

## **TIOGA COUNTY OFFICE OF REAL PROPERTY TAX SERVICES ANNUAL REPORT TO THE LEGISLATURE 2023**

The Tioga County Office of Real Property Tax Services continues to be the resource center for all matters pertaining to the County's real property. Some of the office's ongoing responsibilities include:

- Answering questions and providing information to property owners, realtors, lenders, attorneys, paralegals, and the public in general.
- Assisting the nine Towns and six Villages of the County in the administration of their assessment rolls, tax rolls, and tax bills.
- Supporting the municipal Assessors in their various assessing duties.
- Reviewing and processing property transfers.
- Working with the County's GIS Mapping Technician in the maintenance of the County tax map.
- Maintaining and updating the Real Property and Assessment Rolls portal on the County website.

In 2022, the Tioga County Office of Real Property Tax Services started with two full-time employees; Director and Office Specialist III. In April the Director departed to accept a position in a neighboring County, and the Office Specialist III was appointed Acting Director. In November the Acting Director was appointed permanent Director. The Office Specialist III position remained vacant from April through the balance of the year, which created quite a challenge for the Director. That position has since been filled.

Deeds – In 2022 the office processed 1,621 deed transfers in 2022, averaging just over 135 per month. Deeds were downloaded, reviewed, entered in the State Salesnet system, and loaded into the Real Property database for Assessor action.

Tax bills:

- 25,465 Town & County tax bills printed.
- 1,368 Village tax bills printed.
- 11,836 School tax bills printed.
- Support also provided to six (6) school districts and one (1) Village in tax roll and tax bill processing, minus the actual tax bill printing.

Additional services provided to the public included sending copies of tax bills and property records via email, and tax map printing.

A new goal for 2023 is to leverage the EagleView overhead imagery platform to assist Assessors in updating and maintaining accurate parcel inventory.