## 2024 Tioga County IDA List of Accomplishments

- Maintained financial transparency and financial records- Oversight of Accounts Payable, Accounts Receivable, and Journal Entries
- Partnered with Tioga County ED&P for administration of Education Workforce Coordinator ARC Grant: Building a Talent Pipeline
- Administration of ESD CFA Grant Raymond Hadley Water Capacity Preliminary Engineering Plans and Cost Estimate
- Administration of PILOT Agreements; Verification of PILOT employee numbers; PILOT invoicing/distribution
- Completed the NYS Comptroller PARIS Report prior to deadline
- Represented TCIDA during annual external CPA audit, ensured PARIS submission prior to deadline
- Administration of Sales Tax Exemption (only) application for support of small & large business/development expansion in Tioga County
- Maintained updated procedures for effective sales tax exemption tracking
- Administration of IRP loans, RBEG loans, Façade loans, and IDA Paint Program; Ongoing administration of LINC USDA Reporting
- Administration of lease agreements
- Coordinated with Tioga County Soil & Water Conservation District to ensure responsible oversight of IDA owned property
- Maintained ongoing compliance for IDA Livestream Requirement
- Worked closely with Tioga County ED&P regarding potential new development projects
- Annual budget preparation, presentation, and PARIS submission to commence prior to October 31 deadline
- Grant administration of HCR Downtown Revitalization Initiative (DRI)
  projects
- Grant administration of NYS Division of Homeland Security & Emergency Services for the Richford Railroad water mitigation study.
- Grant administration of ARC Grant for the Engineering Design of Lounsberry Industrial Hub Buildings
- Grant administration of USDA Equipment Lease Program.