

## **MEETING AGENDA**

**TIOGA COUNTY ED&P/TOURISM/CCE/SOIL & WATER**

**LEGISLATIVE COMMITTEE**

**November 2<sup>nd</sup>, 2021**

**1:00 PM**

### MINUTES

- Approval of minutes of October 5<sup>th</sup>, 2021

Becca Maffei, Director, Tioga County Tourism

### DEPARTMENT REPORTS

- Director's Highlights
- Economic Development
- Planning
- Community Development

### FINANCIAL

- Economic Development Budget- Tracking
- Planning Budget- Tracking

### NEW BUSINESS

- Resolutions



## Tioga County Tourism October 2021

### **Visit Widget – Experience Tioga Tourism App**

The Experience Tioga app is up and running! TCT is currently organizing and adding content in anticipation of an advertising launch in November.

### **Water Trail Projects**

TCT, ED&P and representatives from Owego and Waverly are currently working on the following water trail projects:

- Regional Water Trail – This trail includes several counties and will promote the Upper Susquehanna Watershed counties as a paddle recreation destination.
- Tioga Paddle Trail – The trail has been added to the [experiencetioga.com](http://experiencetioga.com) website.
- River Road, Waverly – TCT and TC ED&P are working with Village of Waverly leaders to commission a Master Plan to enhance boat launches and trails along River Road in Waverly

### **Owego Creek Project**

The Village of Owego's DRI project includes the implementation of trails along the Owego Creek. In an effort to move this forward and secure gap funding, the TC LDC is finalizing an application for the Appalachian Regional Commission

### **Tioga County Event Promotion**

Events are back! TCT has been heavily promoting events around the county and getting great responses from people looking for things to do. We have re-instated our Cooperative Marketing Program and will be supporting 6 events this year, including the Apple Festival, Candor Fall Festival, Lights on the River and the Tioga County Fair. In addition, we have been utilizing social media marketing very successfully.

### **Recruitment Website**

Work on this project has begun with Break the Ice Media. Phase I will deliver branding (logos, messaging, etc...)

### **DRI Wayfinding Sign Project**

Two proposals have been received for the DRI wayfinding project. Becca is going to follow up with local firms who did not submit a proposal. The next step will be review by the steering committee.

**Director's Highlights**  
**Economic Development and Planning**  
**Legislative Committee Meeting**  
**November 2, 2021**  
**Prepared by: LeeAnn Tinney**

**Meetings**

- Tioga County Chamber of Commerce Board- Sabrina Henriques
- Tioga County IDA- Loan Late fees request
- Tioga County LDC
- Greater Valley Chamber of Commerce Annual Dinner
- Finger Lakes Wine Country
- Waverly Central School District- Eric Knolles
- Employee Recognition Dinner- Elaine Jardine, 26 years of service
- Tioga Women Lead
- ST8
  - Broadband
  - Opportunity Zone
  - CEDS
- Regional Council
  - Executive Committee
  - DRI presentations- Endicott, Ithaca, Norwich
- Municipality Visits
  - Town of Nichols
  - Village of Owego
    - Panning Board
- Business Visits
  - Crown Cork & Seal
  - Tioga Downs
  - Suez
- Presentations- none

**Department Highlights**

- Village of Owego
  - DRI (18 projects)
    - Shear Paradise
    - Home Central
  - NY Main Street, Owego (5 projects)- ongoing
  - Owego Gardens 2
    - Tank construction
- Village of Nichols
  - USDA Shared Services- Sweeper/Vac Truck has been ordered
- RESTORE NY
  - Owego and Waverly projects nearing completion
- Land Bank
  - New York Land Bank Association

- Rural Land Bank Committee
  - OASCD project
  - Temple and Liberty LLC
    - Local Approvals
      - ❖ Village of Owego Planning Board
    - Tenant Relocations
    - Property demolitions
- Community Development
  - Tioga County Non-Profit Network
  - REAP
  - Tioga County Foundations Coalition
  - Waverly Glen Park
  - Elks Capital Project
  - Leadership Tioga- facilitator
  - Susquehanna Heritage Area Committee
  - Waverly Gateway Beautification (mural projects)
- Workforce
  - Workforce Pipeline Development Study- Implementation
    - Education Workforce Coordinator
      - ❖ County employee vs. Contract employee
  - CCE Tioga Youth Opportunity Now Coalition
- Economic Development
  - DRI Project administration
  - NYMS Project Administration- Owego and Candor
  - Solar Project Mapping
  - GIS Mapping Activities
  - State Lead Responses
  - COVID Relief Loan Program- IDA request
- Planning
  - 239 Reviews ( 0 )
  - ST8 CEDS- ARPA Build Back Better Program
  - Uniform Building Permit and Inspection Fee Schedule Report- final draft
  - Presentations
    - Marijuana Regulation and Taxation Act (MRTA)- status
  - Renewal Energy Best Practices Study- RFP
- Grants
  - Potential (11)
    - Temple and Liberty LLC- affordable housing
    - Village of Owego- CDBG, Housing Rehab
    - NYS HCR Community Investment Fund
    - Candor EMS, Tioga State Bank Foundation
    - Tioga County- 2021/2022 (Phase II)
    - Evergreen Cemetery- Mildred Faulkner Truman
    - REAP- Owego Elks, Hooker Foundation

- Tioga Terrace- Hooker Foundation
- Village of Waverly- Waverly Glen Park, Hooker Foundation
- ESD Capital Grant
- Carantouan Greenway- Mildred Faulkner Truman
- Pending (16)
  - Racker- USDA/CDBG Neighborhood Depot
  - Town of Richford- Senator Schumer, town hall
  - REAP- NPS Historic Preservation Subgrant Program
  - TCIDA-ARC- Education Workforce Coordinator
  - Tioga County- 2020/2021 Phase III
  - Tioga County- 2021/2022 Phase I
  - CPSI- CFA, ESD Planning grant, incubator plan
  - TC IT- CFA LGE, shared services Owego/Candor
  - Village of Waverly- ESD Planning, Economic Analysis
  - Town of Richford- FEMA (engineering of railroad stream crossing)
  - Village of Owego- OPRHP, OPD building restoration
  - Nelson Development; 48-50 Lake St- ESD Capital grant
  - Evergreen Cemetery- TSB Foundation
  - Home Central, ESD Capital grant
  - Candor Historical Society- CFSCNY
  - Evergreen Cemetery- Weitsman
- Active (26)
  - Village of Owego- RESTORE NY, Briggs/Awad
  - Village of Owego- Downtown Revitalization Initiative
  - Village of Waverly- NYS Parks, Waverly Glen Park
  - Village of Waverly- RESTORE NY, Twigg
  - REAP- USDA, Public Well (equipment)
  - TCPDC- Enterprise Community Partners (land bank funds)
  - Village of Owego- Main Street (CFA)
  - Racker (CFA)
  - Raymond Hadley (CFA)
  - Owego Apalachin Central School District- WDI (workforce)
  - Village of Candor- NY Main Street
  - REAP- Community Foundation (Code Enforcement Plan Implementation Tasks)
  - Candor EMS- Community Foundation, operating funds
  - Tioga Arts Council- Community Foundation, Retail for Good
  - REAP, Owego Elks Lodge- Fannie C. Hyde, building repair
  - Boys & Girls Club- Hooker Foundation, operating funds
  - Hooker Foundation- Education Workforce Coordinator
  - TCLDC-USDA RDBG- Tioga County Recruitment Tool
  - TCLDC-USDA RDBG- Technical Assistance to Business
  - Catholic Schools of Broome County- Fannie C. Hyde

- REAP, Owego Elks Lodge- Mildred Faulkner Truman, building assessment
- Candor Historical Society- Tioga State Bank
- Village of Nichols- USDA Community Facilities (vacuum truck)
- Candor Historical Society- Tioga County Senior Citizens Foundation
- Candor EMS- Tioga County Senior Citizens Foundation
- Carantouan Greenway- waterfront trail, TSB Foundation
- Completed (1)
  - Town of Richford- SAM, Assemblyman Friend (highway equipment)

### **2021 Budget**

- Economic Development- tracking
- Planning- tracking

### **Other**

### **Resolutions**

K08-Authorization to Create Full time Education Workforce Coordinator EDP  
 K09-Reappoint At-Large Member (BWoodburn) to STERPDB Regional Board  
 K11-Reappoint Christina Brown to the TCPDC Three Year Term to 12-31-24  
 K12-Reappoint Michael Baratta to the TCPDC Two Year Term to 12-31-23  
 K13-Reappoint Patrick Ayres to the TCPDC Two Year Term to 12-31-23



MEMO

10-19-2021

To: ED&P Legislative Committee  
From: IDA Executive Administrator on behalf of the IDA Loan Committee  
Re: COVID-19 Emergency Relief Loan Program – Late Fees

IDA is administering the COVID-19 Emergency Relief Loan Program (ERLP) utilizing \$475,000 of Tioga County's HUD funds. Of the seven loans disbursed, two have been paid in full and five are making monthly payments. IDA returns all loan principal/interest payments to the Treasurer's Office quarterly and bank interest to the Treasurer's Office annually. IDA will ultimately be returning the full \$475,000 plus loan interest and bank interest.

Late fees are collected when a payment is more than 10 days late. The late fee is 3% of the payment or \$5.00, whichever is greater. \$238.15 in late fees have been collected to date.

The IDA Loan Committee is requesting authorization to keep all COVID-19 ERLP late fees because this income is generated by IDA's administration of the program.

If inclined, please provide authorization for IDA to transfer the sum of all COVID-19 ERLP late fees from our COVID-19 Account to our General Checking Account annually in December of each year until administration of the program ceases.

Please contact me if you have questions.  
Thank you.

Christine E Curtis  
Executive Administrator  
Tioga County Industrial Development Agency  
56 Main Street  
Owego, NY 13827  
(607)687-8259  
[curtisc@co.tioga.ny.us](mailto:curtisc@co.tioga.ny.us)

Tioga County Municipalities  
 NYSMRTA OPT-OUT STATUS

MUNICIPALITY	OPT-OUT STATUS			PETITION
	Retail Dispensaries	Onsite Consumption	Both	
Town of Richford			X	X
Village of Nichols			X	
Town of Spencer			X	
Town of Newark Valley			X	
Town of Tioga	Public Hearing scheduled*			
Village of Waverly		X*		
Village of Newark Valley	Public Hearing scheduled*			
Town of Berkshire	Held Public Hearing, follow up public meeting scheduled*			
Village of Owego	Public Hearing scheduled*			

\*= Pending



# TIOGA COUNTY, NEW YORK

## Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2021-13

ACCOUNTS FOR: A General Fund	ORIGINAL APPROP	TRANSFERS/ ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
<b>A6422 Economic Development</b>							
A6422 411132 Tax On Hotel/Motel	-30,000	0	-30,000	.00	.00	-30,000.00	.0%
A6422 419890 Contribution To Ec	-20,000	0	-20,000	-10,000.00	.00	-10,000.00	50.0%
A6422 421891 Other Home & Commu	-33,701	0	-33,701	-21,266.24	.00	-12,434.76	63.1%
A6422 437170 State Aid- Adminis	0	-18,750	-18,750	.00	.00	-18,750.00	.0%
A6422 510010 Full Time	219,843	0	219,843	177,716.55	.00	42,126.45	80.8%
A6422 510020 Part Time/Temporar	29,981	0	29,981	17,439.41	.00	12,541.59	58.2%
A6422 520220 Printer	0	357	357	357.01	.00	0.00	100.0%
A6422 540010 Advertising	3,000	-800	2,200	1,742.00	.00	458.00	79.2%
A6422 540040 Books	2,450	50	2,500	216.82	.00	283.18	43.4%
A6422 540070 Car Maintenance	2,000	0	2,000	483.32	.00	1,516.68	24.2%
A6422 540180 Dues	400	330	730	173.00	.00	557.00	23.7%
A6422 540220 Automobile Fuel	150	0	150	19.00	.00	131.00	12.7%
A6422 540320 Leased/Service Equ	1,400	0	1,400	67.36	.00	1,332.64	4.8%
A6422 540360 Meals/Food	750	0	750	145.00	.00	605.00	19.3%
A6422 540420 Office Supplies	1,200	393	1,593	1,563.62	.00	29.37	98.2%
A6422 540480 Postage	380	0	380	111.36	.00	268.64	29.3%
A6422 540485 Printing/Paper	1,500	0	1,500	1,269.00	.00	231.00	84.6%
A6422 540590 Services Rendered	20,000	0	20,000	.00	.00	20,000.00	.0%
A6422 540620 Software Expense	100	0	100	-160.00	.00	260.00	-160.0%
A6422 540660 Telephone	740	0	740	730.03	.00	9.97	98.7%
A6422 540733 Training/All Other	1,200	-330	870	514.77	300.00	55.23	93.7%
A6422 581088 State Retirement F	15,052	0	15,052	10,590.58	.00	4,461.42	70.4%
A6422 583088 Social Security Fr	22,030	0	22,030	15,109.77	.00	6,920.23	68.6%
A6422 584088 Workers Compensati	9,876	0	9,876	4,897.14	.00	4,978.86	49.6%
A6422 585588 Disability Insuran	564	0	564	229.46	.00	334.54	40.7%
A6422 586088 Health Insurance F	54,711	0	54,711	47,406.22	.00	7,304.78	86.6%
A6422 588988 Exp Fringe	91	0	91	58.24	.00	32.76	64.0%
TOTAL Economic Development	301,717	-18,750	282,967	249,413.42	300.00	33,253.58	88.2%
TOTAL General Fund	301,717	-18,750	282,967	249,413.42	300.00	33,253.58	88.2%
TOTAL REVENUES	-83,701	-18,750	-102,451	-31,266.24	.00	-71,184.76	
TOTAL EXPENSES	385,418	0	385,418	280,679.66	300.00	104,438.34	



# TIOGA COUNTY, NEW YORK

## Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2021-13

	ORIGINAL APPROP	TRANSFERS/ ADJUSTMENTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	301,717	-18,750	282,967	249,413.42	300.00	33,253.58	88.2%

\*\* END OF REPORT - Generated by Sampson, Linda \*\*



# TIOGA COUNTY, NEW YORK

## Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2021 13

ACCOUNTS FOR:	ORIGINAL APPROP	TRANSFERS/ADJUSTMENTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A General Fund							
<b>A8020 Planning</b>							
A8020 510010 Full Time	143,304	0	143,304	115,845.13	.00	27,458.87	80.8%
A8020 540010 Advertising	200	0	200	.00	.00	200.00	.0%
A8020 540040 Books	600	0	600	143.00	.00	457.00	23.8%
A8020 540140 Contracting Serv	18,500	0	18,500	8,754.75	.00	9,745.25	47.3%
A8020 540180 Dues	800	100	900	727.00	.00	173.00	80.8%
A8020 540220 Automobile Fuel	200	0	200	.00	.00	200.00	.0%
A8020 540320 Leased/Service Equ	1,200	0	1,200	3.68	.00	1,196.32	.3%
A8020 540360 Meals/Food	190	0	190	.00	.00	190.00	.0%
A8020 540390 Mileage Expense	600	0	600	.00	.00	600.00	.0%
A8020 540420 Office Supplies	980	480	1,460	377.70	.00	602.30	38.5%
A8020 540480 Postage	900	0	900	61.85	.00	838.15	6.9%
A8020 540485 Printing/Paper	1,000	0	1,000	516.00	.00	484.00	51.6%
A8020 540590 Services Rendered	4,875	0	4,875	2,000.00	.00	2,875.00	41.0%
A8020 540660 Telephone	600	0	600	323.56	.00	276.44	53.9%
A8020 540733 Training/All Other	1,200	-580	620	54.67	.00	565.33	8.8%
A8020 581088 State Retirement F	11,384	0	11,384	10,046.08	.00	1,337.92	88.2%
A8020 583088 Social Security Fr	10,535	0	10,535	8,856.42	.00	1,678.58	84.1%
A8020 584088 Workers Compensati	2,823	0	2,823	2,072.18	.00	750.82	73.4%
A8020 585588 Disability Insuran	227	0	227	115.06	.00	111.94	50.7%
A8020 586088 Health Insurance F	38,546	0	38,546	37,259.64	.00	1,286.36	96.7%
A8020 588988 Exp Fringe	29	0	29	24.64	.00	4.36	85.0%
<b>TOTAL Planning</b>	<b>238,213</b>	<b>0</b>	<b>238,213</b>	<b>187,181.36</b>	<b>.00</b>	<b>51,031.64</b>	<b>78.6%</b>
<b>TOTAL General Fund</b>	<b>238,213</b>	<b>0</b>	<b>238,213</b>	<b>187,181.36</b>	<b>.00</b>	<b>51,031.64</b>	<b>78.6%</b>
<b>TOTAL EXPENSES</b>	<b>238,213</b>	<b>0</b>	<b>238,213</b>	<b>187,181.36</b>	<b>.00</b>	<b>51,031.64</b>	



# TIOGA COUNTY, NEW YORK

## Tioga County YEAR-TO-DATE BUDGET REPORT

FOR 2021-13

	ORIGINAL APPROP	TRANSFERS/ ADJUSTMENTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	238,213	0	238,213	187,181.36	.00	51,031.64	78.6%

\*\* END OF REPORT - Generated by Sampson, Linda \*\*

REFERRED TO:

ED&P COMMITTEE  
PERSONNEL COMMITTEE

RESOLUTION NO. -21

AUTHORIZATION TO CREATE  
FULL-TIME EDUCATION WORKFORCE  
COORDINATOR POSITION  
ECONOMIC DEVELOPMENT & PLANNING

WHEREAS: Legislative approval is required for the creation of any position within a Tioga County department; and

WHEREAS: The Director of Economic Development & Planning has met with various committees and school district administrators and would like to create a full-time position which will work with area school districts and employers to match students with employment opportunities; and

WHEREAS: The Personnel Officer has met with the Director of Economic Development and Planning and has reviewed the description of work duties for the proposed Education Workforce Coordinator position; and

WHEREAS: The Education Workforce Coordinator position will be funded by way of grant funds for a three (3) year period and will be reviewed and re-evaluated after two (2) years and again at the end of the three (3) year period; therefore be it

RESOLVED: That a full-time position titled Education Workforce Coordinator be created at an annual Non-union salary (\$43,000 – \$53,000) effective November 10, 2021; and be it further

RESOLVED: The Director of Economic Development & Planning is authorized to fill said full-time vacancy provisional pending successful completion of civil service examination requirements; and be it further

RESOLVED: That the Department of Economic Development & Planning's authorized full-time headcount for 2021 shall increase from 7 to 8.

REFERRED TO:

ED&P COMMITTEE

RESOLUTION NO. -21

REAPPOINT AT-LARGE MEMBER TO  
THE STERPDB REGIONAL BOARD

WHEREAS: The bylaws of the Southern Tier East Regional Planning Development Board (STERPDB) require the composition of the membership from each county to be 1) a county legislator, 2) a local elected official, another county legislator or an at-large and 3) the County Planning Director; and

WHEREAS: Brittany Woodburn, Tioga County Deputy Director Economic Development and Planning, has served as the at-large member on the STERPDB Regional Board and that term expires as of 12/31/2021; and

WHEREAS: Brittany Woodburn has expressed a desire to continue to serve in this capacity and the STERPDB Regional Board is desirous of Brittany Woodburn to continue to serve for another four-year term; therefore be it

RESOLVED: That the Tioga County Legislature hereby reappoints Brittany Woodburn to the Tioga County's at-large position on the Southern Tier East Regional Planning Development Board for a four-year term, 1/1/2022 – 12/31/2025.

REFERRED TO:

ED&P COMMITTEE

RESOLUTION NO. -21

REAPPOINT CHRISTINA BROWN  
TO THE TIOGA COUNTY PROPERTY  
DEVELOPMENT CORPORATION  
BOARD

WHEREAS: Christina Brown, as a member of a County Agency within Tioga County, was appointed by the Tioga County Legislature as a Board Member to the Tioga County Property Development Corporation (TCPDC) for a three year term from 1/1/19 until 12/31/21; and

WHEREAS: The TCPDC Bylaws allows for consecutive terms; and this re-appointment is conditioned upon the board member being a member of a public agency; and

WHEREAS: Christina Brown is willing and able to continue to serve in this position; therefore be it

RESOLVED: That the Tioga County Legislature hereby reappoints Christina Brown as a member of a County Agency within Tioga County to the Tioga County Property Development Corporation Board as a Board Member for a three year term of 1/1/22 – 12/31/24.

REFERRED TO:

ED&P COMMITTEE

RESOLUTION NO. -21

REAPPOINT MICHAEL BARATTA  
TO THE TIOGA COUNTY PROPERTY  
DEVELOPMENT CORPORATION  
BOARD

WHEREAS: Michael Baratta, as a public officer of a municipality within Tioga County, was appointed by the Tioga County Legislature as a Board Member to the Tioga County Property Development Corporation (TCPDC) for an unexpired term until 12/31/21; and

WHEREAS: The TCPDC Bylaws allows for consecutive terms; and this re-appointment is conditioned upon the board member holding the public office and confirmed by the governing board of the municipal representative's municipality; and

WHEREAS: Michael Baratta is willing and able to continue to serve in this position; therefore be it

RESOLVED: That the Tioga County Legislature hereby reappoints Michael Baratta as an public officer of a municipality within Tioga County to the Tioga County Property Development Corporation Board as a Board Member for a two year term of 1/1/22 – 12/31/23.

REFERRED TO:

ED&P COMMITTEE

RESOLUTION NO. -21

REAPPOINT PATRICK AYRES  
TO THE TIOGA COUNTY PROPERTY  
DEVELOPMENT CORPORATION  
BOARD

WHEREAS: Patrick Ayres, as a public officer of a municipality within Tioga County, was appointed by the Tioga County Legislature as a Board Member to the Tioga County Property Development Corporation (TCPDC) for an unexpired term until 12/31/21, and

WHEREAS: The TCPDC Bylaws allows for consecutive terms; and this re-appointment is conditioned upon the board member holding the public office and confirmed by the governing board of the municipal representative's municipality, and

WHEREAS: Patrick Ayres is willing and able to continue to serve in this position; therefore be it

RESOLVED: That the Tioga County Legislature hereby reappoints Patrick Ayres as an public officer of a municipality within Tioga County to the Tioga County Property Development Corporation Board as a Board Member for a two year term of 1/1/22 – 12/31/23.

**Economic Development and Planning Attachment  
Legislative Committee Report**

**November 2, 2021**

**Prepared By: Brittany Woodburn**

**Meetings**

- Walkthrough for potential Land Bank acquisition on Liberty Street
- Closing for 5 properties on Temple Street
- DRI Discussion with A New Hope Center
- Meeting with Broome County Land Bank
- NYLBA – Rural Land Bank Committee
- NYLBA – Monthly meeting
- Ti-Ahwaga Board meeting
- Education Workforce Coordinator – Steering Committee meeting
- Enterprise Community Partners – Bi-weekly check-in call
- Enterprise Quarterly Reports
- Meeting with Mother Cabrini Foundation – to discuss Land Bank projects
- Meeting with CCE at new location to discuss workforce partnership
- Meeting with HCR staff to discuss DRI projects
- Meeting with Hannah Murray – Potential new TCPDC Board Member
- NYLBA discussion w/CPC re: Legacy Cities program
- Lounsberry Power Study \_CCS Feedback
- TCPDC Pre-Meeting
- EOAC DRI meeting
- Meeting with Lisa Churakos to discuss USDA Technical Assistance grant award
- Owego Creative Community DRI - Proposal Review
- Tioga County Property Development Corporation - Regular Board Meeting
- Broome-Tioga WIB – Youth Workforce Council
- Zombie Properties Webinar
- TPW DRI meeting
- NYS Housing Plan meeting for Southern Tier
- OACSD/TCPDC MOU Discussion – Liberty Street Property
- Land Bank – Tenant relocations
- INHS project meetings/discussions
- Education Workforce Coordinator discussions/meetings
- Restore NY – Meetings w/ Briggs/Hoffman/Ward/Audit requests
- Phone calls/e-mails/site visits with DRI Multi-site/NYMS project sponsors regarding projects and firms submitting RFPs
- ESD/HCR/DOS meetings regarding DRI projects

## Active Projects

- Restore NY Round V (167-169 & 171 Main Street, Owego and Waverly)
- Tioga County Workforce Development Strategy – Implementation
  - Education Workforce Coordinator position
- V. Owego Downtown Revitalization Initiative –
  - TCIDA Multi-Site (13 projects)
  - V. Owego projects with DOS
  - Ti-Ahwaga PAC → approved to reallocate funds to a program fund under TCIDA contract
  - Museum
  - The Public Well
  - Non-Profit Hub
  - Applied Technology Manufacturing Corp.
- NYMS – 2019/2020 V. Owego North Ave. Revitalization Program (5 projects + streetscape enhancement)
- WDI – OACSD Co-Operative Education Proposal – awarded \$200,000
- Childcare Needs Assessment
  - Catholic Schools of Broome County – pre-k program at St. Patrick's/awarded funds through Fannie C. Hyde

## Active Leads

### Grants

#### Active

- Restore NY Round V – Village of Owego / Village of Waverly
- V. Owego Downtown Revitalization Initiative
- NYMS – 2019/2020 V. Owego North Ave. Revitalization Program
- NYMS 2021 – V. Candor (Land Bank application – awarded \$500,000)
- ESD Capital Grant Funds
  - Rackers
- WDI – OACSD Co-Operative Education Proposal – awarded \$200,000
- Catholic Schools of Broome County – Fannie C. Hyde application for pre-k program at St. Patrick's
- USDA RBDG – Tioga County Recruitment Tool
- USDA RBDG – Technical Assistance to businesses.
- Hooker Foundation – Education Workforce Coordinator
- Enterprise CRI 4.2 – Temple/Liberty Street project

#### Pending

- CDBG Public Facilities – Neighborhood Depot Project
- Historic Revitalization Sub-grant program
- OPRHP EPF – V. Owego Historic Owego Police Station

- ARC Area Development - Education Workforce Coordinator
- ESD Capital Grant
  - Bruce Nelson – 48-50 Lake Street, Owego
  - Home Central

**Potential**

- CDBG Housing Rehabilitation
- ESD Capital Grant

**Completed**

**Plans/Studies** - NA

**Other** - NA

**Resolutions** - None

**Planning Attachment**  
**Economic Development and Planning**  
**Legislative Committee Report**  
**November 2, 2021**  
**Prepared By: Elaine Jardine**

**Meetings**

- Appalachian Regional Commission Envisioning Conference (rollout of their new Strategic Plan)
- MRTA presentation to Tioga County ASAP Coalition's Marijuana Work Group
- ST8 CEDS meetings for EDA ARPA Build Back Better Program
- CCE Tioga Youth-Opportunity Now justice-involved workforce Coalition
- APA NY Upstate / New York Planning Federation virtual conference sessions
- NYS Association of County Planning Directors meeting
- Southern Tier GIS Users Group meeting and ArcGIS Pro training sessions
- American Farmland Trust Smart Solar Siting Roundtable

**Active Projects**

- Working with Ithaca Neighborhood Housing Services and Village of Owego DPW to prepare an infill affordable housing project for local approvals with the Village of Owego Planning Board, Zoning Board of Appeals and County Planning Board. INHS attended the County Planning Board and Village of Owego Planning Board meetings for local approvals.
- ST8 EDA ARPA Building Back Better proposal – included Lounsberry Clean Energy Industrial Hub
- Tracking municipal boards' adult-use cannabis MRTA opt-out local laws.
- Starting a gateways beautification project in Waverly with school student to paint murals at both State Route 17 exits 60 and 61.
- Starting a project with Sustainability Manager to have a qualified professional consultant assess countywide siting and revenue issues associated with renewable energy solar and BESS projects.

**Grants**

**Active**

- Completed and submitted grant application to the National Park Service's Historic Revitalization Program through REAP for a countywide historic structure revitalization program. Award date unknown.

**Pending**

- NYS CFA due Friday, July 30 at 4:00 PM
  - DOS Local Government Efficiency Program - County ITCS Shared Services with Village of Owego and Town of Candor
  - ESD Planning and Feasibility Study Program – Village of Waverly economic market analysis and CPSI Incubator Feasibility Study (\$50,000)
  - OPRHP EPF Municipal Grant Program – Village of Owego OPD building restoration (\$625,811)
- Appalachian Regional Commission final applications – Tioga County IDA Workforce Education Coordinator was finalized as the top-ranked application
- FEMA HMGP DR 4567 – Tioga County IDA stream crossing in Town of Richford preliminary engineering services – working on application with IDA Executive Administrator. Due November 10.

**Potential**

- None

**Plans/Studies**

- Village of Waverly Comprehensive Plan Implementation – Waverly art students' gateways mural project.
- Center for Governmental Research delivered the Uniform Building Permit and Inspection Fee Schedule Report in final draft form. Presented at both the REAP Board and COG meetings. Report is now finalized. Will track municipal boards' adoption of the new fee schedule.

**Reviews (239)**

- None received in October.

**• Resolutions**

None

**Community Development Attachment  
Economic Development and Planning  
Legislative Committee Report  
November 2, 2021  
Prepared By: Abbey Hendrickson**

**Meetings**

- 10/12/21- Call with Brian Rieber  
Call with Jim Tornatore  
DRI technical assistance  
Call with Stephanie Carrigg  
Call with Scott Vasisko  
Call with Tim Sayers  
Candor Historical Society Technical Assistance  
Tioga Blvd Park meeting
- 10/14/21- Candor Historical Society technical assistance  
DRI, Ti-Ahwaga  
Waverly Glen Park technical assistance
- 10/15/21- Carantouan technical assistance  
Call with Pat Gavin  
DRI Environmental RFP  
Call with Nadine Bigsby  
Evergreen Cemetery technical assistance  
Call with Scott Vasisko
- 10/18/21- Call with Jonathan Marx  
Call with Scott Vasisko  
Outreach to Steve Kotula, Town of Richford  
Call with Ralph Kelsey  
Leadership Tioga planning  
Call with Sister Mary  
Hose Team Steamer House groundbreaking  
Tioga County Boys and Girls Club technical assistance  
Tioga Blvd Park technical assistance
- 10/19/21- Al Capriglione, DRI  
Call with Dean Morgan  
Ti-Ahwaga DRI- Diane Arbes  
Ti-Ahwaga DRI, call with Jamie Cornell  
REAP, Beer Tree call  
Call with Lesley Pelotte  
Carantouan technical assistance
- 10/20/21- Elks technical assistance

- Al Capriglione, DRI  
TCFC outreach- Kim Depew  
Meet with Sabrina Henriques  
Call with Katie Blaine, Rural Health Network  
Susquehanna Heritage Area meeting
- 10/21/21- Susquehanna Heritage Area Committee work  
Carantouan technical assistance  
Waverly Glen Park technical assistance  
Ti-Ahwaga DRI, call with Jamie Cornell  
Council of Government meeting
- 10/22/21- 4345 Lake DRI, meeting  
Tioga Blvd Park meeting  
Call with Pat Ayres  
DRI progress report
- 10/25/21- Call with Kem Hart-Baker  
Tioga Women Lead meeting  
Tioga County Boys & Girls Club ribbon cutting  
Tioga Blvd Park technical assistance
- 10/26/21- Call with Sabrina Henriques  
4345 Lake DRI  
Ti-Ahwaga DRI  
Evergreen technical assistance  
Call with Brian Rieber  
Village of Waverly Board meeting
- 10/27/21- Evergreen cemetery technical assistance  
Owego Creative Community meeting
- 10/28/21- Meet with Kem Hart-Baker, Nichols Historian
- 10/29/21- Chambers Roundtable technical assistance

### **Active Projects**

- REAP
- Tioga County Foundations Coalition
- Tioga County Non Profit Network
- Waverly Glen Park
- Elks capital project

### **Active Leads**

### **Grants**

**Active**

- Waverly Glen Park (NYS Parks)
- REAP- Public Well- USDA
- Candor EMS- Community Foundation for South Central NY operating request
- Tioga Arts Council- Community Foundation for South Central NY, Retail for Good
- Fannie C. Hyde- Owego Elks Lodge (REAP)
- Boys and Girls Club- Floyd Hooker Foundation
- Candor Historical Society- TSB
- Mildred Faulkner Truman Foundation- Owego Elks Lodge Building roof (REAP)
- Candor Historical Society (Tioga County Senior Citizens Foundation)
- Carantouan Greenway- Waverly Waterfront Access and Trail Plan- TSB

#### **Pending**

- NPS historic revitalization grant
- Candor EMS- operating request (Tioga County Senior Citizens Foundation)- I need to check on this. I think it was approved.
- NPS Historic Preservation Subgrant Program (Berkshire and Owego)
- Senator Schumer request- Town of Richford
- NYS Snowmobile Trails Grant-in-Aid Program (2020/21 Phase III)
- NYS Snowmobile Trails Grant-in-Aid Program (2021/22 Phase I)
- TSB Evergreen Cemetery
- Candor Historical Society- CFSCNY
- Evergreen Cemetery, Weitsman Grant

#### **Potential**

- NYS Snowmobile Trails Grant-in-Aid Program (2021/22 Phase II)
- MFTF Evergreen Cemetery
- REAP/Owego Elks - Floyd Hooker Foundation
- Tioga Terrace - Floyd Hooker Foundation
- Waverly Glen Park- Floyd Hooker Foundation
- Carantouan Greenway- Waverly Waterfront Access and Trail Plan- MFTF

#### **Completed**

- Cornell University Design Connect, Village of Owego
- Mildred Faulkner Truman Foundation, Waverly Glen Park
- DASNY/SAM Grant, Town of Richford
- Code Enforcement- Community Foundation for South Central NY (REAP- Elaine)

**Plans/Studies**

**Other**

**Resolutions**

**Economic Development Attachment  
Economic Development and Planning  
Legislative Committee Report  
November 2, 2021  
Prepared By: Megan (Griffiths) Schnabl**

**Meetings**

- IDA Monthly Meeting
- ArcGIS Pro Training Classes
- OHPC Meeting
- IDA Training
- USDA Rural Workforce Innovation Network Federal Funding Webinar
- Small Business Technical Assistance Grant Meeting with Consultant
- Land Bank Meeting
- Rural Food Retail Webinar

**Active Projects**

- DRI Projects Administration-SHPO and OHPC consultations
- NYMS Project Administration-Owego and Candor
- Solar Project Mapping
- GIS Mapping Activities
- USDA Community Facilities Program Village of Nichols Sweeper/Vacuum Truck
- State Leads Responses

**Active Leads**

**Grants**

**Active**

**Pending**

- USDA Community Facilities Program Village of Nichols Sweeper/Vacuum Truck

**Potential**

**Completed**

**Plans/Studies**

**Other**

**Resolutions**

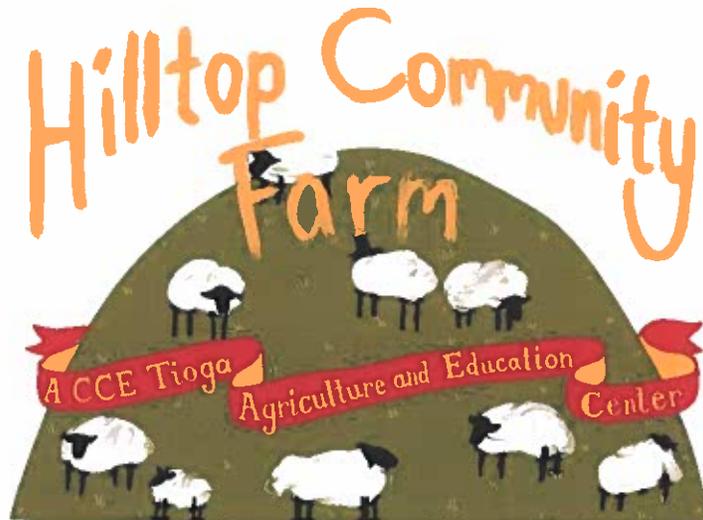


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**Cornell Cooperative Extension**  
**Tioga County**

## October 2021 CCE Agricultural Highlights

Prepared for Tioga County Legislature Update



Ribbon cutting and Annual Meeting held October 22 2021

## CCE Tioga Celebrates New Farm



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**Cornell Cooperative Extension**  
**Tioga County**

CCE Tioga County celebrated the opening of its new headquarters and educational farm with a ribbon-cutting ceremony last week. The event also served as CCE Tioga County's Annual Meeting and election of Board of Directors and included tours of the farm and facilities, which has 107 acres of fields, pasture, ponds, wetlands, stables, and arena. NYS Assemblywoman Donna Lupardo and CCE Director Chris Watkins were present. Also pictured at the ribbon-cutting were: Scott MacDonald, CCE Tioga County BOD Facilities Chair; Liz Myers, CCE Tioga County BOD Vice President; Rita Kellogg, Candor Chamber of Commerce President; Barb Neal, CCE Tioga County Horticulture and Ag Educator; Sabrina Henriques, Tioga County Chamber of Commerce President; T Hanson, CCE Tioga County Executive Director; and Dick Orth, CCE Tioga County BOD President.

- CCE Tioga & CALS Garden-based Learning Food Forest demonstration project commences with sheet mulching soil preparation on Oct 23<sup>rd</sup>
  - **Background:** A food forest garden is a purposely planted garden bed that incorporates layers of plants, from tall trees to herbs, to provide food as well as ecosystem benefits. The CCE Tioga Food Forest Garden will be a demonstration garden planted with nut and fruit trees, berry bushes, and edible perennial plants. The garden will wrap around the forthcoming Hilltop Community Farm teaching pavilion and serve as a demonstration of the techniques used to create a food forest garden. As part of the demonstration garden, CCE educators and Master Gardeners from around the state will come to a full day, hands-on workshop on ecological techniques to be held in the spring. A thick layer of sheet mulch (cardboard, compost, straw and woodchips) is being installed this fall for the spring planting. We envision using the garden, once mature, to show adults and children how they can grow and maintain food perennial plants.



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## Cornell Cooperative Extension Tioga County



- 4-H Youth Achievement Day held Oct 24<sup>th</sup> celebrated Tioga County Youth accomplishments in 2021



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## Cornell Cooperative Extension Tioga County

- Agriculture Development Specialist hired: Jared Gulliford will begin Nov 18<sup>th</sup>. His primary focus will be as Farm Incubator Manager and Facilities
- Annual Report success story from the South Central NY Dairy and Field Crops team:

### **Success Story: SCNYDFC Helps Farmers Access Grant Funding for Business & Succession Planning**

#### *Summary*

- The SCNYDFC Team provides outreach and support to help farms in our region access funding through various grant and government programs.
- In early 2021, the team collaborated with American Farmland Trust to promote the new Dairy Forward Grant Program. Three farms in our region received mini-grants to pay for professional services that will support farm transfer and succession planning.
- In the first quarter of 2021, the team facilitated four Dairy Advancement Program awards. The four farm recipients used DAP funds to hire business consultants to improve record keeping systems, conduct business planning activities, and prepare for farm succession.

#### *Dairy Forward Grant Program*

In early 2021, American Farmland Trust (AFT) and Chobani launched the Dairy Forward Grant Program. This new program awards mini-grants of \$500 to \$5,000 to dairy farm families in New York State to access information and professional services to help plan for farm transitions. Farms can apply for a grant in one of four categories:

1. Farm transfer and succession planning
2. Farm business planning
3. Permanently protecting farmland
4. Adopting regenerative farming practices

In January 2021, AFT's dairy program manager reached out to the team for assistance identifying dairy farms in our region that would be good candidates for the Dairy Forward Grant Program. We identified 12 farms that are currently developing succession plans, and we contacted those farms directly to inform them about the Dairy Forward Grant Program and encourage them to apply. We also promoted the program broadly across the region through a blog post titled [Dairy Forward Grant Guidelines from American Farmland Trust](#) published on March 1. Mary Kate collaborated with the statewide farm business management group to host an informational webinar on February 24 to promote the program and answer specific questions from farms. We used our MailChimp email list to promote the grant program and the webinar.

In March, AFT awarded mini-grants to 22 farms, including three farms in our region. These funds will help farms pay for professional services, including attorney fees, to advance their succession planning goals.



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## **Cornell Cooperative Extension Tioga County**

### *Dairy Advancement Program*

The Dairy Advancement Program (DAP) provides grant funding for New York farmers to address business needs necessary to meet the challenges of today's marketplace and to better position themselves for long-term success. The program is coordinated through Cornell PRO-DAIRY and delivered to farms in partnership with CCE and agriservice professionals. Eligible projects assist New York dairy farmers to position their farm for long-term economic and environmental sustainability.

In the first quarter of 2021, the team facilitated DAP awards to four dairy farms in our region. The farms reported the following impacts:

- A 70-cow dairy used DAP funds to improve farm record keeping by adopting CenterPoint software. This new accounting software will allow the farm to do their own bookkeeping instead of hiring outside bookkeepers. This will help the farm to save money, improve accuracy of their financial records, and analyze business performance more frequently.
- A 100-cow organic dairy used DAP funds to support business succession planning. The farm's junior generation hired a business consultant to review their existing LLC operating agreement, update the current farm lease agreement, and prepare a buyout plan with two possible scenarios. Their next step will be to present the buyout plan to the senior generation.
- A 600-cow dairy hired a business consultant with DAP funds to analyze strategies for transitioning the farm from the senior generation to the junior generation. They have selected a strategy that will allow the senior partners to retire without placing an excessive burden on the farm's cash flow. Their next step will be to work with an attorney to implement the plan.
  - A new startup grassfed dairy used DAP funds to hire a business consultant to review their business plan and develop farm budgets and financial projections. After working through this planning process, the farm realized that their business model would not support their financial goals, and they decided to exit the dairy business.

Respectfully submitted,

**T Hanson | Executive Director**

Cornell Cooperative Extension (CCE) Tioga County



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