



## TIOGA COUNTY BOARD OF HEALTH

**PLEASE RSVP TO 607-687-8630**

**IF YOU WILL NOT BE ABLE TO ATTEND THIS MEETING**

TO: Members of the Board of Health

FROM: A. Reigelman, Secretary

DATE: July 13, 2023

RE: Board of Health Meeting - Thursday, July 20, 2023,  
7:30 a.m., **Conference Room B**, 2<sup>nd</sup> Floor of Health and Human Services  
Building at 1062 St. Rt. 38, Owego, NY 13827.

### AGENDA

#### Introduction of Guests

- Members of the Berkshire Amish Community

#### Additional Items

##### Old Business

- Meeting Minutes
- Enforcements

##### New Business

- None

##### Informational

- Agency Updates – June 2023

##### Next Meeting Information

- **REMINDER: No meeting in August**
- Next Meeting is on September 21, 2023



# TIOGA COUNTY BOARD OF HEALTH

## MEETING MINUTES June 15, 2023

### **BOARD MEMBERS PRESENT (All Attended In Person):**

T. Hills, DVM, President  
W. Simmons, Vice President  
T. Leary, FNP  
R. Kapur-Pado, DO (Arrived at 7:35 a.m.)  
W. Standinger III, Legislator (Arrived at 7:37 a.m.)

### **ABSENT:**

T. Nytch, DVM  
J. Raftis, DO, FACEP

### **OTHER(S) PRESENT:**

H. Vroman, Public Health Director  
A. Reigelman, Secretary

### **GUESTS:**

Daniel Scherrer, Public Health Sanitarian (Departed at 7:57 a.m.)  
Todd Kopalek, Supervising Public Health Sanitarian (Departed at 7:57 a.m.)

**CALL TO ORDER:** at 7:30 by Dr. Hills

### **INTRODUCTION OF GUESTS:**

- Brief introduction of guests.

### **PRESENTATION:**

Daniel Scherrer presented on Tioga County Public Health Water Program. Discussed how Public Health regulates public water supplies, different types of water supplies in Tioga County, responsibilities of water supplies and of Public Health. Also informed the Board of the Well Head Extension Program and change of process for submitting sample collections (which is all handled internally now).

- Q&A and discussion followed.

### **OLD BUSINESS:**

- Meeting Minutes: No discussion; motion to approve prior minutes made by Dr. Kapur-Pado; seconded by Ms. Leary, all were in favor, none opposed, motion approved.
- Enforcements: no questions, no discussion.
- Rabies Exemption Request: Ms. Vroman recapped the verbal request that was brought to the Board during the May meeting, and stated that the individual has not yet provided a written request. Brief discussion among members.

### **NEW BUSINESS:**

- Ms. Vroman informed the Board that if there are areas of concern that a member would like to address in future meetings to let her know.

### **ADDITIONAL INFORMATION:**

- Legislator Standinger asked Ms. Vroman if Public Health must meet a certain quota of preparedness drills to meet grant requirements. Ms. Vroman responded that, yes Public Health does have to meet a certain quota of practice drills for Public Health Emergency Preparedness. Legislator Standinger noted that the way Public Health runs Rabies Clinics is a good model.
- Ms. Leary inquired if there is County involvement with the homeless encampment located in Owego. Ms. Vroman stated that the Department of Social Services is aware and is providing assistance where they can. These individuals must request for help if they need assistance.

## TIOGA COUNTY BOARD OF HEALTH

- Brief discussion of Tioga County Housing shortage and the Emergency Order that was issued in Tioga County.
- The board also discussed unvaccinated populations; rise in certain communicable diseases (ie. Varicella).

### **INFORMATIONAL:**

- Ms. Vroman provided various updates in Public Health:
  - Interviewed a candidate for the Public Health Nurse position last week, and have another interview this afternoon; hope to hire soon. Also interviewed for Public Health Fellow position, which is grant funded through June of 2024.
  - Received email from Scott, Smith & Son (handout to Board) thanking Public Health staff for work done, with special appreciation for a few standout employees.
  - In process of updating Public Health policy and procedures; all Article 28 corrective actions have been completed (from the audit last August).
  - Gearing up for Quality Assurance internal audits, Ms. Medina is chairing the committee. Public Health has not held internal record audits in some time, so this will set the bar for where Public Health needs to go.
  - Public Health Emergency Preparedness (PHEP) Team (comprised of PHEP Coordinator and Admin Team) are now regularly meeting again; have revised the Continuity of Operations Plan (COOP). Moving forward staff and community partners, including Board of Health, will be kept informed. Will send out copy of COOP Plan to the Board electronically.
  - NYSACHO has assisted in moving along two bills beneficial to Public Health, hopefully to pass through legislation very soon.
    - One bill amends Public Health Law to remove Public Health Departments from more strict Article 28 requirements that hospitals/Diagnostic and Treatment Centers must uphold; now deeming Public Health departments as “limited health care facilities.”
    - The second bill will allow Public Health departments to no longer have to maintain LHCSA licenses to be able to provide in-home services(education/outreach), since this office is no longer a true Home Health agency. Will still give Public Health reimbursement for services.
  - As of May 20<sup>th</sup>, a New York State Law was passed to require food establishments to display signage to raise awareness for food allergies. Signs must be posted and on menu (for patrons to let food service workers know if they have food allergies). Public Health proactively mailed letters and examples of signs for establishments to post to all permitted food establishments in Tioga County (over 200). This will be enforced by Public Health in the future if establishments do not post signage.
  - All NYS Health Departments have received funding from CDC for Strengthening Public Health Infrastructure and Workforce. This is a 5-year grant. In year 1, Tioga Public Health has determined to use grant money for employee incentives, technology upgrades, and for Employee Recognition Committee funds. Have received approval of funds from County Legislature.
    - Legislator Standinger noted that he was impressed with how Public Health developed the rubric for employee incentives; passed unanimously through the Committee.
  - Public Health is now fully stocked in all VFC and VFA vaccines; have designated Thursday afternoons for vaccine clinic appointments; plan to host a “Back to School” vaccine clinic.
- Ms. Reigelman inquired if the Board would like to have a break in meetings in August (as in previous years). The Board agreed to plan to not meet in August.
- The Board requested Mr. Simmons to inquire if the Bishop of the Amish community in Berkshire would be interested in coming to speak to our Board for the next meeting (July 20<sup>th</sup>). Mr. Simmons stated that he will ask, and that questions from the Board be collected ahead of time.
  - If he is unable to guest speak, Dr. Hills asked if Public Health could have a staff member speak on Public Health’s vaccination clinic and the vaccine schedule for children.



# TIOGA COUNTY BOARD OF HEALTH

Meeting adjourned at 9:00 A.M.

Minutes respectfully submitted by Abigail Reigelman.

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Terry Hills, DVM; President

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Abigail Reigelman; Secretary

Minutes approved July 20, 2023

DRAFT



July 2023 Enforcements

<u>Business</u>	<u>Type of Violation</u>	<u>Fine Paid/Date</u>	<u>Year to Date</u>
General Manager Mirabito 51 1581 St. Rt. 96 Owego, NY	ATUPA	\$350.00 6/26/2023	First
General Manager Crosbys Convenient Store 8 Tioga St. Spencer, NY	Water	\$150.00 7/10/2023	First
Scott & Karla Woodmansee The Red Rooster 13334 NY-38 Richford, NY	Water	\$150.00 7/11/2023	First



## **AGENCY REPORT**

**May 25-June 21, 2023**

### **Highlights**

- Our Facebook page has 6,000 followers!
- Another successful year for Strawberry Fest and vendor inspections! Also, through collaboration with ASAP Coalition & Cannabis workgroup, policy work was completed to make Strawberry Fest a smoke free, family friendly event. We also distributed water at the 5K for participants, along with seasonal educational reminders to be healthy.
- We held a Rabies clinic at Hickories Park and had a great turn out!
- Sue and Kylie attended the NYSACHO Harm Reduction Consortium in Albany.

### **Health Education**

- Kylie had two interviews with WBNG regarding sun safety & skin cancer and tick borne illnesses, highlighting that Tick Removal Kits have been delivered to all Town and Village Halls and are available for pick up at our department as well.
- Heather, Laura and Katie were interviewed by the HPV Coalition of NY as part of the HPV Vaccination in New York Counties Project to discuss HPV vaccination rates in Tioga County.
- Annual Fun in the Sun Guide was completed and distributed to all the schools and community partners.
- Katie updated Public Health's Continuity of Operations Plan (COOP) and presented to staff.
- Katie started working on the Immunization Action Plan Program and has taken an active role in our clinic Immunization Program initiating new ways of tracking inventory and decorated our new clinic waiting area/lab.

### **Environmental Health**

- Stephen and Dan continue to work with Martins Plumbing and Heating on the Wellhead Protection Program. So far, we have 10 people who qualify for the program and 6 wellhead caps/extensions have been completed to date.
- Dan had a meeting with engineers for the Candor Village Water Improvement Project. The final Inspection was conducted on two well houses and a pump station.
- Dan Scherrer presented on our department's role in the Water program at the Board of Health meeting.

### **Patient Services (EI, Dental, Clinic)**

- Dental hosted our first elementary dental fair day. Together with our Health Educators, Cornell Cooperative Extension and CASA Trinity we provided brushing and flossing demonstrations, nutrition, oral health and tobacco education to 327 students and staff at Spencer-Van Etten Elementary School.

- We have updated clinic processes. Katie W. is now lead for monitoring clinic supplies and vaccine inventory. Our vaccine inventory is now replenished (for VFC, VFA and Private stock)! We have blocked Thursday afternoons to be clinic days.
- Continues to be a wait list for children needing services in both EI and Preschool.
- A Pharmacist has been identified to serve as our Pharmacy Consultant, as required by Article 28 regulations.

### **Administrative Services**

- Jason is leading Administrative Services through development and testing of several new processes on the Windows 365 and Microsoft Teams platforms toward department wide usage.
- We are in process of updating our policy manuals, various office procedures, and streamlining the shared Group Drive.

### **Ongoing Support/Partnerships**

- |  |  |
|--|--|
| - Allies in Substance Abuse Prevention Coalition | - Tioga County Board of Health                           |
| - Child Fatality Review Team                     | - Tioga County Commissioner’s Advisory Council           |
| - Family Enrichment Network (Head Start)         | - Tioga County Council of Governments                    |
| - Lourdes PACT Advisory Board                    | - Tioga County Immunization Coalition                    |
| - Mothers and Babies Perinatal Network           | - Tioga County Local Emergency Planning Committee (LEPC) |
| - Racker Center                                  | - Tioga County Mental Health Sub-Committee               |
| - Rural Economic and Partnership (REAP)          | - Tioga County Non-Profit Network                        |
| - Safe Harbor Committee                          | - Tioga Opportunities                                    |
| - S2AY Pivotal Partners Finger Lakes             |  |
| - Team Tioga                                     |  |

**Attachments:**

1. Financial Snapshot, YTD thru 4/2023
2. Flyer: “What the Health!?” June 2023.
3. Bulletin Board: Pedestrian Safety, 56 Main St., Owego, June 2023.
4. Bulletin Boards: Don’t Get Sick from Ticks, Early Signs Alzheimer’s, HHS Building, June 2023.
5. Billboards: Don’t Feed/Pet Unfamiliar Animals, Don’t Drink & Drive, June 2023.
6. Data Spreadsheet May 25-June 21, 2023.

## Financial Snapshot Year-to-date through May 2023

2023 Budget	Actual <sup>*1,2</sup> YTD 2023	Percentage of 2023 Budget
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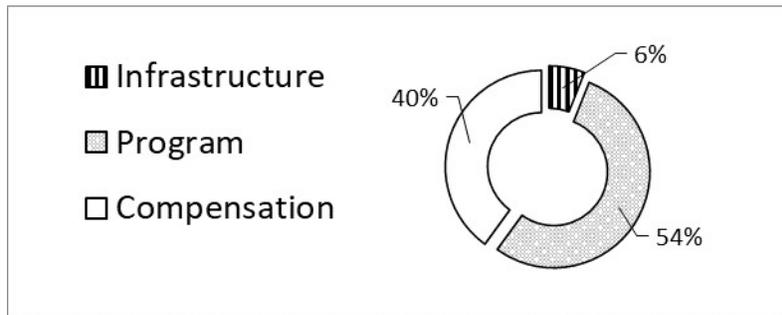
### REVENUES

Fees	978,450	202,867	21 %
State/Federal	3,237,536	820,582	25 %
Local	2,960,456	884,634	29 %
<b>TOTAL</b>	<b>7,212,442</b>	<b>1,868,083</b>	<b>26 %</b>

### EXPENSES

Compensation	2,636,640	747,030	28 %
Program Expense	4,029,160	1,006,803	25 %
Core Infrastructure	546,642	114,250	21 %
<b>TOTAL</b>	<b>7,212,442</b>	<b>1,868,083</b>	<b>26 %</b>

## Allocation of Expenses Year-to-date through May 2023



**\*Notes:**

1. COVID Specific funds have been removed from these tables, as they skew the numbers due to their large amounts. In 2023, over \$1.9 million of Covid funding remains within Public Health. However, very unlikely much of it will be expended.
2. Most of January & February revenue are adjusted back to prior year as payments during this time are for services performed in the prior year. State Aid reimbursement is reported a couple months after each quarter ends.



# What the Health!?

June 2023

## SUNSCREEN IS IMPORTANT FOR...



ALL AGES, GENDERS, AND SKIN TONES



### MEAT TEMPERATURE GUIDE

FOOD TYPE	°F
All Poultry (ground, breasts, whole, etc.)	165
Leftovers	165
Ground Beef	160
Pork	150
Eggs	145
Beef (steak, roasts, etc.)	140
Rare Roast Beef	130

**HOW TO CHECK INTERNAL TEMPERATURE!**  
 Insert the food thermometer into the thickest part of the food without touching the bone, fat, or gristle.



Check the temperature toward the end of cooking, before you expect to finish.

**THE DANGER ZONE!**  
 Bacteria grows most rapidly between 45 - 140 degrees Fahrenheit. This is known as the "danger" zone.  
 Leftovers spoil at room temperature. Refrigerate within 2 hours!

### June is National Pollinators' Month!

National Pollinators' Month encourages the planting of native, non-invasive pollen and nectar-producing plants. When these gardens bloom, they attract bees, birds, bats, and other natural pollinators.

#### Did you know?

According to the National Wildlife Federation, pollinators are responsible for 1 of every 3 bites we take!

Pollinators make the difference between valuable fruits and vegetables on our table and going without.

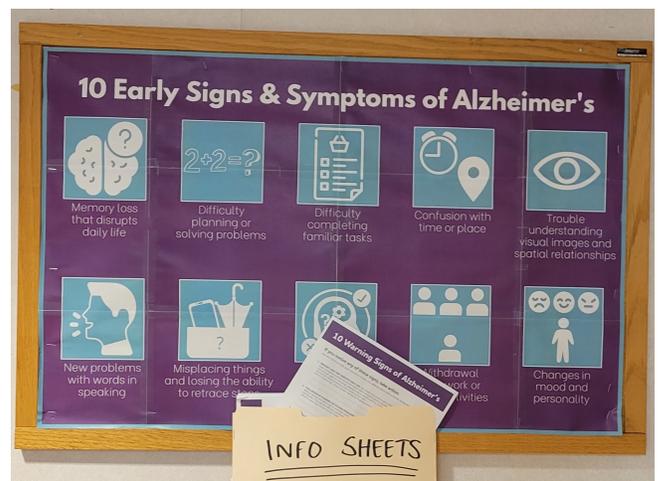


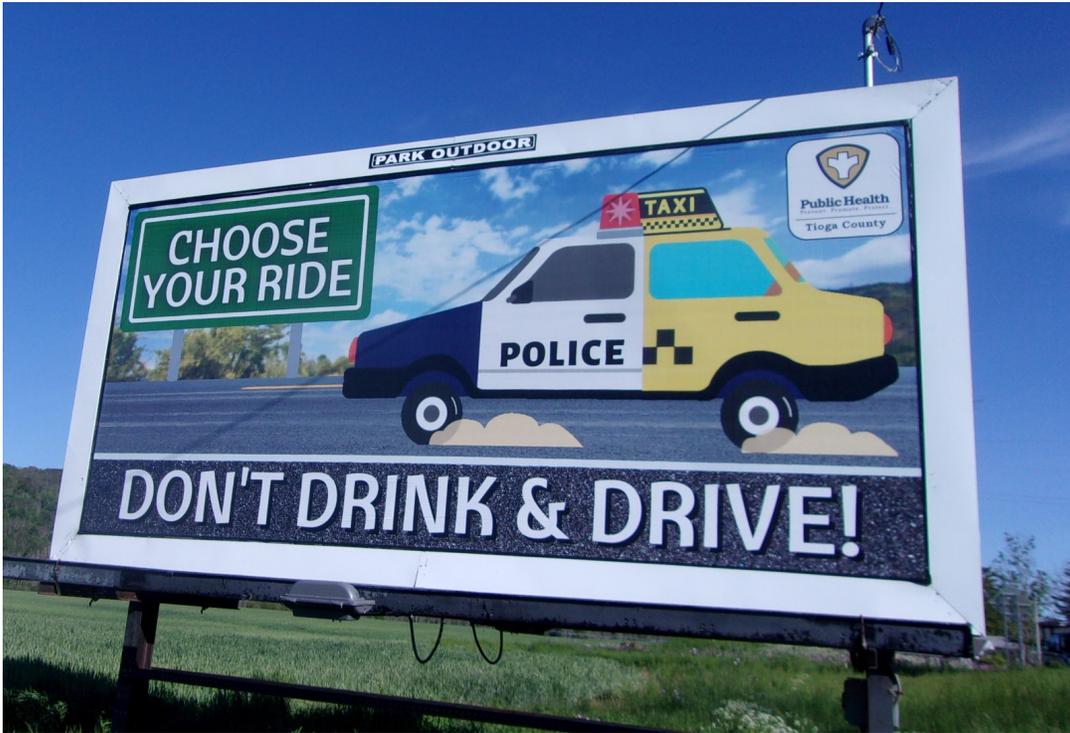


Bulletin Board, 56 Main St., Owego, June 2023



Bulletin Boards, HHS Building, Owego, June 2023





Billboards: Various locations, June 2023

# DATA SPREADSHEET

May 25-June 21, 2023

<b>PUBLIC HEALTH ACTIVITIES</b>	<b>Y-E 2021</b>	<b>Y-E 2022</b>	<b>Jun-23</b>	<b>Y-T-D</b>
<b>Community Health</b>				
Communicable Disease	0	885	0	0
- Respiratory (Legionellosis, Strep)	4	8	5	29
- Influenza	49	400	1	179
- Tick caused	105	220	31	102
- Hepatitis	53	89	3	35
- Gastrointestinal Disease	40	40	5	14
- PPD Test Administered	0	0	1	4
Child Passenger Safety Seats Inspected	20	40	1	9
- Child Seats FAILED Inspection	10	31	1	8
PH Interns	2	2	0	0
Immunizations total child and adult	0	35	1	3
People Trained w/ Narcan	2	1	0	2
Opioid Overdose Reporting Forms received (changed name 8/18)	12	3	0	1
<b>Dental</b>				
New Clients	154	340	15	151
Dental Screenings	782	1120	70	521
- Clients with no tooth decay	328	265	9	96
-Clients WITH tooth decay	310	496	42	273
- Clients with EXTENSIVE tooth decay	128	347	19	151
Extractions	179	100	5	43
<b>Children Services</b>				
Early Intervention Referrals	138	148	21	108
- Early Intervention CURRENT Caseload Monthly total	59	52	66	N/A
- EI children waiting for service(s)	N/A	N/A	24	N/A
<b>Environmental Health</b>				
Animal bite investigations	150	153	17	76
Rabies Clinics	6	7	1	4
- Number of Animals	1098	1012	115	562
Food Establishment Inspections	182	151	13	78
- Establishments with Violation	26	18	0	4
Temporary Food Inspections	8	57	27	30
- Clean Indoor Air Act Violations (Smoking)	0	0	0	0
Mobile Home Park Inspections	37	12	0	11
Swimming Pool Inspections	14	18	2	3
- ATUPA Violations	3	2	1	2
Children's Camps	4	8	1	1
Agriculture Fairgrounds	2	2	0	0
Nuisance Complaints	17	16	0	2
Enforcement Actions	31	29	5	41
<b>Weights &amp; Measures</b>				
Inspection Sites	129	123	6	54
-Devices Inspected	499	475	30	229
Petroleum Quality Samples Taken	0	12	0	0