### PUBLIC SAFETY COMMITTEE MEETING AGENDA - Probation

### August 2, 2022 2:30 pm

• Approval of minutes from July 5, 2022 Public Safety Committee meeting

### • Financiai

- 1. Budget on track for 2022
- 2. 2023 Budget completed with 0% increase

### Old business

- 1. Staffing
- 2. Decision Points
- 3. 2023 Budget preparation

### New business

- 1. Review of 2023 Budget
- 2. Possible Detention Contract
- 3. Collaboration with Tioga Career Center
- 4. PO interviews

### • Personnel

- 1. Two vacant Probation Officer 1 positions
- 2. One unfunded Probation Officer 1 position
- Resolutions (0)
  - 1. None
- Proclamations
  - 1. None
- Adjournment

### PUBLIC SAFETY MEETING

### July 5, 2022

The regular meeting of Public Safety, Probation, Office of Emergency Services, Coroner, and Stop DWI was held in the Legislative Conference Room at the Ronald E. Dougherty Office Building, 56 Main St., on Tuesday July 5, 2022 at 2:30 PM.

### Present:

Dennis Mullen Marte Sauerbrey Edward Hollenbeck Barb Roberts William Standinger Brian Cain Mike Simmons Robert Williams Sheriff Gary Howard Chair, Public Safety Chair, Legislator Legislator Legislator Director, Probation Director, Emergency Services Deputy Director, Emergency Services Sheriff's Office

### Guest:

Cathy Haskell

Legislative Clerk

### APPROVAL OF MINUTES:

Approval of June 7, 2022 minutes:

Legislator Standinger made the motion, seconded by Legislator Hollenbeck to approve the June 7, 2022 Public Safety minutes. Approved.

### PROBATION – Brian Cain

### FINANCIAL

2022 Budget on target

\$2,292 in restitution and surcharge collected in June

Probation Director has created a budget team to start preparing the 2023 budget within the constraints established by the legislature.

### CURRENT BUSINESS:

- Staffing Angela Zito has assumed the Accounting Associate III position, and is doing well learning the procedures of the Probation Department.
- Probation Officer Cheri Roys resigned effective 6/16/22. Also, newly hired Probation Officer Dunham submitted her two week notice, relocating to Virginia.
- Significant supervision cases: One high risk and one high profile supervision case; Pennsylvania authorities issued a warrant for the probationer, and he has been returned to PA to sentencing court.
- Defendant from Waverly charged with Robbery in the Third Degree.

- Probation Director attended the Council of Probation Administrators conference in Niagara Falls. Very useful presentations and discussion as well as statewide updates.
- Veteran mentor program is being put in motion, expanding to Tompkins County
- JD Services: 4 youth currently in juvenile sex offender treatment
- ATI Programs Electronic Monitoring phone app is working well, everyone keeps their phone charged. Cost efficient 75 cents day vs. \$3.65 for ankle bracelet
- Community Service -WWP still paused, program to resume in mid-July
- Court ordered investigations 46 active investigations in Tioga County courts.
   200 individuals on probation, caseloads are rising, staffing is down, very busy for department.

### PERSONNEL:

- One vacant Probation Officer 1 position
- One unfunded Probation Officer position

### **RESOLUTIONS:**

None

### OFFICE of EMERGENCY MANAGEMENT - Mike Simmons:

### **FINANCIAL**

Budget is on track

### OLD BUSINESS:

- Radio Project: No new information regarding the 2022 Statewide Interoperable Communications Grant, Our application was accepted last month.
- County Attorney is continuing discussion with the owner of the Sky View Dragstrip in an effort to obtain a parcel of property
- CAD Project: New CAD system is functioning very well. Dispatch personnel are becoming increasingly efficient. Becoming apparent that the system will require a significant amount of time to keep the data accurate and up to date. Fire departments now sending us the response plans they have developed for each address in their districts.
- Working with IT to replace the computers in the Sheriff's patrol cars. In addition, the mounting brackets, Verizon modems and antennas will also need to be replaced. Amending previous resolution to include laptops, and equipment to connect the Sheriff's vehicles \$85,000.
- EMS Study: CGR has released draft copy of study. Report is overdue and final is due on 7/22/222.
- Schuyler County has advised us that they are planning to purchase a used ambulance and hire 25 EMS personnel to fill the gaps in Ambulance Response.

- Emergency Management:
  - We have requested a Public Assistance Workshop for local governmental officials who will be working with damage claims from disasters.

### NEW BUSINESS: None

### PERSONNEL:

EMS Coordinator position still not filled. Once the report from CGR is complete we will
review it for suggestions regarding the needs of this position and move towards posting
the job.

### **RESOLUTIONS:**

Amend Resolution #194-22 to Modify 2022 Budget and Appropriation of Funds from E911 Reserve.

### SHERIFF'S OFFICE – Sheriff Gary Howard

FINANCIAL: Revenues are at \$371,201 which is 73% of the budget. Expenditures are at \$5,297,363 which is 53% of the budget. Inmate Boarders are at \$248,198 which is 165% of the budget.

### PERSONNEL:

- Civil Office all positions filled.
- Corrections Division Currently 4 open positions
- There are 2 open part time Cook positions.
- Road Patrol 1 Deputy currently on light duty; 3 deputies attending police academy, 1 at the Broome County Academy, 2 are in their field training phase; There are 2 open Deputy positions and 2 unfunded Deputy positions. Conditional offers have been made for the 2 open positions.
- E911 Center currently 1 open full time and 1 open part-time Dispatcher position
- Records All positions are filled Linstar ID Cards & Pistol Permit equipment outdated, to be replaced at cost of approximately \$3000
- Administration All positions are filled.

### Current Projects:

- I Tough system still waiting on software configurations
- Spillman updates are still being completed.
- Black Creek new monitor installed
- Tru-Narc training ongoing
- Working on implementation of the MAT Program in the jail, projected to start in September.
- Jail camera project pricing complete working with Black Creek to order.

RESOLUTIONS: None

### ADJOURNED:

Legislator Mullen moved that the meeting be adjourned, and this was agreed upon at 3:04pm.

Respectfully submitted,

Debora J. Stubecki Office Specialist III - Office of Emergency Services July 5, 2022



## Tioga County YEAR-TO-DATE BUDGET REPORT 2022

FOR 2022 07

ACCOUNTS FOR: A General Fund

ORIGINAL APPROP

REVISED BUDGET

YTD ACTUAL

MID ACTUAL

ENC/REQ

AVAILABLE PCT BUDGET USE/COL

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## Tioga County YEAR-TO-DATE BUDGET REPORT 2022

FOR 2022 07

ORIGINAL

AVAILABLE

TOTAL REVENUES -253,444 TOTAL EXPENSES 1,633,909	TOTAL General Fund 1,380,466	TOTAL Sex Offender Program 123,840	A3146 540140 Contracting Services 123,840	A3146 Sex Offender Program	TOTAL Alternatives To Incarcerati 12,559	AGeneral FundAPROPA3140\$86088Health Insurance Frin Aalt40301,471 228TOTAL ProbationIncarceration1,244,067A3142AlternativesTo Incarc Alternative-100 
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## Tioga County YEAR-TO-DATE BUDGET REPORT 2022

FOR 2022 07

	GRAND TOTAL	
** END OF	1,380,466	ORIGINAL APPROP
REPORT - Gene	1,387,966	REVISED BUDGET
** END OF REPORT - Generated by Zito, Angela **	738,960.72	YTD ACTUAL
Angela **	104,589.56	HTD ACTUAL
	51,633.70	ENC/REQ
	597,371.52 57.0%	AVAILABLE BUDGET
	57.0%	PCT USE/COL

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### Public Safety Committee Meeting Probation Department Report August 2, 2022

### **Budget Status:**

2022 Revenue Budget:

- \$820 of DWI Supervision fee collected in July. \$4,980 collected to date in 2022
- \$221 in restitution and surcharge collected in July. \$199,839 collected to date in 2022

2022 Budget: On target

2023 proposed budget completed and submitted. 0% increase as mandated

### Current Business:

- Staffing the last day for Probation Officer Michelle Dunham was July 15, 2022. Four
  individuals took the Probation Officer Civil Service exam and will be interviewed the
  week of August 15, 2022. The intention is to hire one Probation Officer provisionally and
  leave the second vacant PO position open pending results of the Civil Service exam.
- Training One of the two Probation Officers which require Fundamentals Training has been accepted into the four week Albany program beginning on August 8, 2022. The Albany program is virtual for the initial two weeks and in person the last two weeks. This will equate to significant savings in the training budget.

It is anticipated the second Probation Officer will attend the Rochester program in the Fall of this year. That will also be a four week program however the entire program will be in person.

- 3. Probation Director met with representatives from the Tioga Career Center in July to discuss possible collaborative efforts with that agency. In an attempt to bring services to the individuals in need of them, Probation and the Tioga Career Center will begin an Employment Liaison in the Courtroom Program. A representative from the Career Center will attend court days with Probation as a resource for the Court, Public Defender's Office, District Attorney's Office and Probation to connect defendants with employment services where appropriate.
- 4. Decision points Probation Supervisor Chad Post is in the process of connecting with multiple school districts in Tioga County in anticipation of establishing the Decision Points in at least one school in Tioga County for the Fall of 2022.
- 5. Probation Director met with representatives from the Department of Social Services and the County Attorney's Office to discuss a detention contract with Steuben County Detention. It was agreed a contract for a detention bed is both beneficial and necessary for the County. Since it benefits many county agency, it is the opinion of this Director that DSS be held harmless for the cost of the contract if approved by the legislature. Total cost of contract \$239,075. Tioga County share \$165,000.

6. Probation completed the Supervision and Treatment Services for Juveniles Program (STSJP) Plan as well as the Raise the Age (RTA) plan in conjunction with the Department of Social Services and submitted them to the State for reimbursement for the upcoming budget year. The RTA plan for 2021 – 2022 is still pending and not approved by the New York State Division of Budget.

### 7. Juvenile Delinquency Services:

July of 2022- Probation received zero JD tickets for the month of July.

YTD: 22 JDATs received to date.

- E- Connect: 19 of 22 eligible youth screened (three respondents did not appear). Eleven of the youth screened were determined to be below threshold for mental health services. Seven youth were determined to be a level III and were referred for a mental health assessment. One youth was determined to be a level II and was referred to mental health for an evaluation and possible treatment.
- Probation continues to support and make referrals to ACBC as their Making Our Success Sustainable (M.O.S.S.) Program continues to grow. The program has moved to a new location on North Avenue in Owego. It appears the move to the North Avenue location has been beneficial for the program.
- We have four youth currently in juvenile sex offender treatment.

### ATI Programs:

- <u>Electronic Monitoring</u> one adult offender and one juvenile are currently being monitored using the traditional electronic monitoring unit. In addition one adult is being supervised with the VCheck 24 Phone GPS application.
- <u>Community Service</u> WWP is back up and running effective July 16, 2022. On the initial weekend five offenders performed community service on Saturday and five again on Sunday. In coordination with the District Attorney's Office, sentences with conditions including community service on the WWP have continued to increase.
- <u>Pre-Trial Release</u> There are 13 people being supervised via the Pre-Trial Release program

**Court Ordered Investigations:** 44 active investigations for Tioga County courts (Criminal, Family and Surrogate)

**Supervision**: 194 cases ordered by Tioga County courts & Family Court (includes JD Diversion cases)

Violation of Probation petitions: 16 defendants/respondents have violation petitions pending against them in criminal & family court.

### <u>Personnel:</u>

Two Vacant Probation Officer I positions One unfunded Probation Officer position

### Resolutions:

None

## **Budget Notes**

										DR	A	F	T								<b>\3140</b> - Probation	Drg
540070 - Car Maintenance	520215 - Personal Protective Equp	520200 - Office Equipment	520070 - Chairs	510050 - All Other-On Call,Cloth,Stipe,	510040 - Workers Compensation	510030 - Overtime Pay Only		510020 - Part Time/Temporary	510010 - Fulltime		433182 - State Aid -Raise the Age	433180 - State Aid - STSJP	433170 - State Aid- Ignition Interlock	433160 - State Aid-Enhanced Prob Supr O	433100 - State Aid-Probation	427050 - Gifts And Donations	422800 - Health Services-Other Gov	415811 - DWI-Probation Salary	415810 - Probation - Dwi Supervision Fe	415800 - Restitution Surcharge	415600 - Adoption Investigation Fee	Ођ
\$2,550.00	\$4,500.00	\$2,500.00	\$400.00	\$0.00	\$0.00	\$5,000.00	\$0.00	\$28,645.00	\$839,125.00		(\$78,150.00)	(\$7,000.00)	(\$3,678.00)	(\$18,566.00)	(\$105,205.00)	\$0.00	\$0.00	(\$10,000.00)	(\$16,000.00)	(\$2,000.00)	(\$600.00)	2022 Budget
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(\$550.00) Reallocate to Training to offset increase in 2023.	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	) (\$36,988.00)		\$61,230.00 7	\$0.00	\$0.00	) \$0.00	) \$0.00	\$0.00	\$0.00	) \$0.00	) \$0.00	) \$0.00	) \$0.00	Difference Notes

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	583088 - Social Security Fringe		581088 - State Retirement Fringe	540733 - Training/All Other	540731 - Training/State Required		540660 - Telephone	540630 - Stationery Supplies	540620 - Software Expense	540590 - Services Rendered	540487 - Program Expense	540480 - Postage		540420 - Office Supplies	540390 - Mileage Expense	540360 - Meals/Food	540340 - Literature	540320 - Leased/Service Equipment		540220 - Automobile Fuel	540180 - Dues	540140 - Contracting Services	540080 - Clinic Supplies	Ођ
\$0.00	\$58,163.55	\$0.00	\$102,677.58	\$0.00	\$10,000.00	\$1,440.36	\$2,052.00	\$6,500.00	\$9,246.91	\$1,265.00	\$0.00	\$2,000.00	\$0.00	\$0.00	\$100.00	\$1,000.00	\$1,800.00	\$3,300.00	\$1,230.00	\$2,200.00	\$850.00	\$72,510.00	\$4,250.00	2022 Budget
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\$0.00	(\$54,9)	\$0.00	\$0.00	\$0.00	\$2,067.00 Increase in training requirements for Peace Officers (PO)	\$0.00	\$0.00	) (\$500.00) Decrease to reallocate to offset increase in 2023 training.	\$463.09 Increase in Automon Contract	\$0.00	\$7,170.01 Rollover to 2023 Budget from 2022	) (\$500.00) Decrease to reallocate to offset increase in 2023 training.	\$0.00	\$0.00	\$0.00	\$0.00	) (\$300.00)	\$0.00	) (\$230.00) Decrease to reallocate to offset increase in Training 2023.	\$0.00	3 \$50.00 Increase in NYSCOPA dues	) (\$72,510.00) Could Not Staff the Program, so will be eliminated. See Brian Cain if any questions.	\$0.00	Difference Notes

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Org Total:	588988 - EAP Fringe	586088 - Health Insurance Fringe	585588 - Disability Insurance Fringe	585088 - Unemployment Insurance Fringe	584088 - Workers Compensation Fringe	583088 - Social Security Fringe	581088 - State Retirement Fringe	540140 - Contracting Services	510050 - All Other-On Call,Cloth,Stipe,	510040 - Workers Compensation	510020 - Part Time/Temporary	510010 - Fulltime	433120 - State Aid-Alternatives To Inca	415150 - Alternatives To Incarceration	Org Total:		588988 - EAP Fringe		586088 - Health Insurance Fringe		585588 - Disability Insurance Fringe	585088 - Unemployment Insurance Fringe		584088 - Workers Compensation Fringe	Ођј
\$12,558.89	\$4.66	\$3,541.32	\$21.72	\$0.00	\$391.79	\$949.97	\$2,427.94	\$4,000.00	\$0.00	\$0.00	\$0.00	\$13,466.00	(\$12,144.51)	(\$100.00)	\$1,244,067.05	\$0.00	\$228.30	\$0.00	\$301,470.66	\$0.00	\$1,064.04	\$0.00	\$0.00	\$19,197.65	2022 Budget
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								(\$500.00) Decrease to reallocate to Training to offset increase in 2023.																	

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St Ret Social Sec Social Sec Work Comp Work Comp Unemp Ins Disab Ins Disab Ins Health Ins Health Ins Eap	TIOGA COUNTY, NEW YORK ioga County EXT YEAR / CURRENT YEAR BUDGET
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TOTAL Probation

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TOTAL REVENUE TOTAL EXPENSE	ives To Incarc Fund	ves To Incarcerat Alt To Inc Salary Ft Salary Pt Salary Pt Salary oth Cont Svs St Ret Social Sec Work Comp Unemp Ins Disab Ins Health Ins Eap	
-284,549.71 1,417,164.63	8,963.32 1,132,614.92	-110.00 -12,756.75 12,852.09 .00 1,063.60 3,092.35 930.16 427.61 427.61 3,437.94 4.76	7023
-253,443.51 1,510,069.45	12,558.89 1,256,625.94	-12,144,51 -13,466,00 -000 -000 -000 -000 -13,466,00 -000 -000 -000 -000 -000 -000 -000	2023 00120
-253,443.51 1,517,569.45	12,558.89 1,264,125.94	-12,144.51 -13,466.00 4,000.00 2,427.94 391.79 3,541.32 4.66	2022 SEVEN
-59,408.51 726,234.46	12,626.10 666,825.95	-10.00 6,789.82 00 1,425.70 1,425.70 1,583.11 239.26 222.64 222.64 1,901.10 1,901.10 2.56	Z022 ACTUAL
-2,600.00 1,810.00	-790.00	888888888888888888888888888888888888888	50351 (0) 2022
-192,213.51 1,054,996.34	11,898.89 862,782.83	-12,1100.00 -12,1144.51 13,306.00 3,500.00 2,427.94 391.79 391.79 2,21.72 4,66	1023 Daparrileat Collect
	REVENUE -284,549.71 -253,443.51 -253,443.51 -59,408.51 -2,600.00 EXPENSE 1,417,164.63 1,510,069.45 1,517,569.45 726,234.46 1,810.00	Incarc         8,963.32         12,558.89         12,558.89         12,626.10         .00           1,132,614.92         1,256,623.94         1,264,125.94         666,825.95         -790.00           REVENUE         -284,549.71         -253,443.51         -253,443.51         -59,408.51         -2,600.00           EXPENSE         1,417,164.63         1,510,069.45         1,517,569.45         726,234.46         1,810.00         1	Alternatives To Incarceration 415150 Alt To Inc 415150 Alt To Inc 415150 Alt To Inc 415150 Alt To Inc 415150 Salary Ft 510010 Salary Ft 510020 Salary Ft 510020 Salary Ft 510040 Work Comp 510040 Work Comp 510040 Cont Svs 581088 Work Comp 584088 Work Comp 584088 Work Comp 584088 Unemp Ins 585588 Disab Ins 585588 Disab Ins 585588 Disab Ins 585688 Health Ins 586088 Health Ins 586088 Health Ins 5107AL General Fund TOTAL REVENUE TOTAL REVENUE TOTAL EXPENSE 1,417,164.63 1,417,164.63 1,510,069.45 1,417,164.63 1,510,069.45 1,517,569.45



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General Pred	2021 401041	CR1 C 190	2012 KEVISED BUD		2012 2012	para tana paga
A3146 Sex Offender Program A3146 S40140 Cont Svs	123,840.00	123,840.00	123,840.00	123,840.00	.00	123,840.00
TOTAL Sex Offender Program TOTAL General Fund	123,840.00 123,840.00	123,840.00 123,840.00	123,840.00 123,840.00	123,840.00 123,840.00		123,840.00 123,840.00
TOTAL REVENUE TOTAL EXPENSE	.00 123,840.00	.00 123,840.00	.00 123,840.00	.00 123,840.00	.00	.00 123,840.00
GRAND TOTAL	123,840.00	123,840.00	123.840.00	123.840.00	20	173 \$40 00

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Alternatives To Incarc TOTAL General Fund TOTAL REVENUE TOTAL EXPENSE	Probation	ACCOUNTS FOR:	051105300 5200 15205 51415120056
-12,866.75 -284,549.71 -284,549.71 .00	-271,682.96	2021 2021	PUNCE
-12,244.51 -253,443.51 -253,443.51 .00	-241,199.00	2022 0416-1900	
-12,244.51 -253,443.51 -253,443.51 .00	-241,199.00	2022 1111/1500 1110	
-10.00 -59,408.51 -59,408.51 .00	-59,398.51	Tentor 7202	
-2,600.00 -2,600.00 .00	-2,600.00	2032 PRODECTION	
-12,244.51 -192,213.51 -192,213.51 .00	-179,969.00	2023 Denar unent Coulést	64° 001 M316 203

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GRAND TOTAL

-284,549.71

-253,443.51

-253,443.51

-59,408.51

2,600.00

-192,213.51

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GRAND TOTAL	TOTAL REVENUE TOTAL EXPENSE	Sex Offender Program TOTAL General Fund	Alternatives To Incarc	Probation	seneral rund	and harmene SPP STATE and Difference
1,541,004.63	1,541,004.63	123,840.00 1,541,004.63	21,830.07	1,395,334.56	1801.2° 1705 1	THE INCOME.
1,633,909.45	.00 1,633,909.45	123,840.00 1,633,909.45	24,803.40	1,485,266.05	2022 5202	
1,641,409.45	1,641,409.45	123,840.00 1,641,409.45	24,803.40	1,492,766.05	2022 PEVISIO DUD	
850,074.46	.00 850,074.46	123,840.00 850,074.46	12,636.10	713,598.36	2022 2022	
1,810.00	.00 1,810.00	.00 1,810.00	.00	1,810.00	50050000	
1,178,836.34	1,178,836.34	123,840.00 1,178,836.34	24,143.40	1,030,852.94	2023 Dapartisent, Cowalatt	66 001396 301

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