TIOGA COUNTY DEPARTMENT OF SOCIAL SERVICES

Shawn L. Yetter, Commissioner • Gary Grant, Deputy Commissioner

P.O. Box 240 · Owego, N.Y. 13827-0240 · Telephone: (607) 687-8300 · Fax: (607) 687-6168 · NY Relay dial 711 Website: www.tiogacountyny.com



HEALTH & HUMAN SERVICES LEGISLATIVE COMMITTEE MEETING TIOGA COUNTY DEPARTMENT OF SOCIAL SERVICES - AGENDA

March 8, 2022 8:30 AM

- APPROVAL OF MINUTES February 8, 2022
- FINANCIAL
- February 2022 Budget Report

OLD BUSINESS

> None

NEW BUSINESS

Caseloads

• **PERSONNEL**

- Katherine Howard, Caseworker, last day effective 2/4/22.
- Dyann Seldon, Office Specialist 1, hired effective 2/14/22.
- Todd Russell, Caseworker, last day effective 2/16/22.
- > Marisa Hadden, Caseworker, last day effective 2/18/22.
- Diane Cole, Seasonal SWE, last day effective 2/25/22.
- > Julie Hildebrandt, Seasonal SWE, last day effective 2/25/22.
- > Deborah Cooper, Caseworker, hired effective 2/28/22.

• **RESOLUTIONS**

- Recognize Sheri M. McCall's 24 Years of Dedicated Service.
- Authorize Execution of Cooperative Agreements Between the Law Department, ITCS, Sheriff, Public Health, DSS and Mental Hygiene.
- > Appropriation of Funds and Amend 2022 Budget.
- > Authorization to Apply for Grant.
- PROCLAMATIONS
- ➢ None.
- ADJOURNMENT

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YEAR-TO-DATE BUDGET REPORT

FOR 2021 13

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Tioga County YEAR-TO-DATE BUDGET REPORT

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CASELOAD CHANGES - 2022

TIOGA COUNTY DEPARTMENT OF SOCIAL SERVICES

Cases				
a mail per	12/31/2021	2/28/2022	% Change	
FA	138	138	0%	
SNA Singles	72	70	-3%	
SNA Families	9	10	11%	
Total TA	219	218	0%	
MA-Only	2,023	2,024	0%	
MA-SSI	1,163	1,164	0%	
Total MA	3,186	3,188	0%	
SNAP	2,644	2,703	2%	
		·		
Day Care	96	90	-6%	
	-			
Services	301	285	-5%	
	Individ			
	12/31/2021	2/28/2022	% Change	
FA	228	228	0%	
SNA Singles	72	70	-3%	
SNA Families	32	29	-9%	
Total TA	332	327	-2%	
MA-Only	2,284	2,290	0%	
MA-SSI	1,163	1,164	0%	
Total MA	3,447	3,454	0%	
SNAP	5,000	5,162	3%	
Services	721	656	-9%	
	Individuals (On Medicaid		
	12/31/2021	2/28/2022	% Change	
ТА	332	327	-2%	
MA	3,447	3,454	0%	
ADC-FC	0	0	0%	
TOTAL	3,779	3,781	0%	
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REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE

RESOLUTION NO. - 22 RECOGNIZE SHERI M. MCCALL 24 YEARS OF DEDICATED SERVICE DEPARTMENT OF SOCIAL SERVICES

WHEREAS: Sheri began her career with the Tioga County Employment Center on February 2, 1998 as an Employment & Training Assistant. In August 1999, Sheri was promoted to Employment & Training Counselor, and to Senior Employment & Training Counselor in May 2005. Sheri was promoted to her current position as Employment Center Supervisor in September 2007; and

WHEREAS: Sheri McCall has been a dedicated and loyal employee in the performance of her duties; and

WHEREAS: Sheri McCall has shown the highest levels of reliability, trust, loyalty, and competence in the performance of her duties; and

WHEREAS: Sheri McCall will retire on March 26, 2022; therefore be it

RESOLVED: That the Tioga County Legislature, on its own behalf, as well as on behalf of the citizens of Tioga County, express sincere gratitude to Sheri McCall for her twenty-four years of dedicated and loyal service to the Tioga County Employment Center and its most vulnerable citizens; and be it further

RESOLVED: That this resolution be spread upon the minutes of this meeting and a certified copy be presented to this loyal, dedicated, and outstanding employee, Sheri M. McCall.

REFERRED TO:	LEGAL/FINANCE COMMITTEE INFORMATION TECHNOLOGY COMMITTEE PUBLIC SAFETY COMMITTEE HEALTH AND HUMAN SERVICES COMMITTEE

RESOLUTION NO. -22 AUTHORIZE EXECUTION OF COOPERATIVE AGREEMENTS BETWEEN THE LAW DEPARTMENT, ITCS, SHERIFF, PUBLIC HEALTH, DSS, AND MENTAL HYGIENE

WHEREAS: Tioga County has implemented a Direct Charge Pilot Program that will maximize State reimbursement for legal and IT expenses while eliminating the administrative burden of charging all departments for those expenses; and

WHEREAS: The Law Department and ITCS will directly charge the Department of Social Services, Public Health and Mental Hygiene for its services and support pursuant to Cooperative Agreements; and

WHEREAS: The Sheriff's Department will directly charge the Department of Social Services for security services, escort, protection and transport services; and

WHEREAS: It may be necessary for the Budget Officer to make budget adjustments to reflect the budgeted amounts and year end actuals in the cooperative agreements between ITCS and DSS, Public Health and Mental Hygiene and to reflect the budgeted amount in the cooperative agreement between the Sheriff and DSS; therefore be it

RESOLVED: That the Legislature authorizes and directs the Chair to execute Cooperative Agreements between the Law Department and DSS, Public Health and Mental Hygiene; and be it further

RESOLVED: That the Legislature authorizes and directs the Chair to execute Cooperative Agreements between the ITCS Department and DSS, Public Health and Mental Hygiene; and be it further

RESOLVED: That the Legislature authorizes and directs the Chair to execute a Cooperative Agreement between the Sheriff's Department and DSS; and be it further

RESOLVED: That the Cooperative Agreements between DSS and the Law Department, ITCS and Sheriff shall be submitted to the New York State Office

of Temporary and Disability Assistance and the Office of Children and Family Services for approval; and be it further

RESOLVED: That the Budget Officer is authorized to make budget adjustments to reflect the budgeted amounts and year end actuals in the cooperative agreements between ITCS and DSS, Public Health and Mental Hygiene and to reflect the budgeted amount in the cooperative agreement between the Sheriff and DSS.

REFERRED TO: HEALTH & HUMAN SERVICES COMMITTEE FINANCE COMMITTEE

RESOLUTION NO. - 22 APPROPRIATION OF FUNDS AND AMEND 2022 BUDGET SOCIAL SERVICES

WHEREAS: Tioga County Department of Social Services has received a Pandemic Emergency Assistance Fund (PEAF) allocation to provide financial assistance for the cost of diapers for children under the age of three, to provide food assistance to multi-generational households with older family members, and to provide financial assistance to victims of domestic violence and their families in paying reasonable costs associated with relocation; and

WHEREAS: Appropriation of funds and budget modification requires legislative approval; therefore be it

RESOLVED: That funding be appropriated as follows:

From	: A6109.446090 Federal Aid: Family Assistance	\$ 145,580
To:	A6109.540487 Family Assistance Program Expense	\$ 145,580

REFERRED TO

HEALTH & HUMAN SERVICES COMMITTEE

RESOLUTION NO. - 22 AUTHORIZATION TO APPLY FOR GRANT DEPARTMENT OF SOCIAL SERVICES

WHEREAS: New York State has released a grant opportunity titled "Victims of Crime Act (VOCA) Victim and Witness Assistance Grant Program"; and

WHEREAS: The Tioga County Department of Social Services desires to pursue this grant opportunity to assist in the implementation of their recently developed Child Advocacy Center; and

WHEREAS: Although the amount of the grant funding is not yet determined, as it will be based upon the competitive award process, the Department of Social Services will be requesting approximately \$450,000 over 3 years; and

WHEREAS: While the grant does require 25% matching expenditures in years two and three, the Department of Social Services will seek all matching costs from community partners and in-kind expenditures; and

WHEREAS: The Tioga County Department of Social Services has partnered with A New Hope Center on this potential grant opportunity; and

WHEREAS: County Policy 47 requires Legislative approval for grant applications that will require the signature of the Chief Elected Official; therefore be it

RESOLVED: That the Tioga County Department of Social Services is authorized to submit an application for the "Victims of Crime Act (VOCA) Victim and Witness Assistance Grant Program" grant.

LEGISLATIVE COMMITTEE MEETING Health & Human Services

The regular meeting of the Health & Human Services Committee was held in the Hubbard Auditorium, Tuesday, February 8, 2022, at 8:36 AM.

Present: Mr. William Standinger Mr. Tracy Monell Mr. Dennis Mullen	Chair of the Committee Legislator Legislator
Mr. Jake Brown	Legislator
Ms. Lori Morgan	Director of Community Services
Mr. Chris Korba	Director of Administrative Services - MH
Mr. Shawn Yetter	Commissioner of Social Services
Mr. Gary Grant	Deputy Commissioner of Social Services
Ms. Lisa McCafferty	Public Health Director
Mr. Denis McCann	Director of Administrative Services - PH
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Guests: Ms. Marte Sauerbrey	Chair of the Legislature
Mr. Peter DeWind	County Attorney
Ms. Cathy Haskell	Legislative Clerk

MENTAL HYGIENE

1. Financial

- Mr. Chris Korba noted the 2021 budget is wrapping up. There will be more adjustments to the 2021 budget, but he expects to have a return to the local share. There were two clients receiving Criminal Psychiatric care. One was discharged and one was admitted in January. There is a resolution to transfer \$59,688.50 within the 2021 budget for services rendered.
- 2. Old Business
 - Criminal Psych Ms. Morgan reported that there has been an increase in competency hearings.
- 3. New Business
 - OMH Workforce Grant Funding Resolution for appropriating Workforce Enhancement & Development federal aid funding as a grant through OMH. A retention incentive will be given to TCMH's psychiatrist, and the remaining funding will go towards training for select staff.
- 4. Personnel
 - Sarah Secor, LCSW, starting 3/1/22.
 - Brian Corbin, LMSW, resigned 1/21/22.
- 5. Resolutions All resolutions were voted to continue.
 - Reappointing Member to Community Services Board.
 - Appropriation of Funds and Budget Modification Workforce Grant Funding.

- Transfer of Funds & 2021 Budget Modification Criminal Psych.
- 6. Proclamations
 - None.

Legislator Standinger asked for a motion to approve the January 4, 2022 HHS Committee minutes as written. Motion made by Legislator Monell. Seconded by Legislator Brown. Motion Carried.

SOCIAL SERVICES

- 1. Financial
 - Mr. Gary Grant shared that adjustments for the 2021 budget are continuing. He expects to have a return to local share at the end of the year. Day Care and Medicaid were under budget for 2021. Mr. Grant noted that he had to FOIL to get the amount the state owes us from 2016-2020 for Medicaid reconciliations. The amount exceeds \$1.3 million.
 - HEAP Funds Legislator Standinger asked about HEAP running out of money due to the increased fuel costs. Commissioner Yetter stated that he doesn't anticipate that becoming a problem.
- 2. Old Business
 - None.
- 3. New Business
 - Caseloads

During January, Cash Assistance increased 4 cases, with Family Assistance increasing 2 cases and Safety Net increasing 2 cases.

MA-Only increased 10 cases.

MA-SSI increased 1 case.

Total Individuals on Medicaid increased 15 cases to 3,794.

SNAP cases increased 40 cases.

Day Care decreased 10 cases. Family Enrichment continues to recruit and train providers.

Services decreased 13 cases.

See Caseload Summary and Charts.

- Tioga Career Center Report Unemployment in Tioga County remains below the state and federal averages.
- 4. Personnel Changes
 - William Cornell, P/T CSW, last day effective 1/13/22.
 - Lisa Sherwood, Community Services Worker, hired effective 1/18/22.
 - Lisa Williams, Office Specialist 1, hired effective 1/18/22.

- 5. Resolutions All resolutions were approved to continue.
 - Appropriation of Funds and Amend 2022 Budget Safe Harbor.
 - Appropriation of Funds and Amend 2022 Budget Day Care.
 - Reappoint Member to Tioga County Youth Board Lauran Murphy.
 - Reappoint Member to Tioga County Youth Board Becky Shuey.
 - Reappoint Member to Tioga County Youth Board Cheri Roys.
- 6. Proclamations
 - None.

PUBLIC HEALTH

- 1. Financial
 - Mr. Denis McCann reiterated that there are still some adjustments being made in the 2021 budget. The local share return at this point is \$698,000. That could change. The Pre-School Program had a savings of \$400,000. For January 2022, almost all of the revenue goes back to 2021.
- 2. Old Business
 - None.
- 3. New Business
 - Agency Report for January 2022 forwarded to committee.
- 4. Personnel
 - Maggie McGoff, Public Health Educator, last day effective 2/4/22.
- 5. Resolutions All resolutions were approved to continue.
 - Amend Budget & Appropriation of Funds Public Health (CpiA)
 - Amend Budget & Appropriation of Funds Public Health (HNP). The state funding for Healthy Neighborhood program is ending 3/31/22. Looking into ways to continue a similar program, likely under a different name and funding stream.
- 6. Proclamations
 - Sleep Awareness Month (New; Katie Wait to receive).

ADJOURNED:

Regular Meeting was adjourned at 9:00 AM.

Respectfully submitted,

Gail V. Perdue Executive Secretary, Social Services