PUBLIC SAFETY COMMITTEE AGENDA EMERGENCY SERVICES April 4, 2023 2:30 PM

- APPROVAL OF MINUTES March 7, 2023
- FINANCIAL
 - YTD Report
- OLD BUSINESS
 - o Radio Project
 - o CAD Project
 - o EMS
 - o Emergency Management
 - o Fire
 - o Tax Reduction for Volunteer Firefighters
- NEW BUSINESS
- PERSONNEL
- RESOLUTIONS

Authorize the Submission of Homeland Security Grant (SHSP23)

Authorize the Submission of Emergency Management Performance Grant (EMPG)

Amend Reso 120-23 Appropriation of Funds FY2022 – Domestic Terrorism Grant

Authorize Acceptance of 2022 SICG Targeted Communications Grant (ST22) Appropriation of Funds & Modify 2023 Budget

- PROCLAMATIONS NONE
- ADJOURNMENT

PUBLIC SAFETY MEETING

March 7, 2023

The regular meeting of Public Safety, Probation, Office of Emergency Services, Coroner, and Stop DWI was held in the Legislative Conference Room at the Ronald E. Dougherty Office Building, 56 Main St., on Tuesday, March 7, 2023 at 2:30 PM.

Present:

Keith Flesher	Chair, Public Sa
Barb Roberts	Legislator
Marte Sauerbrey	Chair, Legislator
William Standinger	Legislator
Dale Weston	Legislator
Brian Cain	Director, Probati
Sheriff Gary Howard	Sheriff's Office
Mike Simmons	Director, Emerg
Corrine Cornelius	Deputy Director
Bob Williams	Assistant Fire C

Chair, Public Safety Legislator Chair, Legislator (in at 2:35) Legislator Legislator Director, Probation Sheriff's Office Director, Emergency Services Deputy Director, Emergency Services Assistant Fire Coordinator

4th Assistant County Atttorney

Clerk of the Legislature

Count At

Guest:

Ronald Lanouette Cathy Haskell

Absent: Pete DeWind

APPROVAL OF MINUTES

Approval of February 7, 2023 minutes:

Legislator Barb Roberts made the motion, seconded by Legislator Weston, to approve the February 7, 2023 Public Safety minutes, as written. Motion carried.

Legislator Flesher complimented Mike Simmons for all of his diligent work on making the radio project come to fruition.

PROBATION – Brian Cain:

FINANCIAL:

Budget is on track. Expenditures are at 70.3%

OLD BUSINESS:

- Training in-house training is being provided to Sydney Blinn who was hired as a Probation Officer.
- Job Readiness Employment Class was facilitated by staff from the Employment Center in February.
- Interactive Journaling we are looking at the possibility of purchasing the electronic version of interactive journaling booklets. A meeting was held with DSS to discuss the possibility of splitting the cost with them as it could be beneficial to their PINS clients.
- Ipads for Officers met with IT Director, Jeremy Loveland, to discuss the options available. It appears the Surface Pro tablets may be best suited for Probation's needs. IT will get quotes together with their recommendations.

NEW BUSINESS:

- Decision Points Met with the Waverly School district to provide this service, which is a 4-6 week course. Legislator Weston asked if parental permission was required. Probation Director Cain responded that it is required.
- Warrant Policy their program plan was submitted to DCJS and our warrant policy was required to be attached. It was suggested that we should revise it to include juvenile warrants.
- Pre-Trial Release Enhancement Probation staff will be present in the courts to provide risk assessment effective April 1st.
- Supervisor Summit will be bringing together supervisors from Chemung, Tompkins, Broome, and Tioga counties to share ideas.
- Juvenile Delinquency Services no intakes for February.
- ATI Programs Electronic Monitoring one individual is being monitored via the vCheck24 phone app; one is being monitored with the traditional ankle bracelet.

PERSONNEL:

- Sydney Blinn was hired provisionally on 2/27/23.
- Joy Bennett will resign 3/14/23. She is leaving to replace the Town of Owego Justice.

Simmans:

- One vacant Probation Officer I position exists.
- One Probation Officer 1 position remains unfunded.

RESOLUTIONS:

None

OFFICE of EMERGENCY SERVICES

FINANCIAL:

Budget is on track.

OLD BUSINESS:

Radio Project - received notification that we will be receiving the \$6 million grant.

- Mil

- Receive almost daily deliveries of equipment which is being stored at the Weitsman building that we rent.
 - Sites to be leased Attornies are working on this aspect. We are trying to get with the surveyors and Motorola to see what is needed in regards to elevation, etc.
 - Motorola wants to start installing equipment in our existing shelters as delivery time for shelters is 50 weeks. Radio companies are now looking for refurbished/pre-built towers that have been built but not shipped. Towers under 200 feet do not require lights; ours should be 190 feet so lights should not be necessary.
 - Legislator Roberts asked if we could track deliveries so we know what equipment we have and if any is missing and if equipment is being checked for any damage.
 - Chairwoman Sauerbrey asked if the shelters have to go out for bid? Director Simmons responded they do as well as the towers need to be bidded.
 - o Discussed how different funding has different rules, such as Federal monies.
 - CAD project is close to completion. New modems, GPS, antennas were installed in cars. NYSP use statewide IT department and need to work out some technicalities.
 - Received parts from various counties in PA. Legislator Weston asked if the parts will work together and Director Simmons did not foresee any problems.
 - o Completion date for this project is by summer 2024.
- New EMS Coordinator, Curtis Hammond, will start on March 15th.

NEW_BUSINESS:

- Study on sustainability in EMS Curtis Hammond was on the committee that helped put it together.
- Hazardous Mitigation Grant Emergency Management, in conjunction with Elaine Jardine and Wendy Walsh are working on updating this plan.
- Busy month for fire car/pedestrian; fatal fire, drowning.
- 10% Exemption Property Tax Real Property is working on the numbers; Chairwoman Sauerbrey said Director Simmons should take the lead once he has the information from Real Property and bring forth the proclamation.
 - It would be up to the town/municipalities to decide if they want to proceed with this. The biggest concern is the school systems going thru the process.

PERSONNEL:

Curtis Hammond will be hired as the P/T Assistant Fire Coordinator

RESOLUTIONS:

- <u>Authorize Backfill Part-Time Assistant Fire Coordinator</u> A resolution was presented requesting authorization to appoint Curtis Hammond to fill the vacant PT Assistant Fire Coordinator position effective March 15, 2023.
- <u>Appropriation of Funds Authorize the Acceptance of the FY2022 Domestic Terrorism</u> <u>Prevention Grant</u> A resolution was presented requesting authorization to accept this award and appropriate the funds.
- <u>Modify 2023 Budget and Arbrowneuron of Fund</u>
 A resolution was presented requesting automzation to modify the 2023 budget and appropriate funds.
- <u>Award Contract Hazard Mitigation Plan</u> A resolution was presented requesting authorization to accept and award Barton & Loguidice, DPC to prepare the Multi-Jurisdictional Multi-Hazard Mitigation Plan.

** Committee agreed to move these resolutions forward **

SHERIFF - Gary Howard:

FINANCIAL:

- Revenues are at \$56,326 which is 10% of the budget. Inmate boarders for January are \$44,057.
- Expenditures are at \$1,254,183 which is 23% of the budget.

OLD BUSINESS:

- Microsoft 365 Migration is complete.
- Cradlepoint terminals have been installed in the patrol vehicles.
- CID Recording System replacement is working well.

NEW BUSINESS:

- Jail Camera Project is ongoing.
- Average daily inmate population for February is 54; it has increased to 61 as of this date.

- New Deputy is being hired at the 3 yr level salary rate due to experience. The union is in agreement with this.
- Accreditation Road Patrol will be meeting with the State to go over their accreditation renewal this Friday.
- TCLEA (Jail union) voted down the proposed contract last week.

PERSONNEL:

- Update on Vacancies:
 - o Civil one part-time Civil Deputy
 - o Corrections 6 vacant Corrections Officer positions; 2 vacant part-time Cook positions
 - o Road Patrol one Deputy is on light duty
 - 1 Deputy is completing field training prior to his graduation from the academy on 3/31.
 - There are currently 1 vacant Deputy position and 2 unfunded Deputy positions.
 - o Records all positions are filled.
 - o Administration all positions are filled.
 - o 911 Center one full-time position

RESOLUTIONS:

 <u>Approve Salary Above Hiring Base Deputy Sheriff Position</u> A resolution was presented requesting authorization to backfill the vacant, full-time Deputy Sheriff position at an annual salary of \$61,290 effective April 10, 2023.



Respectfully Submitted,

Diane Rockwell Diane Rockwell Secretary to the Sheriff 3/7/23



FOR 2023 12 ACCOUNTS FOR: A General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVATLABLE BUDGET	PCT USE/COL
A General Fund A3410 Fire A3410 415880 Fire/EMS Reimburse A3410 427010 SEN10 Refunds of Pr A3410 433060 SEN10 State Aid-Homeland A3410 433060 SEN10 State Aid-Fir A3410 43050 EMP16 Fed-Aid- EMPG A3410 510010 Full Time A3410 510020 Part Time/Temporar A3410 510020 All other(On Call, A3410 520030 Batteries (Portabl A3410 520030 Clothing A3410 520130 Equipment (Not Car A3410 S20130 Equipment (Not	-5,000 0 -10,000 0 39,612 10,000 3,000 1,000 500 9,000	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	-5,000 0 -10,000 0 39,612 10,000 3,000 1,000 500 9,000	-350.00 .00 .00 .00 .00 .00 10,492.71 .00 .00 .00 .285.58 .00 412.19	.00 .00 .00 .00 .00 .00 .00 .00 .00 .00	-4,650.00 .00 -10,000.00 -10,000.00 29,119.29 10,000.00 3,000.00 714.42 \$00.00 8,587.81	7.0%* .0% .0% .0% .0% .0% .0% .0% .0% .0% .0%
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A3410 540140 M/074 Contracting S A3410 540144 Ems Instructors A3410 540146 Dues A3410 540220 Automobile Fuel A3410 540320 Legal Fees A3410 540330 Legal Fees A3410 540330 Office Equip Maint A3410 540350 Office Equip Maint A3410 540350 Medis/Food A3410 540370 Medis/Food A3410 5404300 Mileage Expense A3410 540410 Nursing Supplies A3410 540480 Postage A3410 540485 Printing/Paper	10,000 1,200 2,000 1,000 0 3,000 500 1,000 4,000 2,500 250 300		10,000 1,200 2,000 1,000 3,000 500 1,000 1,000 4,000 2,500 250 300		.00 .00 .00 -53.10 .00 .00 .00 .00 .00 .00 .00 .00 .00	000 8,139.80 189.00 1,828.04 575.50 2,244.97 500.00 1,000.00 1,000.00 3,175.05 2,550.00 250.00 260.95	.0% 18.6% 84.3% 8.6% 42.5% .0% .0% .0% .0% .0% .0% .0% .0

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FOR 2023 12							
ACCOUNTS FOR: A General Fund	ORIGINAL APPROP	TRANFR5/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
A3410 540560 Repairs A3410 540620 Software Expense A3410 540630 Stationery Supplie A3410 540640 Supplies (Not Offi A3410 540640 Telephone A3410 540731 Training/State Req A3410 540733 Training/All Other A3410 581088 State Retirement F A3410 581088 Social Security Fr A3410 584088 Workers Compensati A3410 584588 Life Insurance Fri A3410 585588 Disability Insuran A3410 585688 Health Insurance F A3410 586088 Eap Fringe	1,500 2,000 1,500 2,000 2,500 7,587 2,246 4,898 4,898 0 0 0 0 0 0 0 0 0 0	000000000000000000000000000000000000000	1,500 500 2,000 1,500 2,500 2,500 7,587 2,246 4,898 0 0 0 59	.00 .00 316.31 122.98 183.18 .00 325.00 4.709.46 903.97 1.859.53 .00 .00 .00 .00 .23.17	.00 .00 .00 .00 .00 55.00 .00 .00 .00 .0	1,500.00 500.00 1,683.69 1,377.02 1,816.82 .00 2,120.00 2,877.86 1,342.49 3,038.49 .00 .00 .00 .00 .551	.0% .0% 15.8% 8.2% 9.2% .0% 15.2% 62.1% 40.2% 38.0% .0% .0% .0% .0% .0%
A3640 Emergency Mgmt Office A3640 43080 State Aid-C837990 A3640 433080 State Aid-C837990 A3640 433080 State Aid-C837990 A3640 435100 COV19 State Aid-Fem A3640 435100 COV19 State Aid-Fem A3640 436574 Hazard Mitigation A3640 A3640 43050 EMP16 Federal Aid-Civil A3640 43050 EMP16 Federal Aid-C A3640 443050 EMP18 Fed-Aid- A3640 443050 EMP20 Fed-Aid- A3640 443050 EMP20 Fed-Aid- A3640 43050 EMP21 Fed-Aid- A3640 43050 EMP21 Fed-Aid- A3640 510010 Full File A3640 510010 Full File A3640 510020 Part Time /Temporar A3640 A3640 510050 All-other(on call, A3640	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	000000000000000000000000000000000000000	0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	.00 .00 .00 .00 .00 .00 .00 .00 .00 .00	$\begin{array}{c} . 00\\$	$\begin{array}{c} .00\\ .00\\ .00\\ .00\\ .00\\ .00\\ .00\\ .00$. 0% . 0% . 0% . 0% . 0% . 0% . 0% . 0%

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FOR 2023 12							
ACCOUNTS FOR: A General Fund	ORIGINAL APPROP	TRANFRS/ ADISTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
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A3640 S40220 Automobile Fuel	4,000	0	4,000	573.74	3,426.26	.00	100.0%
A3640 540360 COV19 Meals/Food A3640 540390 Mileage Expense	ő	ő	ő	.00	.00	.00	.0%
A3640 540420 Office Supplies	0	0	0	.00	.00	.00	. 0%
A3640 540420 COV19 Office Suppli A3640 540510 Radio Repairs	500	ö	500	.00	.00	.00 500.00	. 0% . 0%
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A3640 540640 COV19 Supplies (Not A3640 540660 Telephone	3 000	ò	3 000	.00	.00	,00,	.0%
A3640 S40660 Telephone A3640 S40733 Training/All Other	3,000 1,000	ŏ	3,000	306.74	719.91	1,973.35 1,000.00	34.2% .0%
A3640 581088 State Retirement F	0	õ	0	1,141.14	.00	-1.141.14	100.0%*
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A3640 584588 Life Insurance Fri	. 0	0	0	.00	.00	.00	.0%
A3640 585088 Unemployment Insur A3640 585588 Disability Insuran	68	ö	68	.00 33.93	.00 .00	.00 33.93	.0% 50.0%
A3640 586088 Health Insurance F A3640 588988 Eap Fringe	25,721 29	0	25,721 29	13,170.56 8.43	.00	12,549.94 20.08	51.2% 29.6%

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FOR 2023 12							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMERANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	336,871	311,541	648,412	223,670.85	4,366.07	420,375.18	35.2%
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REFERRED TO:

PUBLIC SAFETY COMMITTEE

RESOLUTION NO. -23

AUTHORIZE THE SUBMISSION OF HOMELAND SECURITY GRANT APPLICATION (SHSP23) OFFICE OF EMERGENCY SERVICES

WHEREAS: The NYS Department of Homeland Security/Federal Emergency Management Agency has issued a grant of \$59,750 to the Tioga County Office of Emergency Services. 35% of the monies will be appropriated to the Sheriff's Office (\$20,913) and 65% to Emergency Management (\$38,837) with no local share; and

WHEREAS: County Policy requires that a resolution be approved before any such grant application is submitted; therefore be it

RESOLVED: That the Tioga County Office of Emergency Services be authorized to submit the 2023 Homeland Security grant application and authorizes the Chair of the Legislature to sign such application after review by the County Attorney. REFERRED TO:

PUBLIC SAFETY COMMITTEE

RESOLUTION NO. -23

AUTHORIZE THE SUBMISSION OF EMPG23 GRANT APPLICATION OFFICE OF EMERGENCY SERVICES

WHEREAS: The NYS Department of Homeland Security/Federal Emergency Management Agency has issued an Emergency Management Performance Grant (EMPG23) in the amount of \$22,058 with a 50% local share; and

WHEREAS: County Policy requires that a resolution be approved before any such grant application is submitted; and

WHEREAS: Said grant will be used towards reimbursement of Emergency Services salaries; therefore be it

RESOLVED: That the Tioga County Office of Emergency Services be authorized to submit the 2023 EMPG grant application and authorization be given to the Chair of the Legislature to sign such application, after review by the County Attorney; and be if further

RESOLVED: That authorization be given to utilize funds in account A3640.510010 Full Time Salary to offset the 50% local share of \$22,058.

REFERRED TO: PUBLIC SAFETY COMMITTEE FINANCE COMMITTEE

RESOLUTION NO. -23

AMEND RESO 120-23 APPROPRIATION OF FUNDS FY2022 DOMESTIC TERRORISM GRANT OFFICE OF EMERGENCY SERVICES

WHEREAS: Resolution 120-23 appropriated funds from the FY2022 Domestic Terrorism Prevention Grant into an erroneous account number; and

WHEREAS: Appropriation of funds and budget modification requires legislative approval; therefore be it

RESOLVED: That Resolution 120-23 be amended to appropriate funds to the correct account as listed below:

FROM: TO:	A3361-433060-DT22 State Aid-Homeland Security A3360-433060-DT22 State Aid-Homeland Security	•
FROM:	A3361-540140-DT22 Contracting Services	\$172,413
TO:	A3360-540140-DT22 Contracting Services	\$172,413

REFERRED TO:

PUBLIC SAFETY COMMITTEE FINANCE COMMITTEE

RESOLUTION NO. -23

AUTHORIZE ACCEPTANCE OF 2022 SICG TARGETED GRANT (ST22) APPROPRIATION OF FUNDS & MODIFY 2023 BUDGET OFFICE OF EMERGENCY MANAGEMENT

WHEREAS: The Office of Emergency Management applied for and was awarded a Homeland Security Statewide Interoperable Communications "Targeted" Grant 2022 (ST22) in the amount of \$6,000,000. This grant will be used for upgrading the radio communications in the county with no local share associated with said grant; and

WHEREAS: This funding must be accepted and appropriated; therefore be it

RESOLVED: That the Tioga County Legislature authorizes the acceptance of this award and authorizes the Chair of the Legislature to sign any and all grant-related paperwork which has first been reviewed and approved by the County Attorney; and be it further

RESOLVED: That the 2023 budget be modified and transfer of funds be appropriated to the following accounts:

TO: H3021.433063.ST22 State Aid Interop Comm Grant \$6,000,000

And

FROM	H3021 521230 E911	Radio & Equipment	\$6,000,000
TO:	H3021 540140 ST22	Contracted Services	\$3,000,000
TO:	H3021 521230 ST22	Radio & Equipment	\$3,000,000

And be it further

RESOLVED: That appropriation of funds be re-established for the remaining unspent balance as of year end until the project is completed.

Financial:

Budget: Within Budget - See attached spreadsheets

Old Business:

Communications Project:

Waiting for RFP's to be completed for the Shelters and Towers. As soon as we get them back we will give public notice with the time bids are to be opened.

The Law Department is working on the leases with property owners for leases for tower sites.

We had a meeting with Motorola to discuss the steps that the County needs to complete prior to Motorola starting the civil work to build the 4 tower sites. Once the leases are completed and land is surveyed Motorola will begin the process of permitting the projects. This will take several months if there are no complications.

CAD Project:

The new CAD is working well. The installation of equipment in the Sheriff's patrol vehicles is complete and working well. The State Police are lagging due to connectivity issues between the state's network and ours. The mapping module now shows the location of the Sheriff's and Waverly PD cars but not the State Police. The next phase will be to add fire and EMS agency vehicles to the system.

EMS:

The new EMS Coordinator has started.

Emergency Management:

Notices for the annual Emergency Management Performance Grant and the State Homeland Security Grant have been received. These are both annual grants. The EMPG Grantis for \$22,058. The SHSP Grant is \$59,750. Resolutions for approval are being presented.

Fire:

Many local governments are in the process of adopting firefighter property exemption resolutions. At the quarterly State Fire Coordinators meeting the process was discussed. In general, local governments are approving the exemptions but school districts are reluctant to approve the change. One important detail of the program is that the approval of the exemption does not reduce the revenue to the taxing entity. The amount of the exemption is compensated by redistributing the amount among the properties that are not eligible for the firefighter exemption.

Firefighters may not take advantage of firefighter income tax credit of \$200 and the property tax credit. They must choose one or the other. It has been determined that many firefighters will choose to receive the income tax credit and not the property tax exemption.

Resolutions:

Authorize the Submission of Homeland Security Grant (SHSP23)

Authorize the Submission of Emergency Management Performance Grant (EMPG)

Amend Reso 120-23 Appropriation of Funds FY2022 – Domestic Terrorism Grant

Authorize Acceptance of 2022 SICG Targeted Communications Grant (ST22) Appropriation of Funds & Modify 2023 Budget