000	.00	.00	10,000.00	.0%
A3640 510050	All-Other(On Call,	0	0	0	.00	.00	.00	.0%
A3640 520090	Computer	0	0	0	.00	.00	.00	.0%
A3640 530100	Data Processing	0	0	0	.00	.00	.00	.0%
A3640 530300	Legal	0	0	0	.00	.00	.00	.0%
A3640 530330	Shared Services -P	0	0	0	.00	.00	.00	.0%
A3640 540000	Contract Expense	0	0	0	.00	.00	.00	.0%
A3640 540010	Advertising	700	0	700	.00	.00	700.00	.0%
A3640 540070	Car Maintenance	2,000	0	2,000	21.00	.00	1,979.00	1.1%
A3640 540090	Clothing	500	0	500	.00	.00	500.00	.0%
A3640 540140	HME17 Contracting S	3,000	0	3,000	.00	.00	3,000.00	.0%
A3640 540141	Gis Create & Maint	0	0	0	.00	.00	.00	.0%
A3640 540180	Dues	0	0	0	.00	.00	.00	.0%
A3640 540220	Automobile Fuel	4,000	0	4,000	768.08	.00	3,231.92	19.2%
A3640 540320	Leased/Service Equ	0	0	0	.00	.00	.00	.0%
A3640 540360	COV19 Meals/Food	0	0	0	.00	.00	.00	.0%
A3640 540390	Mileage Expense	0	0	0	.00	.00	.00	.0%
A3640 540420	Office Supplies	0	0	0	.00	.00	.00	.0%
A3640 540420	COV19 Office Suppli	0	0	0	.00	.00	.00	.0%
A3640 540510	Radio Repairs	500	0	500	.00	.00	500.00	.0%
A3640 540540	Reimbursements	0	0	0	.00	.00	.00	.0%
A3640 540560	Repairs	500	0	500	.00	.00	500.00	.0%
A3640 540581	Security Systems &	0	0	0	.00	.00	.00	.0%
A3640 540640	COV19 Supplies (Not	0	0	0	.00	.00	.00	.0%
A3640 540660	Telephone	3,000	0	3,000	490.54	.00	2,509.46	16.4%
A3640 540733	Training/All Other	1,000	0	1,000	.00	.00	1,000.00	.0%
A3640 581088	State Retirement F	6,698	0	6,698	3,085.50	.00	3,612.50	46.1%
A3640 583088	Social Security Fr	13,056	0	13,056	4,056.87	.00	8,999.13	31.1%
A3640 584088	Workers Compensati	1,195	0	1,195	984.94	.00	210.06	82.4%
A3640 584588	Life Insurance Fri	0	0	0	.00	.00	.00	.0%
A3640 585088	Unemployment Insur	0	0	0	.00	.00	.00	.0%
A3640 585588	Disability Insuran	68	0	68	48.84	.00	19.16	71.8%
A3640 586088	Health Insurance F	28,133	0	28,133	25,033.25	.00	3,099.75	89.0%
A3640 588988	Eap Fringe	16	0	16	12.98	.00	3.02	81.1%





**Tioga County**  
**YEAR-TO-DATE BUDGET REPORT**

FOR 2025 12

	ORIGINAL APPROP	TRANSFRS/ ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	333,360	6,875	340,235	67,461.39	13,334.31	259,439.49	23.7%

\*\* END OF REPORT - Generated by Rockwell, Diane \*\*

REFERRED TO:

FINANCE/LEGAL COMMITTEE  
PUBLIC SAFETY COMMITTEE

RESOLUTION NO. -25

EXECUTE LEASE AND EASEMENT AGREEMENT OF  
PROPERTY LOCATED AT PROSPECT ROAD,  
WAVERLY, NEW YORK TO MAINTAIN AN ACCESS  
ROAD FOR THE RADIO TOWER PROJECT

WHEREAS: It is necessary for Tioga County to lease a portion of property, in connection with an existing easement, to construct, use, expand and maintain an access road for the Radio Tower Project; and

WHEREAS: Motorola Solutions, as part of the installation and upgrade of the Emergency Services Communication Network, has approved the use of Prospect Tower located at 494 Prospect Hill Road, Waverly, New York for the installation of upgrades to this communication tower; and

WHEREAS: The owners of the property, Leon and Cynthia Stevens, agreed to lease a portion of the property to Tioga County for an access road; therefore be it

RESOLVED: That the Chair of the Legislature is hereby authorized to sign a lease with Leon and Cynthia Stevens for the lease and easement of property located at Prospect Road, Waverly, New York which lease shall commence based on the date of the fully executed Lease Agreement.

**Financial:**

Budget: Well within Budget - See attached spreadsheets.

**Old Business:****Radio Project:**

The shelter in Richford is being delivered and placed June 3<sup>rd</sup>. The tower is expected to be erected at the end of June.

Site prep is expected to begin at the Nichols site.

Consultant Yoder is still working to review the failed structural assessments at Carmichael and Popple Hill, and potential solutions.

Jail radios were received, programmed and have been deployed.

**CAD Project:**

Nothing new to report.

**EMS:**

The Spring EMT class ended on May 19<sup>th</sup>. We are anticipating hosting a Fall class, anticipated to start at the end of August.

Susquehanna Regional EMS Council hosted their annual awards. Alex Khadjadorian received Tioga County ALS Provider of the Year, Doreen Holbrook received Tioga County BLS Provider of the Year and Town of Owego Fire District received Tioga Agency of the year.

We will be reposting the Assistant Coordinator position that oversees EMS courses, after some revisions are made.

**Emergency Management:**

The Open House was May 17<sup>th</sup>, 2025. The weather cooperated, and while attendance was semi-light for the first year, it was great to see everyone. We anticipate trying to do this again in the future.

Focusing on closing out some existing grants, especially with the uncertain future of some of the programs.

As the summer approaches, we are monitoring the summer weather forecasts and potential for storms.

We have tentatively set a date at the end of October with DHSES to update our CEPA.

**Threat Assessment Team:**

The team has continued to meet regularly and either hear potential cases or have trainings to further the understanding and skills of the team.

Our updated Threat Assessment plan was submitted to the NYS DHSES DTPU ahead of the June 1<sup>st</sup>, 2025 due date.

Tioga hosted the TERC class May 13-15<sup>th</sup>. It was well attended and there was a lot of good discussion and connections.

The reporting app has been moving along in production, hopefully to launch in the next couple months.

**Fire:**

The burn ban has expired but safe burning practices are encouraged to prevent wildfires.

We will be hosting a "Caring for the Amish" class at Public Safety at the end of June.

**New Business:**

None.

**Personnel:**

None.

**Resolutions:**

F09- Stevens Resolution